

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

DATE: JULY 26, 2004
TIME: 7:00 P.M.
PLACE: Town Hall Meeting Room

AGENDA

Meeting called to order by: Duane Helling

Roll Call:
Jeff Coleman
Larry Grigg
Glennie Spurlock
Cheryl Charles
Duane Helling

Tommy Dyer Jr
Dale Runyan
Wilma Cargill
Amy Smith absent

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Consideration and action to hire a part-time maintenance employee.

Consideration and action of lease-agreement between the Town of Inola/Inola Library Board and Kay Ingersoll on transferring the use of the new library building.

Consideration and action to hold a Public Hearing concerning complaints on unsightly property located at:
309 Green Meadow Drive

315 C Street SE

Consideration and action to award the bid for repairing city building roof.

Other items cont'd

Consideration and action to Ordinance 04-06 for the purpose of amending Sections 4.3.1, 4.3.3, 4.4.5 and 5.1.35 of the Engineering Design criteria.

Consideration and action to adopt the Emergency Clause of Ordinance 04-06.

POLICE & FIRE

Consideration and action to accept the resignation of Officer Wendi Crane, and thank her for her service to the Town of Inola and the Inola Public School. L

Consideration and action to hire a replacement officer for Officer Wendi Crane.

Chief's report.

STREET & PARK

Consideration and action to adopt Resolution R04-02 (to install 2 more stop signs at South Broadway and Southeast Blvd. and the alley on 2nd Street SW (by trailer park).

FINANCE & AUDIT

EMERGENCY BUSINESS

EXECUTIVE SESSION (Subject)

Motion to go into PWA.

Return from PWA.

Mayor's comments:

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APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to adjourn.

PUBLIC WORKS AUTHORITY

Roll Call:

Jeff Coleman, Larry Grigg, Glennie Spurlock, Cheryl Charles & Duane Helling.

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to approve application for permit with DEQ to construct a water /sewer facilities for Howard Childers concerning Westside Estates.

Consideration and action to adopt Resolution 04-03 for the purpose of adopting the amendments to Engineering Design Criteria as reflected in Ordinance 04-06.

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session.

TOWN OF INOLA

Regular Meeting

July 26, 2004

The Town Board of Trustees met in regular session Monday evening at 7:00 p.m. July 26, 2004 in the Town Hall Meeting Room. Mayor Helling called the meeting to order and answering to roll call were Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Tommy Dyer Jr., Administrator Dale Runyan & Clerk Wilma Cargill. Jeff Coleman and Amy Smith were absent.

Cheryl made a motion to approve the minutes of 7-12-04 as printed 2nd by Duane. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

There was no communications from the floor.

Duane made a motion to hire a part-time maintenance employee at the rate of \$8.00 per hour at Dale and Gene's discretion 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Consideration and action of lease-agreement between the Town of Inola/Inola Library Board and Kay Ingersoll on transferring the use of the new library building. Kay wasn't present and there was no action.

The floor was opened for a public hearing concerning complaints on unsightly property located at 309 Green Meadow Drive and 315 C Street SE. The board discussed there has been numerous complaints on this property concerning weeds, junk, cars and trash. The property located at 315 C Street SE was tabled.

Duane made a motion that at 309 Green Meadow Drive there has been an accumulation of weeds, grass and/or trash & debris and the property owner will be given 10 days to remove/cure the weeds, grass and /or debris from the said property, at this time if property owner hasn't complied with this notice the Board of Trustees can have the property cleaned up and billed to the property owner and if the owner hasn't paid in 30 days town can file a lien against the property for all costs the town has paid out 2nd by Cheryl. Voting yes Larry, Glennie, Cheryl and Duane. A/A

The floor was closed for the public hearing at this time.

There were five bids turned in on repairing the roof of the town hall building.
Don Coyner \$3,880.00 a 2nd one with the maintenance hauling off the debris
 \$3,450.00 plus \$12.50 PH if any additional work needed to be done.

Jeff Booth
(Inola Construction \$5,309/60
Dawson \$4660.00

Turner Roofing \$5,090.00

There was little discussion concerning repairing the roof at the city building and Glennie felt we should try to keep our business in town. Duane made a motion to award the bid to Inola Construction in the amount of \$5,090.00 to make the repairs on the roof of town hall city building, any other options to be approved by the Town Board and Mr. Booth will need to provide proof of bond before starting construction 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Kenny Schwab Town Engineer was present to explain some changes that need to be made in the sub-division provisions. The changes that he discussed are attached to the minutes. The town will need to sign a letter that they will do the 2 inch black in the sub-division.

Duane made a motion to adopt Ordinance 04-06 for the purpose of amending Section 4.3.1, 4.3.3, 4.4.5 and 5.1.35 of the Engineering Design criteria 2nd by Larry. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to adopt the Emergency Clause of Ordinance 04-06 2nd by Larry. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to accept the resignation of Officer Wendi Crane 2nd by Glennie. Voting yes were Larry, Glennie, Cheryl and Duane. A/A
Duane also wanted to thank Wendi for her service to the Town of Inola and the Inola Public School.

There was no action to hire a replacement Officer Wendi Crane.

Les gave the police report and updated the board on being busy in the department and some of the break-in problems have been solved concerning the concession and laundry.

Duane made a motion to adopt Resolution R04-02 (to install 2 more stop signs at South Broadway and Southeast Blvd. And the alley on 2nd Street SW by trailer park) 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to go into PWA at 8:12 p.m. 2nd by Glennie. Voting yes were Larry, Glennie, Cheryl and Duane-----back in regular session at 8:18 p.m.

Duane made a motion to approve purchase orders as initialed 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to adjourn at 8:25 p.m. 2nd by Glennie. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

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Meeting in adjournment.

Wilma
Wilma Cargill
Town Clerk

A handwritten signature in dark ink, appearing to read "Duane Helling". The signature is fluid and cursive, with a large initial "D" and a long, sweeping horizontal stroke.

Duane Helling
Mayor

INOLA PUBLIC WORKS

REGULAR MEETING

JULY 26, 2004

The Inola Public Works Authority met in regular session at 8:12 p.m., July 26, 2004 Monday evening in the Inola Town Hall Meeting Room. PWA Chairman Helling called the meeting to order and answering to roll call were Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Dyer Jr., Administrator Dale Runyan and Town Clerk Wilma Cargill. Absent were Jeff Coleman and Amy Smith.

Cheryl made a motion to approve the minutes of 7-12-04 2nd by Duane. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

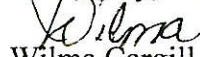
There was no business from the floor.

Duane made a motion to approve application for permit with DEQ to construct a water/sewer facilities for Howard Childers concerning Westside Estates 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to adopt Resolution 04-03 for the purpose of adopting the amendments to Engineering Design Criteria as reflected in Ordinance 04-06 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to approve purchase orders as initialed 2nd by Cheryl. Voting yes were Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to return to regular session at 8:18 p.m. 2nd by Glennie. Voting yes were Larry, Glennie, Cheryl and Duane. A/A


Wilma Cargill
Town Clerk

Duane Helling
PWA Chairman