

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

DATE: January 31, 2005
TIME: 7:00 P.M.
PLACE: Town Hall Meeting Room

AGENDA

Meeting called to order by: Duane Helling

Roll Call:
Dale Danker
Larry Grigg
Glennie Spurlock
Cheryl Charles
Duane Helling

Wilma Cargill
Amy Smith

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Consideration and action for the Inola Library to purchase shelving for the library.

Consideration and action to lease or purchase books for the Inola Library. Ls

Consideration and action to approve copy machine contract between the Inola Public Library and J. D. Young for copy machine donated by 1st Bank.

Discussion and clarification of Ordinance enforcement procedures. Dd

Consideration and action of who is to furnish additional 2" of asphalt needed to complete recommended thickness of roadways. cc

Belinda Strotheide's report.

POLICE & FIRE

Police Chief's report.

STREET & PARK

Discussion and possible action to approve a street sweeper to clean the streets. Dd

Consideration and action to ask for bids on street cleaning before street stripping.

Dd

FINANCE & AUDIT

EMERGENCY BUSINESS

EXECUTIVE SESSION (Subject)

Discussion, Consideration and possible action concerning holding an Executive Session to discuss discipline, suspension or termination of police officer & dispatcher. Title 25 O.S. Section 307 B.1

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Return from executive session:

Discussion, Consideration and possible action to discipline, suspend or terminate police officer.

Consideration and action to discipline, suspend or terminate part-time dispatcher.

Motion to go into PWA.

Return from PWA.

Mayor's comment.

CONSIDERATION AND ACTION TO APPROVE PURCHASE ORDERS AS INITIALED.

Motion to adjourn.

PUBLIC WORKS AUTHORITY

Roll Call:

Dale, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling.

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to approve accepting the Citizen Participation Plan as required by the CDBG-EDIF Program.

1-31-05

Public Hearing on CDBG-EDIF Community Development Needs for the project.

Consideration and action to approve & adopt Resolution R05-01 (Requesting Assistance from the Oklahoma Department of Commerce EDIF Program.

Consideration and action to approve the submittal of a CDBG-EDIF application to the Oklahoma Department of Commerce and authorize the Mayor to sign related application

Consideration and action to advertise to accept sealed bids on the 1990 Ford 150 pickup.

Consideration and action to adjust water leak for Chelsea Park Apartments.

Consideration and action to approve water loss between the Town of Inola and Rural Water District #6.

Consideration and action of requiring looping Westside Estates Phase 1 water line. Cc

Consideration and action to decide who will be responsible for water line running along SW Blvd in front of Westside Estates 1. Cc

Acknowledge construction permit # SLSL000066040780 from DEQ for Westside Estates Phase 1 sewer. Cc

CONSIDERATION AND ACTION TO APPROVE PURCHASE ORDERS AS
INITIALED.

Motion to return to regular session.

TOWN OF INOLA

REGULAR MEETING

January 31, 2005

The Inola Town Board of Trustees met in regular session Monday evening at 7:00 p.m. January 31, 2005 in the town hall meeting room. Mayor Helling called the meeting to order and answering to roll call were Dale Danker, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Tommy Dyer Jr., Clerk Wilma Cargill and Treasurer Amy Smith.

Duane made a motion to approve the minutes of (1-10-05) as printed 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

There was no new business.

Linda Shaw was present concerning the library items. She gave an up date on the library and what they have to offer. She advised that since Yvonne Stout was purchasing a section of shelving that she would rather have books then the shelves. There was no action to purchase shelving for the library.

Linda had information from McNaughton Book Services on leasing or purchasing books. She can receive a100 books with a monthly 10 new book allowance, yearly new book allowance of 110 for a monthly rate of \$158.00 per month.

Duane made a motion to lease books for the Inola Public Library from McNaughton Book Service for \$158.00 a month for one year 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

The cost on the maintenance agreement will be \$54.00 a quarter. *add copier* *add. with JD Young.*

Duane made a motion to approve copy machine agreement between the Inola Public Library and J. D. Young for copier donated by 1st Bank 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to go into PWA at 7:16 p.m. 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane-----back in regular session at 8:37 p.m.

Belinda advised the board she would probably know next week about the REAP Grant. She has been working a \$50,000 grant to upgrade water lines to the Industrial Park area, the CDBG application and The CDBG Economic Development funds to update water lines. Heartland Florist and Inola casting will be participating in order to get the grant. The Mayor advised she has worked real hard and put in a lot of hours and wanted to know if any one objected to her being paid. There were no other comments.

Correction

Kenny advised the 4" water line running along SW Blvd. will have to be moved and since it is being moved should be upgraded to a 6" water line. It was believed originally that the water line was 10' back. There was some discussion of whose responsibility it should be to pay for moving the line, the ditch will have to be cut since the water line is laying at the back of the ditch. It would normally be the developer's responsibility, but the water line was where he was advised.

Cheryl made a motion for the city to furnish the last 2 inches of asphalt that is provided by the county 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane.
A/A

There was discussion of ordinance enforcement procedures. A complaint on barking dogs being a nuisance during the night was called in and nothing was done. The PD requires the complaints in writing and Les went through the procedures with his officer the next day. There should be procedures on complaints to be handled at the time the complaint comes in without delay or citizens taking it upon themselves to do something about the matter.

Police Chief Wilmott advised that they are busy and him and Officer Combs has been in court all last week on the shooting that took place a year ago.

Dale had previously done some checking on the cost of having the street sweeper come in ever so often or getting the town streets cleaned up. There have been a number of complaints that the town is dirty and needs to be cleaned up. Dale has been in contact with Night Hawk and the minimum would be \$280.00 about 2 1/2 hours and the first time would probably be \$560.00 without looking it over. He was advised this wasn't in the budget and the town doesn't have the money at this time, in June we can put it in the budget.

There was no action to ask for bids on street cleaning before street striping. The county will stripe the streets for less money to the city and they will clean the streets before they stripe them.

Duane made a motion to go into executive session to discuss discipline, suspension or termination of police officer & dispatcher 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to return to regular session at 9:43 p.m. 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to terminate Police Officer Steve Williams at will 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Consideration and action to discipline, suspend or terminate part-time dispatcher. Talbed

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Dale made a motion to approve the purchase orders as initialed 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to adjourn at 9:45 p.m. 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Agenda items out of order.

Wilma
Wilma Cargill
Town Clerk


Duane Helling
Mayor

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

January 31, 2005

The Inola Public Works Authority met in regular session Monday evening at 7:16 p.m. January 31, 2005 in the Inola Town Hall Meeting Room. Chairman Helling called the meeting to order and answering to roll call were Dale Danker, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Tommy R. Dyer, Jr., Town Clerk Wilma Cargill, and PWA Clerk Amy Smith.

Cheryl made a motion to approve the minutes of January 10, 2005 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

There was no communication from the floor.

Andy Armstrong from INCOG was present to discuss the Citizen Participation Plan as required by the CDBG-EDIF Program.

Duane made motion to accept the citizen Participation Plan as required by the CDBG-EDIF Program 2nd by Larry. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

The floor was opened for public hearing on CDBG-EDIF Community Development Needs at 7:20 p.m. Andy Armstrong with INCOG explained that this grant is for economic development and will be used to expand the water system and put in fire hydrants. The hearing was over at 7:25 p.m. There was no motion on public hearing, just discussion.

Cheryl made motion to approve and adopt Resolution R05-01 (Requesting Assistance from the Oklahoma Department of Commerce EDIF Program) 2nd by Duane. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Cheryl made motion to approve the submittal of a CDBG-EDIF application to the Oklahoma Department of Commerce and authorize the Mayor to sign related application 2nd by Duane. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Duane made motion to advertise to accept sealed bids on the 1990 Ford 150 pickup 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Cheryl made motion to disallow the adjustment of water bill for Chelsea Park Apartments for water leak 2nd by Duane. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Consideration and action to approve water loss between the Town of Inola and Rural Water Dist. #6. Tabled.

Town Engineer Kenny Schwab was present to discuss the looping of water line in Westside Estates phase 1. Kenny stated that not looping the lines in phase 1 would little

affect on water pressure. Instead, it would provide a secondary means of supply. However, the Town would have to extend our distribution system approximately 1,500 to reach the property. No action was taken.

Town Engineer Kenny Schwab was present to discuss the location of the water line running along SW Blvd. in front of Westside Estates 1. He stated that the water lines need to be moved due to the fact there is about a 10 foot difference in where the location of the lines were thought to have been and where they actually are located.

Duane made motion for the city to replace the 4 inch water line with a 6 inch water line for 1400 ft. along SW Blvd. 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

The board acknowledged construction permit #SL000066040780 from DEQ for Westside Estates Phase 1 Sewer.

There was little discussion made regarding purchase orders. Duane made motion to approve purchase orders 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Duane made a motion to return to regular session at 8:37 p.m. 2nd by Larry. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

PWA session in adjournment:

Amy Smith
PWA Clerk

Duane Helling
Chairman

NOTICE OF PUBLIC HEARING

A public hearing has been set for Monday, January 31, 2004, at 7:00PM, in the Town Board Meeting Room located in Inola City Hall. The Town of Inola is considering an application to the Oklahoma Department of Commerce's Community Development Block Grant-Economic Development Infrastructure Financing Program (CDBG-EDIF) for funding assistance to develop the water supply infrastructure at the Industrial Park.

The State of Oklahoma has funds available to units of local governments to undertake viable economic development activities that primarily benefit persons defined as low and moderate income. According to the Oklahoma Department of Commerce's income guidelines, the project will benefit at least 51% low and moderate income residents.

Economic development has been identified as a community priority need and a tentative decision has been made to seek funding from the Oklahoma Department of Commerce for approximately \$100,000 for infrastructure improvements in an industrial area, located on the north edge of the community, to serve the existing location of the Industrial Park. The proposed project will provide a significant number of new jobs.

The purpose of this public hearing is to enable comments on the specific project activities that are proposed and to provide a clear explanation of the probable impacts on the community and residents should the project be funded.

Citizens are requested to participate in the hearing to express their views on these specific community development needs. The Inola Town Board of Trustees will incorporate any comments or proposal, where feasible, in the application to be submitted to the Oklahoma Department of Commerce.

Posted:

1-19-05

By:

Rilma Cargill