

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

Date: November 28, 2005
Time: 7.00 P.M.
Place: Town Hall Meeting Room

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Glennie Spurlock
Larry Grigg
Dale Danker *Absent*
Shane McNichol

Wilma Cargill
Amy Smith

Approval of previous meeting minutes as printed.

Approval of Special meeting minutes 11-18-05.

Communication from the floor/new business unknown 24 hours prior to meeting.
Citizens comments.

OTHER ITEMS

CDBG Public Hearing to consider Community Development Needs within the Town of Inola.

Consideration and action to approve FY-2006 CDBG Citizen Participation Plan.

Consideration and action to approve INCOG's Administrative Services Agreement for the Industrial Park Waterline Project.

Consideration and action to adopt Resolution R05-11 (authorizing Secretary of Housing & Urban Development of USA to grant the State of Oklahoma funds & administrative responsibility for CDBG Program).

Consideration and action to adopt Resolution R05-12 (authorizing application for REAP Grant from the Indian Nations Council of Governments (INCOG). Community Development & transportation).

Consideration and action to adopt Resolution R05-13 (authorizing application for REAP from INCOG for transportation projects).

Consideration and action to schedule a public hearing to determine if structures located upon property at (Ron Berry Trailer Park, 205 2nd Street SW) are dilapidated and should be removed and to direct issuance of Notice of Hearing under Okla. Statue title 11-22-112.

Discussion and possible action of changing cell phones from Nextel to U S Cellular. Bc (all phones) Tabled

Discussion and possible action of renewing the health insurance with United Health Care or approve another carrier.

Discussion of proposed AG Building on school property. L Brunson

Consideration and action of Meeting and Holidays dates.

Consideration and action to set up account and advertise/sell on E-Bay.

Discussion of building and demolition permits and enforcement. Sm

POLICE & FIRE.

Consideration and action to accept resignation from Officer Cody Childers.bc

Consideration and action to accept resignation from dispatcher Jeff Leslie.bc

Consideration and action to increase Tara Blankenship's hours from part-time to full-time. Bc

Consideration and action to advertise and/or hire a police officer for the Inola Police Department.

STREET AND PARK

EXECUTIVE SESSION (Subject)

Consideration and action concerning holding executive session to evaluate/review her performance for Police Dispatcher Beth Rumble. and possibly interviewing a police officer, Title 25 O.S. Section 307 B1

Motion to return from executive session.

Consideration and action to increase Beth Rumble's rate of pay.

Consideration and action to hire a police officer.

FINANCE AUDIT

Motion to go into PWA.

Back in PWA.

Mayor's comments

APPROVAL OF CLAIMS AS INITIALED

Motion to adjourn.

PUBLIC WORKS AUTHORITY

Roll Call:

Shane McNichol, Dale Danker, Larry Grigg, Glennie Spurlock and Cheryl Charles

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to approve procedures for delinquent water bills. Tabled

Consideration and action to approve engineering agreement with Infrastructure Designs Services, Inc (IDS) for Underwood Industrial Park waterline upgrade.

Consideration and action to approve a 6-inch waterline upgrade near Commercial Street from B Street SW to E Street SW for DEQ construction permit.

Consideration and action to impose a fine in accordance to Earth Change Ordinance 05-01 on Kim Vaught.

APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

TOWN OF INOLA

REGULAR MEETING

November 28, 2005

The Town Board of Trustees met in regular session Monday evening November 28, 2005 at 7:00 p.m. in the Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were Shane McNichol, Larry Grigg, Glennie Spurlock and Cheryl Charles. Also present were Clerk Wilma Cargill and Treasurer Amy Smith. Dale Danker was absent.

Cheryl made a motion to approve the previous meeting minutes of 11-14-05 as printed 2nd by Larry. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to approve the special meeting minutes of 11-18-05 as printed 2nd by Glennie. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

In new business Tommy Dyer was present to discuss selling water outside the city limits. Cheryl advise that Kenny Schwab the engineer and Tommy Jr. our attorney will have to do a study to see what the legalities are. Charlene Harrell from the Chamber wanted every one to know they are putting the Christmas tree up across from City Hall and anyone who would like to help decorate may do so at 6:30 p.m. Wednesday evening.

Connie the Librarian was present to invite everyone to open house December 3, 2005 from 3-6 p.m. at the local library.

Andy Armstrong with INCOG was present to answer any questions concerning the Citizens participation hearing and the CDBG application. All board members had a copy of scope of services, Citizens participation plan and source and use of funds. The grant money can be used for infrastructure improvements for water lines, engineering fees, machinery, equipment and some professional fees.

Several members associated with the AG building project was present to discuss building an AG building to house and show animals for some of the children that have an interest and also make it a community building for other organizations to use. They would like the cities help on permits, grants and whatever they can do. There are some issues concerning the ordinance that is in place now. Tommy Jr. and Kenny will need to do more research on this project. Also the waste from animals can be a problem.

Cheryl has been in contact with the insurance agent and Principal most likely will be cheaper for the city, however everyone will have to fill out paperwork before we know for sure. It is a PCC insurance. She advised we have thirty days grace.

Cheryl made a motion to submit individual health insurance forms to Principal for further review by December 12, 2005 2nd by Glennie. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

The clerk submitted a schedule of holiday and meeting dates to be approved and filed with county by December 15, 2005. (Attached)

Cheryl made a motion to approve and accept the meeting and holiday calendar for 2006 (Town of Inola and Inola Public Works Authority) as submitted 2nd by Larry. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Amy stated that Joe knows how to set up an E-Bay account and the cost is minimal so she can get him to help her set an account for the city.

Cheryl made a motion to have Amy set up an account to sell items on E-Bay 2nd by Larry. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Consideration and action to schedule a public hearing to determine if structures located upon property at (Ron Berry Trailer Park, 205 2nd Street SW) are dilapidated and should be removed and to direct issuance of Notice of Hearing under Okla. Statue title 11-22-112 was tabled.

After little discussion of enforcing the ordinance on permits they asked the officers to make notes as they are driving around and give to Brad. Cheryl would like to schedule a meeting with Brad and Michael concerning this matter.

Cheryl made a motion to accept resignation from Officer Cody Childers effective 11-30-05 2nd by Glennie. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to accept resignation from dispatcher Jeff Leslie effective 11-21-05 2nd by Larry. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to increase Tara Blankenship's hour from part-time to full-time effective 11-21-05 2nd by Glennie. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Brad received one application for a police officer that is certified and worked a short time in Saline and is now working in Westville, that would be willing to move to Inola. There was little discussion as to whether the town may have to pay another town for his certification since he hasn't worked a full year. Brad advised he would most likely want to give a two week notice.

Cheryl made a motion to hire Shawn Bemo for full-time police officer with salary rate of \$775.23 per pay period effective when available 2nd by Larry. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

There was no action to hold executive session to evaluate/review her performance for Police Dispatcher Beth Rumble, and possibly interviewing a police officer, Title 25 O.S. Section 307 B1.

There was no action to return from executive session.

Consideration and action to increase Beth Rumble's rate of pay was tabled.


No action to hire a police officer on this item.

Cheryl made a motion to go into PWA at 8:50 p.m. 2nd by Shane. Voting yes were Shane, Larry, Glennie and Cheryl-----back in regular session at 8:59 p.m.

In mayor's comments Cheryl gave a special thank you to everyone for their show of support in regards to our young serviceman (Travis Grigg) and Larry agreed. Brad mentioned the roof of the city building and also the library building had wind damages from the strong winds. Cheryl will call McGills Roofing and get it checked out.

Cheryl made a motion to approve purchase orders as initialed 2nd by Glennie. Voting yes were Shane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to adjourn at 9:01 2nd by Glennie. Voting yes were Shane, Larry, Glennie and Cheryl. A/A


Wilma Cargill
Town Clerk


Cheryl Charles
Mayor

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

November 28, 2005

The Inola Public Works Authority met in regular session Monday evening at 8:50 p.m. November 28, 2005 in the Inola Town Hall Meeting Room. Chairman Charles called the meeting to order and answering to roll call were Shane McNichol, Larry Grigg, Glennie Spurlock, and Cheryl Charles. Also present were Attorney Tommy R. Dyer, Jr., Town Clerk Wilma Cargill, and PWA Clerk Amy Smith. Dale Danker was absent.

Cheryl made a motion to approve the minutes of November 14, 2005 2nd by Larry. Voting yes were Shane, Larry, Glennie, and Cheryl. A/A

In new business Kenny Schwab stated that he was certified for Class C wastewater and he would be considered the superintendent of the Wastewater treatment plant until such time as one of our employees gets certified.

Consideration and action to approve procedures for delinquent water bills. Tabled.

Consideration and action to approve engineering agreement with Infrastructure Design Services, Inc. (IDS) for Underwood Industrial Park waterline upgrade. No Action.

Some discussion was made regarding a 6-inch water line upgrade from near Commercial St. from B Street SW to E St. SW for DEQ construction permit. Kenny stated that we have approximately 1300 ft. of water line that needs to be put in the ground soon or it will ruin. The cost of the permit is \$130.00.

Cheryl made motion to approve 6-inch waterline upgrade near Commercial Street from B Street sw to E. Street SW for DEQ construction permit 2nd by Larry. Voting yes were Shane, Larry, Glennie, and Cheryl. A/A

Consideration and action to impose a fine in accordance to Earth Change Ordinance 05-01 on Kim Vaught. No Action.

Cheryl made motion to approve purchase orders as initialed 2nd by Glennie. Voting yes were Shane, Larry, Glennie, and Cheryl. A/A

Cheryl made a motion to return to regular session at 8:59 p.m. 2nd by Larry. Voting yes were Shane, Larry, Glennie, and Cheryl. A/A

PWA session in adjournment:



Amy Smith
PWA Clerk



Cheryl Charles
PWA Chairman