

**Town of Inola Regular Board of Trustees Meeting
June 29, 2015**

The Inola Town Board of Trustees assembled at 7:00 p.m. on June 29, 2015 in the Inola Town Hall Meeting Room. Mayor Larry Grigg called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Cheryl Charles, Darlene Shear, Billy Wilson, James Kilpatrick, and Larry Grigg. The Town Clerk Vickie Johnson, the Town Treasurer Glennie Spurlock, and the Town Manager Deb Williamson were also in attendance.

Larry Grigg acknowledged the notice of the meeting was given by advanced notice to the clerk and posted outside the door at the Inola Town Hall on Friday, June 26, 2015 at 12:00 p.m.

Darlene Shear made a motion to approve the minutes for the Town of Inola Regular Board Meeting on June 8, 2015. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles-yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Communication from the floor/new business unknown 24 hours prior to the meeting.

Zack Rash expressed a concern about the length of time that it has taken to repair a water leak.

Other Items -

- Discussion, consideration and action regarding Employee Education Pre-Approval Form for Brad Craig (May) conference and upcoming Springfield, AR Class.

No Action

- Discussion, consideration and action regarding purchasing a commercial vacuum for City Hall.

Darlene Shear made a motion to purchase a commercial vacuum not to exceed \$300 for Town Hall. This motion was seconded by Larry Grigg. The vote of the trustees was Cheryl Charles-yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- Discussion, consideration, and action regarding update on New City Hall Building.

Cheryl Charles made a motion for the Chief of Police Brad Craig to look at financing options with the accountant, affordability, plans, and to communicate with the school in regard to a new Town Hall. This was seconded by Darlene Shear. Cheryl Charles-yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Police and Fire

Street, Park, and Cemetery

Executive Session

- **Discussion, consideration, and action to go into executive session to conduct all Town employee job performance reviews. 25 O.S. 2011, § 307 (B) (1)**

Larry Grigg made a motion to go into executive session to conduct all town employee job performance reviews. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles-yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Returned to regular session.

James Kilpatrick left the meeting.

- **Discussion, consideration, and action regarding all town employee job performance reviews and possible pay increases.**

Tabled

- **Discussion, consideration and action to go into executive session to review the job performance and to discuss possible discipline, suspension, or termination of Town Administrator Deb Williamson, 25 O.S. 2011 §307 (B) (1)**

At 9:49 p.m., Larry Grigg made a motion to enter into executive session to review the job performance and to discuss possible discipline, suspension, or termination of Town Administrator Deb Williamson, 25 O.S. 2011 §307 (B) (1) This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles-yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg – yes. James Kilpatrick had left the meeting.

Returned to regular session at 10:27 p.m.

- **Discussion, consideration and action to review job performance and discipline, suspend, or terminate employment of Town Administrator Deb Williamson.**

Cheryl Charles made a motion to terminate the employment of Town Administrator Deb Williamson effective immediately. This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles-yes, Darlene Shear - yes, Billy Wilson - no, and Larry Grigg – yes. James Kilpatrick had left the meeting.

Finance and Audit

- **Presentation and discussion regarding Treasurer's Monthly Report.**

The Town Treasurer presented the treasurer's monthly report.

At 10:30 p.m., Larry Grigg made a motion to enter into PWA. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg – yes.

The council returned from PWA at 10:44 p.m.

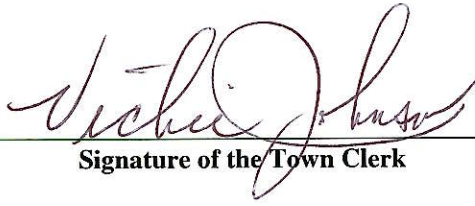
- Approval of purchase orders as initialed.

Darlene Shear made a motion to approve all purchase orders as initialed. This motion was seconded by Billy Wilson. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg – yes.

Mayor's Comments:

Motion to adjourn:

Larry Grigg made a motion to adjourn at 10:44 p.m. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg – yes.



Vicki Johnson

Signature of the Town Clerk



Larry Lajoie

Signature of the Mayor

JUN 26 2015
DW

TOWN OF INOLA

AGENDA FOR REGULAR BOARD OF TRUSTEES

And

INOLA PUBLIC WORKS AUTHORITY

Date: June 29 2015
Place: Town Hall Meeting Room
Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

- Larry Grigg
- James Kilpatrick
- Billy Wilson
- Darlene Shear
- Cheryl Charles

- Deb Williamson
- Glennie Spurlock
- Vickie Johnson

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Acknowledgement that prior notice of this meeting was given by advance notice to the clerk and the posting of an agenda outside the door at town hall on Friday June 26th, 2015 at 12:00 pm.

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.

OTHER ITEMS

- Discussion, consideration and action regarding Employee Education Pre-Approval form for Brad Craig (May) conference and upcoming Springfield AR Class. Dw
- Discussion, consideration and action regarding purchasing a commercial vacuum for City Hall. Ds
- Discussion, consideration and action regarding update on New City Hall Building. Bc

POLICE & FIRE

STREET, PARK & CEMETERY

EXECUTIVE SESSION (Subject)

Discussion, consideration and action to go into executive session to conduct all Town employee job performance reviews. 25 O.S.2011, § 307 (B) (1)

- Consideration and action to return from executive session.
- Discussion, Consideration and action regarding all Town employee job performance reviews and possible pay increases.

JUN 26 2015
DW

EXECUTIVE SESSION (Subject)

Discussion, consideration and action to go into executive session to review the job performance and to discuss possible discipline, suspension, or termination of Town Administrator Deb Williamson. 25 O.S.2011, § 307 (B) (1)

- Consideration and action to return from executive session.
- Discussion, Consideration and action to review job performance and discipline, suspend or terminate employment of Town Administrator Deb Williamson. Cc

FINANCE & AUDIT

- Presentation and discussion regarding Treasurer's Monthly Report. GS

Motion to go into PWA.

Return from PWA.

Mayor's comments:

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to Adjourn:

PUBLIC WORKS AUTHORITY

Date: June 29, 2015

Roll Call:

- Larry Grigg
- James Kilpatrick
- Billy Wilson
- Darlene Shear
- Cheryl Charles

- Deb Williamson
- Glennie Spurlock
- Vickie Johnson

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.

- Discussion, consideration and action regarding water supply from Mazie District Two (2) and the possibility of transferring maintenance of Inola Ground Storage Reservoir from Maize District Two (2) to the Town of Inola. Michael Stevens – Maize #2 Engineer

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

June 29, 2015

The Inola Public Works Authority met in Regular Session Monday evening at 8:05 p.m. in the Inola Town Hall Meeting Room June 29, 2015. Mayor Larry Grigg called the meeting to order and answering to roll call were Cheryl Charles, Darlene Shear, Billy Wilson, and Larry Grigg. Also present was PWA Clerk Glennie Spurlock and Clerk Vickie Johnson. James Kilpatrick was absent.

Cheryl made a motion to approve the previous meeting minutes as printed 6-8-2015) 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, and Larry. A/A

There were no communications from the floor/new business unknown 24 hours prior to the meeting.

Discussion, consideration and action regarding water supply from Mazie district Two (2) and the possibility of transferring maintenance of Inola Ground Storage Reservoir from Mazie district Two (2) to the Town of Inola. Michael Stevens – Mazie #2 Engineer.
Tabled

Darlene made a motion to approve claims as initialed 2nd by Larry. Voting yes were Cheryl, Darlene, Billy and Larry. A/A

Larry made a motion to return to regular session at 10:44 P.M. 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, and Larry. A/A



Glennie Spurlock

PWA Clerk



Larry Grigg

PWA Chairman