

**Town of Inola Regular Board of Trustees Meeting
January 29th, 2024**

The Inola Town Board of Trustees assembled at 6:00 p.m. on January 29th, 2024, at the Town Hall located at 900 James Ct., Inola, Ok. Mayor Dan Corle called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering roll call were Trent Bynum, Dean Tyler, Mark Redden, Darlene Shear and Dan Corle. Also in attendance was Town Clerk Jayce Springer and Town Treasurer April Padgett.

Dan Corle acknowledged that the agenda was posted outside the door of Inola Town Hall more than 24 hours prior to the meeting.

Pledge of Allegiance

Prayer by Dean Tyler

1. Approval of pervious Regular meeting minutes as printed.

Mark Redden made a motion to approve Regular meeting minutes as printed. This motion was seconded by Dean Tyler. The vote of the trustees was Trent Bynum-yes, Dean Tyler- yes, Mark Redden-yes, Darlene Shear- yes and Dan Corle-yes.

2. Approval of Special Meeting Minutes for Jan. 2, 2024, as printed.

Mark Redden made a motion to approve Regular meeting minutes as printed. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum-yes, Dean Tyler- yes, Mark Redden-yes, Darlene Shear- yes and Dan Corle-yes.

3. **Public Comments:** Richard Sutterfield and Jeff Unrau to be used when needed.

Other Items

4. Discussion, consideration, and possible action regarding the opening and conducting of a Close-out Public Hearing on Community Development Block Grant (CDBG) Contract Number #18127 CDBG/REAP 20's Southwest Sanitary Wastewater Improvement Project for the Town of Inola's Sanitary Sewer System Improvements project.

Dan Corle made a motion to open the discussion for the Close-out Public Hearing on Community Development Block Grant (CDBG) Contract Number #18127 CDBG/REAP 20's Sanitary Wastewater Improvement Project. This motion was

seconded by Darlene Shear. The vote of the trustees was Trent Bynum- yes, Dean Tyler- yes, Mark Redden- yes, Darlene Shear-yes and Dan Corle- yes.

Dan Corle made a motion to close the discussion for the Close-out Public Hearing on Community Development Block Grant (CDBG) Contract Number #18127 CDBG/REAP 20's Sanitary Wastewater Improvement Project. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum- yes, Dean Tyler- yes, Mark Redden- yes, Darlene Shear-yes and Dan Corle- yes.

5. Discussion, consideration, and possible action to approve Community Block Grant (CDBG) Project #18127 CDBG/REAP 20's Contract Closeout Certifications, to include:

- a) Final Expenditure Report
- b) Project Ledger
- c) OKGrant's Contract Closeout Certification
- d) Proof of Second Public Hearing
- e) Activity LMI Beneficiary Report
- f) Final Wage Compliance Report
- g) Certification of Completion
- h) Section 3 Summary Report
- i) Closeout Checklist
- j) Resolution Accepting Completed Project
- k) Final Administrative Payment approval for Grand Gateway Economic Development Association
- l) Final Contractor's Payment approval for King Excavating Inc.
- m) Any other Close-out documents required for CDBG Project #18127 CDBG/REAP 20's Sanitary Sewer Improvement Project

Dan Corle made a motion to approve the Community Block Grant (CDBG) Project #18127 CDBG/REAP 20's Contract Close-out Certifications. This motion was seconded by Mark Redden. The vote of the trustees was Trent Bynum- yes, Dean Tyler- yes, Mark Redden-yes, Darlene Shear-yes and Dan Corle- yes.

6. Discussion, consideration, and possible action to approve 2022 Audit Engagement Letter with Ober & Littlefield., CPA's, PLLC.

Dan Corle made a motion to approve 2022 Audit Engagement letter with Ober & Littlefield., CPA's, PLLC. This motion was seconded by Dean Tyler. The vote of the trustees was Trent Bynum- yes, Dean Tyler-yes, Mark Redden-yes, Darlene Shear-yes and Dan Corle- yes.

7. Discuss Trustee communication with employees.

See about adopting guidelines to have trustees better communicate with employees and have it in a formal way.

8. Discussion, consideration, and possible action on the adoption of a Resolution authorizing payment to Inola Fire Chief for use of personal automobile.

Dan Corle made a motion to approve the Resolution 2024-02 for payment of Inola Fire Chief for the use of personal automobile. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum-yes, Dean Tyler-yes, Mark Redden-yes, Darlene Shear- yes and Dan Corle- yes.

STREET, PARK AND CEMETERY

POLICE AND FIRE

9. Discussion, consideration, and possible action related to service and repair of Inola Emergency sirens.

Dan Corle made a motion to take no action on item #9. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum-yes, Dean Tyler-yes, Mark Redden-yes, Darlene Shear- yes and Dan Corle-yes.

10. Discussion, consideration, and possible action to take Project Fund balance of approximately \$336,868.90 and move to PWA.

Dan Corle made a motion to approve the Project Fund balance of \$336,868.90 and move it to PWA. This motion was seconded by Mark Redden. The vote of the trustees was Trent Bynum- yes, Dean Tyler-yes, Mark Redden-yes, Darlene Shear-yes, and Dan Corle-yes.

11. Discussion, consideration, and possible action to give Officer Jimmy Tyler a pay increase to \$18 per hour.

Mark Redden made a motion to approve pay increase to \$18.00 per hour starting January 29, 2024. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum- yes, Dean Tyler-yes, Mark Redden-yes, Darlene Shear-yes, and Dan Corle-yes.

FINANCE AND AUDIT

12. Discussion of town's mid-year revenue, expenditures, and current consumer loans.

13. Motion to go into PWA

Dan Corle made a motion to go into PWA at 6:31 p.m. This motion was seconded by Mark Redden. The vote of the trustees was Trent Bynum-yes, Dean Tyler-yes, Mark Redden-yes, Darlene Shear-yes, and Dan Corle-yes.

14. Return from PWA.

Dan Corle made a motion to return from PWA at 7:04 p.m. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum-yes, Dean Tyler-yes, Mark Redden- yes, Darlene Shear-yes, and Dan Corle-yes.

15. Approval of purchase orders.

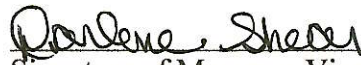
Mark Redden made a motion to return approve purchase orders as initialed. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum-yes, Dean Tyler-yes, Mark Redden- yes, Darlene Shear-yes, and Dan Corle-yes.

MAYOR'S COMMENTS:

Motion to adjourn:

16. Dan Corle made a motion to adjourn at 7:05 p.m. This motion was seconded by Darlene Shear. The vote of the trustees was Trent Bynum-yes, Dean Tyler- yes, Mark Redden-yes, Darlene Shear-yes, and Dan Corle-yes.


Signature of Town Clerk


Signature of Mayor or Vice-Mayor

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

January 29, 2024

The Inola Public Works Authority met in Regular Session Tuesday evening at 6:31 p.m. in the Inola Town Hall on January 29, 2024. Mayor Dan Corle called the meeting to order and answering to roll call were Trent Bynum, Dean Tyler, Mark Redden, and Darlene Shear. Also, present were Town Clerk Jayce Springer and PWA Clerk April Padgett.

Mark made a motion to approve the previous meeting minutes as printed (01/08/2024) 2nd by Darlene. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

Mark made a motion to approve the special meeting minutes as printed (01/02/2024) 2nd by Dean. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

Dean made a motion for discussion, consideration, and possible action to approve task order for Engineering of Green Valley Lift Station with Holloway, Updike, and Bellen (HUB) 2nd by Dan. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

Dan made a motion for discussion, consideration, and possible action to send John Fisher to Wastewater School at Accurate Labs in Tulsa, not to exceed \$600. 2nd by Darlene. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

Dan made a motion for discussion, consideration, and possible action to approve Ratification of Agreement authorizing installation of individual water meters with Cathy Weast for mobile home park located at 200 S. Broadway. 2nd by Mark. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

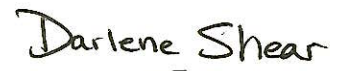

Dean made a motion for discussion, consideration, and possible action to begin surveying the projects for the new detention, retention pond between C and D St N.W. 2nd by Dan. Voting yes were Dean, Mark, Darlene, and Dan. Voting No was Trent.

Mark made a motion to approve purchase orders as initialed. 2nd by Darlene. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

Dan made a motion to go back into regular session at 7:04 pm 2nd by Darlene. Voting yes were Trent, Dean, Mark, Darlene, and Dan.

April Padgett

PWA Clerk


~~Dan Corle~~

PWA Chairman