

TOWN OF INOLA  
AGENDA FOR REGULAR BOARD OF TRUSTEES  
AND  
INOLA PUBLIC WORKS AUTHORITY

Date: January 12, 2004

TIME: 7:00 P.M.

Place: Town Hall Meeting Room

AGENDA

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Meeting called to order by: Duane Helling

Roll Call:

Jeff Coleman

Larry Grigg

Glennie Spurlock

Cheryl Charles

Duane Helling

Dale Runyan

Wilma Cargill

Amy Smith

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

**OTHER ITEMS**

Consideration and action to waiver building permit and inspection fees for the Inola Public School Administration Building.

Consideration and action to approve the petition for Inola Feed & Supply, Inc. to be annexed into the Inola Corporate limits of the Town of Inola.

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Other items cont'd  
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Consideration and action to adopt Ordinance 04-01 annexing property owned by Inola Feed & Supply, Inc. into the corporate limits of the Town of Inola.

Consideration and action to adopt emergency clause declaring Ordinance 04-01 effective immediately upon its passage, approval and publication.

Consideration and action to approve General Fund fiscal year 2001/2002 & 2002/2003 General Fund Audit .

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**POLICE & FIRE**

Consideration and action to hire a part-time dispatcher for the Inola Police Department.

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**STREET & PARK**

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**FINANCE & AUDIT**

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**EMERGENCY BUSINESS**

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**EXECUTIVE SESSION (Subject)**

Vote to go into Executive Session:

Discussion, Consideration and possible action concerning holding an Executive Session to discuss employment, demotion, disciplining and /or termination of Kristi Ferguson.

Vote to return to regular session:

Consideration and possible action to demote, discipline and/or terminate Kristi Ferguson.  
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Motion to go into PWA.

Return from PWA.

Mayor's comments.

Animal control.

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**APPROVAL OF CLAIMS AS INITIALED**

Adjournment:

PUBLIC WORKS AUTHORITY

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Roll Call:

Jeff Coleman, Larry Grigg, Glennie Spurlock, Cheryl Charles & Duane Helling.

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action of approval of pay request #2 on L. S. Lift Station #3.

Consideration and action to approve Public Works Authority fiscal year 2001/2002 & 2002/03 Audit.

APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

## TOWN OF INOLA

REGULAR MEETING

January 12, 2004

The Inola Town Board of Trustees met in regular session Monday evening at 7:00 P.M. January 12, 2004 in the Town Hall Meeting Room. Mayor Helling called the meeting to order and answering to roll call were Jeff Coleman, Larry Grigg, Cheryl Charles and Duane Helling. Also present were Town Administrator Dale Runyan, Town Clerk Wilma Cargill and Town Treasurer Amy Smith. Glennie Spurlock was absent.

Jeff made a motion to approve the previous meeting minutes of December 29, 2003 2<sup>nd</sup> by Duane. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

There was no new business.

Mayor Helling advised the town in the past have waived the fees on building permits for schools, but didn't have the authority to waive inspection fees for the inspectors. In visiting with the inspectors both Jack McGuire and James Freeman are willing to give the school a break. James will do the electrical inspection for \$50.00 and Jack will do the building for \$150.00 and mechanical & plumbing \$25.00 each. A total of \$250.00. Jeff made a motion to waive the fees for the Inola Public School Administrator Building permit, electrical, mechanical and plumbing to \$250.00, the amount paid to the inspectors 2<sup>nd</sup> by Duane. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

The Inola Feed & Supply, Inc. petitioned to come into the Corporate Limits of the Town of Inola. The petition has been run twice in the Inola Independent Newspaper prior to the meeting.

Duane made a motion to approve the petition for Inola Feed & Supply, Inc. to be annexed into the Inola Corporate limits of the Town of Inola 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Duane made a motion to adopt Ordinance 04-01 annexing property owned by Inola Feed & Supply, Inc. into the corporate limits of the Town of Inola 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Duane made a motion to adopt the emergency clause declaring Ordinance 04-01 Effective immediately upon its passage, approval and publication 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Jeff Kolker with Kolker & Kolker was present to present the audit report for the fiscal year of 01-/02 & 02/03. The previous year 01-02 the expenditures was a negative balance. There were some problems but the board has made an effort to address the issues and it is looking better, however the town needs to watch the spending.

Duane made a motion to approve the fiscal year 01-02 & 02-03 General Fund Audit Report 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

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Duane made a motion to go into PWA at 7:24 p.m. 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane-----back in regular session at 8:09 p.m.

Les advised he received two applications for a part time dispatcher and recommended to the board to hire Jason Czapansky, a student at Rogers State College. He is using part-time dispatchers to replace Annette Crane.

Duane made a motion to hire Jason Czapansky as part-time dispatcher at the rate of \$5:50 per hour 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

A representative with Nextel Cell Phones was present to answer any question for the board members on changing from U. S. Cellular to Nextel Cell Phones. There were some issues on whether you could use the phones. Mr. Ward advised they are installing more towers to better the service. Les advised he checked the phones out last week and had no problems. Nextel will pay the \$600.00 fee to U. S. Cellular for the police department to break the contract. In the long run Les advised it would save more money on the cell bill. They will have 15 days to return the phones if they aren't satisfied.

Duane made a motion to change from U.S. Cellular Phones to Nextel Cell Phones, 4 phones for officers and one for dispatch pager 2<sup>nd</sup> by Larry. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Duane made a motion to go into executive session at 8:13 p.m. for the purpose to discuss employment, demotion, disciplining and/or termination of Kristi Ferguson 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Duane made a motion to return to regular session at 8:15 p.m. 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

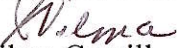
Duane made a motion to terminate Kristi Ferguson 2<sup>nd</sup> by Larry. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

They mayor read a letter from Green Country Vet stating they will no longer euthanize. Duane made some contacts and on Fridays by 9:00 A.M. for \$4.00 per animal the Tulsa Animal Shelter will take care of the animals brought in. The town will hold the dogs for three days before taking them to the Tulsa Animal Shelter.

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Cheryl questioned a number of P O's and the board asked Dale to check into #4591. The original amount of the PO and the invoiced amount were considerably different. Duane made a motion to approve the purchase orders as initialed except for 4591 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Cheryl made a motion to adjourn at 9:46 p.m. 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

  
Wilma Cargill  
Town Clerk

Duane Helling  
Mayor



INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

January 12, 2004

The Inola Public Works Authority met in regular session Monday evening at 7:24 p.m. January 12, 2004 in the Inola Town Hall Meeting Room. Chairman Helling called the meeting to order and answering to roll call were Jeff Coleman, Larry Grigg, Cheryl Charles, and Duane Helling. Also present were Administrator Dale Runyan, Town Clerk Wilma Cargill and PWA Clerk Amy Smith. Glennie Spurlock was absent.

Duane made a motion to approve the minutes of December 29, 2003 as printed 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl and Duane. A/A

Barbara Albritton with INCOG was present to discuss grant possibilities for the coming year. Board needs to decide what direction to take by at least June of 2004.

Duane made motion to approve pay request #2 in the amount of \$38,332.47 on L.S. Lift Station #3. Voting yes were Jeff, Larry, Cheryl, and Duane. A/A

Jeff Kolker with Kolker & Kolker was present to present the audit report for fiscal years of 2001/2002 and 2002/2003. There have been some financial problems but the board is making every effort to address the issues and situation is looking better, however the town still needs to continue to watch spending. Duane made motion to approve Public Works Authority fiscal year 2001/2002 & 2002/2003 Audit 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl, and Duane. A/A

Duane made motion to approve purchase orders 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Cheryl, and Duane. A/A

Duane made a motion to return to regular session at 8:09 p.m. 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Cheryl, and Duane. A/A

PWA session in adjournment:

Amy Smith  
PWA Clerk

Duane Helling  
PWA Chairman