

**Town of Inola Regular Board of Trustees Meeting
February 29, 2016**

The Inola Town Board of Trustees assembled at 7:00 p.m. on February 29, 2016 in the Inola Town Hall Meeting Room. Larry Grigg called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Dan Corle, Darlene Shear, Billy Wilson, James Kilpatrick, and Larry Grigg. The Town Clerk Vickie Johnson, Town Treasurer Glennie Spurlock, and Town Attorney Tommy Dyer, Jr. were also in attendance.

Larry Grigg acknowledged the notice of the meeting was posted outside the door at the Inola Town Hall on Friday, February 26, 2016 at 4:30 p.m. by the Inola Town Clerk.

James Kilpatrick made a motion to approve the minutes for the Town of Inola Regular Board Meeting on February 8, 2016. This motion was seconded by Darlene Shear. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Public Comments:

None

Other Items

Discussion, consideration, and action to accept the resignation of James Kilpatrick as Inola Town Council Member.

No action.

Discussion, consideration, and action to appoint council member to replace James Kilpatrick.

No action.

Update on new Inola Town Hall Complex.

The mayor and vice-mayor met with Superintendent of Schools Holbrook about a potential property location for a new Inola Town Hall Complex.

Discussion, consideration, and action to approve or deny Resolution 16-04 expressing the Town's intent to work collaboratively with the Inola Chamber of Commerce.

James Kilpatrick made a motion to approve Resolution 16-04 expressing the town's intent to work collaboratively with Inola Chamber of Commerce. This motion was seconded by Darlene Shear. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Discussion, consideration, and action to approve or deny employee insurance benefits.

Billy Wilson made a motion to approve employee insurance benefits at seventy-five percent paid by the Town of Inola. This motion was seconded by James Kilpatrick. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Discussion, consideration, and action to approve or deny agreement with employee insurance company.

Tabled.

Discussion, consideration, and action to approve or deny Glennie Spurlock's attendance at the required Municipal Clerk and Treasurer Training on March 4, 2016 in Edmond, Oklahoma.

Larry Grigg made a motion to approve Glennie Spurlock's attendance at the required Municipal Clerk and Treasurer Training on March 4, 2016 in Edmond, Oklahoma. This motion was seconded by James Kilpatrick. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Discussion, consideration, and action to approve or deny Vickie Johnson's attendance at the required Municipal Clerk and Treasurer Training on March 4, 2016 in Edmond, Oklahoma.

Larry Grigg made a motion to approve Vickie Johnson's attendance at the required Municipal Clerk and Treasurer Training on March 4, 2016 in Edmond, Oklahoma. This motion was seconded by James Kilpatrick. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

STREET, PARK AND CEMETERY

Discussion, consideration, and action to approve or deny the proposed route for the TAP Grant Application.

Larry Grigg made a motion to approve the proposed route for the TAP Grant Application. This motion was seconded by Billy Wilson. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Discussion of the replacement of street signs.

The Town Council requested more information on the guidelines for replacement and a cost comparison from different agencies that sold street signs. There was discussion of doing the sign replacement by quadrant.

Discussion of use of softball fields.

The Town Council discussed allowing teams to practice on the softball fields and how to

schedule. This item will be on the next agenda to established procedures for use of the fields.

POLICE AND FIRE

Police Report.

Police Chief Brad Craig presented the police report.

Discussion, consideration, and action to approve or deny the contract with WEIS Fire and Safety Equipment for a slide in for \$17,400 with a \$400 refund if 50% is paid within 30 days of contract signing.

Larry Grigg made a motion to approve the contract with WEIS Fire and Safety Equipment for a slide in for \$17,400 with a \$400 refund if 50% is paid within 30 days of contract signing. This motion was seconded by James Kilpatrick. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

FINANCE AND AUDIT

Presentation of the audit by Ober and Littlefield, CPAs, LLC.

Christie Littlefield, auditor with Ober and Littlefield, CPAs, LLC., presented the audit to the council. There were no findings.

Motion to go into PWA.

Larry Grigg made a motion to go into PWA at 8:23 p.m. This motion was seconded by James Kilpatrick. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

Return from PWA.

The Council returned from PWA at 8:49 p.m.

Approval of purchase orders as initialed.

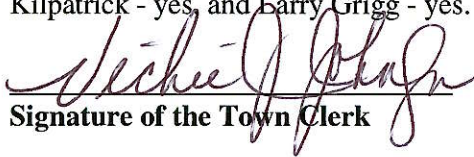
Darlene Shear made a motion to approve the purchase orders as initialed. This motion was seconded by Dan Corle. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

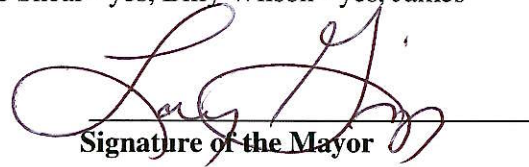
MAYOR'S COMMENTS:

A reminder was made of the upcoming council meeting and the discussion of the usage of the softball field. He mentioned having Martha Brock as being a spokesperson for the Chamber of Commerce at the council meetings.

Motion to adjourn:

Larry Grigg made a motion to adjourn at 8:50 pm. This motion was seconded by Darlene Shear. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.


Signature of the Town Clerk


Signature of the Mayor

**TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY**

Date: February 29, 2016

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Dan Corle

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

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Acknowledgement that the agenda was posted outside the door of Inola Town Hall on Friday, February 26, 2016 at 4:30 p.m. by the Inola Town Clerk.

1. Approval of previous meeting minutes as printed.
2. Public Comments

OTHER ITEMS

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3. Discussion, consideration, and action to accept the resignation of James Kilpatrick as Inola Town Council Member.
 4. Discussion, consideration, and action to appoint council member to replace James Kilpatrick.
 5. Update on new Inola Town Hall Complex.
 6. Discussion, consideration, and action to approve or deny Resolution 16-04 expressing the Town's intent to work collaboratively with the Inola Chamber of Commerce.
 7. Discussion, consideration, and action to approve or deny employee insurance benefits.
 8. Discussion, consideration, and action to approve or deny agreement with employee insurance company.
 9. Discussion, consideration, and action to approve or deny Glennie Spurlock's attendance at the required Municipal Clerk and Treasurer Training on March 4, 2016 in Edmond, Oklahoma.
 10. Discussion, consideration, and action to approve or deny Vickie Johnson's attendance at the required Municipal Clerk and Treasurer Training on March 4, 2016 in Edmond, Oklahoma.

STREET, PARK AND CEMETERY

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11. Discussion, consideration, and action to approve or deny the proposed route for the TAP Grant Application.
 12. Discussion of the replacement of street signs.
 13. Discussion of use of softball fields.

POLICE AND FIRE

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14. Police Report.
 15. Discussion, consideration, and action to approve or deny the contract with WEIS Fire and Safety Equipment for a slide in for \$17,400 with a \$400 refund if 50% is paid within 30 days of contract signing.

FINANCE AND AUDIT

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16. Presentation of the audit by Ober and Littlefield, CPAs, LLC.

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17. Motion to go into PWA.
 18. Return from PWA.
 19. Approval of purchase orders as initialed.

MAYOR'S COMMENTS

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20. Motion to adjourn.

INOLA PUBLIC WORKS AUTHORITY

Date: February 29, 2016

Place: Town Hall Meeting Room

Roll Call:

Dan Corle

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

1. Approval of previous minutes as printed.
2. Public Comments
3. Public Works Authority Report.
4. Discussion, consideration, and action to approve or deny the reassignment of Jason Bannister from Maintenance Supervisor to Maintenance Employee.
5. Discussion, consideration, and action to approve or deny the employment of James Kilpatrick as Maintenance Supervisor effective immediately.
6. Discussion, consideration, and action to approve or deny the building of an equipment storage facility at the sewer plant.
7. Discussion, consideration, and action to approve or deny the purchase of a trailer for the Inola Maintenance Department.
8. Discussion, consideration, and action to approve or deny the purchase of a water meter and apparatus for Fire Station Number 1.
9. Discussion, consideration, and action to approve or deny the purchase of a water meter and apparatus for Fire Station Number 2.
10. Discussion, consideration, and action to approve or deny the purchase of a water meter and apparatus for Fire Station Number 3.
11. Discussion, consideration, and action to approve or deny the purchase of a water meter and apparatus for the sewer plant.
12. Discussion, consideration, and action to approve or deny Michael Farrier's attendance at the training on pumps and hydraulics provided by the Oklahoma Rural Water Association in Wagoner Oklahoma on March 10, 2016.
13. Discussion, consideration, and action to approve or deny Jason Bannister's attendance at the training on bacteriological sampling provided by the Department of Environmental Quality in Muskogee, Oklahoma on March 9, 2016.
14. Discussion, consideration, and action to approve or deny Michael Farrier's attendance at the training on bacteriological sampling provided by the Department of Environmental Quality in Muskogee, Oklahoma on March 9, 2016.
15. Approval of purchase orders as initialed.
16. Motion to return to regular session.

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

February 29, 2016

The Inola Public Works Authority met in Regular Session Monday evening at 8:23 p.m. in the Inola Town Hall Meeting Room February 29. Mayor Larry Grigg called the meeting to order and answering to roll call were, Dan Corle, Darlene Shear, Billy Wilson, James Kilpatrick and Larry Grigg. Also present was PWA Clerk Glennie Spurlock, Clerk Vickie Johnson and Lawyer Tommy Dyer Jr..

James made a motion to approve the previous meeting minutes as printed (2-8-2016) 2nd by Darlene. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

There were no communications from the floor/new business unknown 24 hours prior to the meeting.

Public Works Authority Report. Tabled

Discussion, consideration, and action to approve or deny the reassignment of Jason Bannister from Maintenance Supervisor to Maintenance Employee. No Action

Discussion, consideration, and action to approve or deny the employment of James Kilpatrick as Maintenance Supervisor effective immediately. No Action

Discussion, consideration and action to approve or deny the building of an equipment storage facility at the sewer plant. No Action

Billy made a motion to purchase a trailer from Parrish Truck and Trailer Sales for the Inola Maintenance Department not to exceed \$3700.00 2nd by James. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

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|------------------------------------|-----------|
| 1. Parrish Truck and Trailer Sales | \$3595.00 |
| 2. PJ Trailer | \$4368.92 |
| 3. Southwest Trailers | \$3850.00 |

Larry made motion to purchase a water meter and apparatus for Fire Station Number 1 not to exceed \$2500 2nd by James. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Larry made a motion to purchase a water meter and apparatus for Fire Station Number 2 not to exceed \$1900.00 2nd by James. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Larry made a motion to purchase a water meter and apparatus for Fire Station Number 3 not to exceed \$1500.00 2nd Billy. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Larry made a motion to purchase a water meter and apparatus for the sewer plant not to exceed \$1800.00 2nd by Billy. Voting yes were Dan, Darlene, Billy, James and Larry. A/A


Larry made a motion to approve Michael Farrier's attendance at the training on pumps and hydraulics provided by the Oklahoma Rural Water Association Wagoner Oklahoma on March 10, 2016 2nd by Billy. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Larry made a motion to approve Jason Bannister's attendance at the training on bacteriological sampling provided by the Department of Environmental Quality in Muskogee, Oklahoma on March 9, 2016 2nd by Billy. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Larry made a motion to approve Michael Farrier's attendance at the training on bacteriological sampling provided by the Department of Environmental Quality in Muskogee, Oklahoma on March 9, 2016 2nd by Billy. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Darlene made a motion to approve claims as initialed 2nd by Larry. Voting yes were Dan, Darlene, Billy, James and Larry. A/A

Larry made a motion to return to regular session at 8:49 P.M. 2nd by Billy. Voting yes were Dan, Darlene, Billy, James and Larry. A/A


Glennie Spurlock

PWA Clerk


Larry Grigg

PWA Chairman