

## TOWN OF INOLA

Regular Meeting

September 30, 2013

The Inola Town Board of Trustees met in regular session Monday evening September 9, 2013 at 7:00 p.m. in the Town Hall Meeting Room. Mayor Charles called the meeting to order at Town Hall at 7:00 p.m. and answering to roll call were Craig Savage, Greg Lawrence, Larry Grigg and Cheryl Charles. Also present were City Attorney Dyer Jr, Town Clerk Wilma Cargill and Town Treasurer Glennie Spurlock. Engineer Brian Kellogg was present.

The minutes of 9-9-13 were tabled to the next meeting.

There were several citizens at the meeting. A couple of citizens complained about maintenance taking a picture of their property while doing some dirt work, said the mayor was costing the taxpayers money by the engineer being involved, and other citizens were doing dirt work in town and no one was taking pictures. Maintenance was just trying to do their job.

Cheryl made a motion to accept the resignation from Duane Helling from the Town of Inola Board of Trustees effective immediately 2<sup>nd</sup> by Greg. Voting yes were Craig, Greg, Larry and Cheryl. A/A

The town received 3 resumes for the seat #3 vacated by Duane Helling.

1. Zach Rash
2. James Kilpatrick
3. Trent Bynum

After little discussion it was determined that Trent had the most experience.

Cheryl made a motion to appoint Trent Bynum to the seat #3 vacated by Duane Helling until the next general election 2<sup>nd</sup> by Larry. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Oath of office was administered to Trent Bynum by Mayor Charles.

After looking over the ordinance amending Section 4 of the Town Code of Ordinances relating to the registration and regulation of animals in the municipal limits and the changes were made.

Craig made a motion to adopt Ordinance 13-01 amending Section 4 of the Town Code of Ordinances relating to the registration and regulation of animals in the municipal limits 2<sup>nd</sup> by Cheryl. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

There was no action to adopt and approve the emergency clause of Ordinance 13-01.

There was no action concerning a buy-out at 249 Green Valley Road. Brandi Nelson wasn't present. There is no disaster buyout money, applicant would apply and Inola would need to pay 25% according to engineer.

There was no discussion of Westside II and sub-division designs and criteria.

The engineer spoke with Larry Spurlock prior to the meeting and Larry has a water truck coming tomorrow.

There was no action to get appraisal of Town Hall Building.

Consideration and discussion to create an Inola Web site. Tabled

Kirt Thacker addressed the council regarding the county providing individual help for the new Town Administrator to get started.

Zach Rash chairman of the Inola Planning Commission was present to answer any questions concerning the zone change.

Cheryl made a motion upon recommendation from the Inola Planning Commission to approve a request to rezone property at 110 A Street NW (E1/2 of lot in block 12 of town of Inola, Rogers County OK) from residential to R M1.5 2<sup>nd</sup> by Trent. Voting yes Craig, Greg, Trent, Larry and Cheryl. A/A

Zach asked the council to obtain some maps for town from the assessor's office. He wasn't sure of the cost.

Cheryl made a motion to contact Scott Marsh about obtaining updated zoning maps not to exceed \$1,000.00 dollars 2<sup>nd</sup> by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Fire Chief Randy Alves was present to get approval to purchase light bars for the fire vehicles.

Cheryl made a motion to approve the purchase of 4 light bars for the Inola Volunteer Fire Department, LED Outfitters not to exceed \$3,000.00 2<sup>nd</sup> by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to hire James Combs as a part-time fill in dispatcher for the Inola Police Department at the rate of \$7.25 per hour 2<sup>nd</sup> by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

There were four names selected from the eight resumes received for the position of town administrator to be called in for an interview.

Miles Wolf, William Anderson, Linda Marsh and Deb Williamson. Mr. Wolf didn't come for the interview.

Cheryl made a motion concerning holding an Executive Session to interview or hire a Town Administrator for the Town of Inola at 8:06 p.m. 2<sup>nd</sup> by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to return from executive session at 8:52 p.m. 2<sup>nd</sup> by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to hire Deb Williamson as Town Administrator for the Town of Inola for 20 hours a week at the rate of \$10.00 per hour to begin 10-3-13 2<sup>nd</sup> by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion concerning holding executive session for the purpose to review job performance and discipline, suspend or terminate employment of maintenance supervisor Greg Boeckman at 8:56 p.m. 2<sup>nd</sup> by Larry. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Trent Bynum left at this time.

Cheryl made a motion to return from executive session at 9:27 p.m. 2<sup>nd</sup> by Larry. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Craig made a motion to terminate employment of maintenance supervisor Greg Boeckman 2<sup>nd</sup> by Greg. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Consideration and action to repair roof on bathrooms at the park. No action

Cheryl made a motion to approve the treasurer's report as printed 2<sup>nd</sup> by Craig. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Cheryl made a motion to go into PWA at 9:41 p.m. 2<sup>nd</sup> by Larry. Voting yes were Craig, Greg, Larry and Cheryl----- back in regular session at 9:49 p.m.

Greg made a motion to approve purchase orders as initialed 2<sup>nd</sup> by Craig. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Cheryl made a motion to adjourn at 9:51 p.m. 2<sup>nd</sup> by Craig. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Agenda items out of order.

Meeting in adjournment:

Wilma Cargill  
Town Clerk

  
Cheryl Charles  
Mayor

TOWN OF INOLA  
AGENDA FOR REGULAR BOARD OF TRUSTEES  
and  
INOLA PUBLIC WORKS AUTHORITY

Date: September 30, 2013  
Place: Town Hall Meeting Room  
Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

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AGENDA

Members to be present:  
Cheryl Charles  
Larry Grigg  
Duane Helling  
Greg Lawrence  
Craig Savage

(Tommy Dyer Jr)  
Wilma Cargill  
Glennie Spurlock

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Approval of previous meeting minutes as printed ( 9-9-13)

Communication from the floor/new business unknown 24 hours prior to meeting.

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**OTHER ITEMS**

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- ✓ Consideration and action to accept the resignation of Duane Helling from the Inola Town Board of Trustees (seat #4).
  - ✓ Discussion, consideration and action to appoint trustee to fill vacant position until next general election.
  - ✓ Discussion, Consideration and action to adopt Ordinance 13-01 amending Section 4 of the Town Code of Ordinances relating to the registration and regulation of animals in the municipal limits. Tabled
- Consideration and action to adopt and approve the emergency clause of Ordinance 13-01.  
Tabled
- Discussion, and possible action concerning a buy-out at 249 Green Valley Road. Brandi
- Discussion of Westside II and sub-division designs and criteria. LS

Discussion, Consideration and Action to get Appraisal of Town Hall Building. BC

Consideration and Discussion to create an Inola Web site. CS

Kirt Thacker to address the council regarding the county providing an individual to help the new Inola Town Administrator get started. CS

Discussion, consideration and action to approve a request to rezone property at 110 A street NW (E 1/2 of lot 8 in block 12 of the town of Inola, Rogers County OK) Request is to change from residential to RM1.5. GG

Discussion, Consideration and Action to contact Scott Marsh about obtaining updated zoning maps. IPC

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**POLICE & FIRE**

Discussion, consideration and action to approve the purchase of 4 light bars for the Inola Volunteer Fire Department. Ra

Consideration and action to hire a part-time fill in dispatcher for Inola Police Department. BC

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**EXECUTIVE SESSION (Subject)**

Discussion, Consideration and action concerning holding an Executive Session to interview or hire a Town Administrator for the Town of Inola. 25.O.S. Section 307 (B)(1)

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(Motion to return from Executive session)

Consideration and action to hire a Town Administrator for the Town of Inola.

**EXECUTIVE SESSION (Subject)**

Discussion, Consideration and action concerning holding Executive Session to review the job performance and to discuss possible discipline, suspension or termination of maintenance supervisor Greg Boeckman. 25 O.S. Section 307 (B)(1) Tabled

Motion to return from executive session.

Consideration and action to review job performance and discipline, suspend or terminate employment of maintenance supervisor Greg Boeckman. Tabled

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**STREET, PARK & CEMETERY**

Discussion, consideration and action to repair roof on bathrooms at the park. Gl

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**FINANCE & AUDIT**

Approval of treasurer's report as printed. Tabled

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Motion to go into PWA.

Return from PWA.

Mayor's comments:

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**APPROVAL OF PURCHASE ORDERS AS INITIALED**

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Motion to Adjourn:

**PUBLIC WORKS AUTHORITY**

Date: September 30, 2013

Roll Call:

Cheryl Charles

Larry Grigg

Duane Helling

Greg Lawrence

Craig Savage

(Tommy Dyer Jr)

Wilma Cargill

Glennie Spurlock

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Approval of previous meeting minutes as printed.

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Communications from the floor/new business unknown 24 hours prior to the meeting.

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Discussion, Consideration and action to review incident &/or adjust water bill for the Car Wash located on N Broadway. Bret

Discussion, consideration and action to review incident &/or adjust water bill for the Assembly of God located on W Commercial. CRigell

Discussion, consideration and action to review incident &/or adjust water bill for C Harrell located at 28 Roping Street. Ch

Discussion, Consideration and action to give the maintenance employees a 5% increase effective 9-8-13. Greg

### APPROVAL OF PURCHASE ORDERS AS INITIALED

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Motion to return to regular session

# INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

September 30, 2013

The Inola Public Works Authority met in Regular Session Monday evening at 9:41 p.m. in the Inola Town Hall Meeting Room September 30, 2013. Mayor Cheryl Charles called the meeting to order and answering to roll call were Craig Savage, Greg Lawrence, Larry Grigg and Cheryl Charles. Also present was PWA Clerk Glennie Spurlock, Town Clerk Wilma Cargill and Lawyer Tommy Dyer Jr.. Trent Bynum was absent.

Cheryl made a motion to approve the previous meeting minutes as printed (9-9-2013) 2<sup>nd</sup> by Greg. Voting yes were Craig, Greg, Larry and Cheryl. A/A

There was no new business.

Discussion, Consideration and action to review incident &/or adjust water bill for the Car Wash located on N Broadway. Bret No Action

Cheryl made a motion to give a one time water adjustment to the Assembly of God located on W Commercial 2<sup>nd</sup> by Greg. Voting yes were Craig, Greg, Larry and Cheryl. A/A

Cheryl made a motion to give a one time water adjustment to C Harrell located at 28 Roping Street 2<sup>nd</sup> by Larry. Voting yes were Craig, Greg, Larry and Cheryl. CRigell A/A

Greg made a motion to approve claims as initialed 2<sup>nd</sup> by Craig. Voting yes were Craig, Greg, Larry and Cheryl. Ch A/A

Cheryl made a motion to go back into regular session at 9:49pm 2<sup>nd</sup> by Larry. Voting yes were, Craig, Greg, Larry and Cheryl. A/A



Glennie Spurlock  
PWA Clerk



Cheryl Charles  
PWA Chairperson