

## TOWN OF INOLA

Regular Meeting

August 29, 2011

The Inola Town Board of Trustees met in regular session August 29, 2011 Monday evening at 7:01 p.m. in the Inola Town Hall Meeting Room. Vice-Mayor Grigg called the meeting to order and answering to roll call were John Deboer, Greg Lawrence, Duane Helling and Larry Grigg. Also present were our Attorney Tommy Dyer Jr., Clerk Wilma Cargill and Treasurer Glennie Spurlock. Cheryl Charles was absent.

Larry made a motion to approve the minutes of 8-8-11 2<sup>nd</sup> by Duane. Voting yes were John, Greg, Duane and Larry. A/A

Larry made a motion to approve the special minutes of 8-22-11 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane and Larry. A/A

Rosalie Griffith was present concerning the sidewalk grant contract that is on a dead line. She was unable to contact the mayor or engineer to see what the status is. She was concerned that the town (Cheryl and Brian) did not follow up on the documents that need to be signed. Rosalie advised that we are about to loose the grant because of documents that were signed and received on the dead line. She advised she and Mike Martin have dedicated a lot of time and effort to this project.

Duane made a motion to approve Agreement of the Sales and Use Tax Ordinances with Town of Inola and Oklahoma Tax Commission 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane and Larry. A/A

Discussion, Consideration and action to hire an expert (three (3) names provide by Attorney Bill Higgins) to assist the Town of Inola in the pending lawsuits filed by Worthean and Shaffer. Tabled

Janet read the librarian's report to board members and handed out evaluations and recommendations for library employees to receive a increase in salary. Report attached.

Duane made a motion to accept the resignation from Sally McKee from the Inola Library Board 2<sup>nd</sup> by Greg. Voting yes were John, Greg, Duane and Larry. A/A

John Cromwell was present, Janet advised he volunteers some of his time to the library and would like for him to be appointed to Inola Library Board.

Duane made a motion to appoint John Cromwell to replace Sally McKee's unexpired term on the Inola Library Board 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane and Larry. A/A

Police Chief Craig presented a list of addresses of complaints on unsightly yards, trash, weeds or junk. He will give a list to the clerk so certified notices can be sent out with a ten day notice for a public hearing to be scheduled in the notice.

Jim and Victoria Almy petitioned for annexation to the corporate limits of the Town of Inola. The town will run the ad two times and it will be on the agenda at a later date to continue the annexation.

Duane made a motion to publish notice of hearing on petition for Annexation presented by Mr. & Mrs Almy 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane and Larry. A/A

After some discussion of pay increase for Police Chief and Assistant Chief a decision was made.

Duane made a motion to approve pay raises for Police Chief 10% per hourly rate and Assistant Chief 5% per hourly rate 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane and Larry. A/A

Discussion of pay increase for dispatchers with portion of wages to be paid by Inola Fire Department. Tabled.

The treasurer advised the board members that we are now paying the interest on the construction that has been done at this time on the two (2) million dollar loan to OWRB.


Duane made a motion to approve the treasurer's report 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane and Larry. A/A

Duane made a motion to go into PWA at 8:10 p.m. 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane and Larry -----back in regular session at 9:05 p.m.

Duane made a motion to approve purchase orders as initialed 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane and Larry. A/A

In mayor's comments Vice-Mayor Grigg let the public know that City Hall will be closed Monday Labor Day.

Duane made a motion to adjourn at 9: 07 p.m. 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane and Larry. A/A

  
Wilma Cargill  
Town Clerk

  
Larry Grigg  
Vice-Mayor

8-26-11  
3 PM

TOWN OF INOLA  
AGENDA FOR REGULAR BOARD OF TRUSTEES  
INOLA PUBLIC WORKS AUTHORITY

Date: August 29, 2011  
Time: 7.00 P.M.  
Place: Town Hall Meeting Room

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The Agenda for said meeting is as follows:

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AGENDA

Members to be present:

- Cheryl Charles
- Larry Grigg
- Duane Helling
- Greg Lawrence
- John Deboer

- Wilma Cargill
- Glennie Spurlock

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Approval of previous meeting minutes as printed (8-8-11).  
Approval of Special Meeting 8-22-11.

Communication from the floor/new business unknown 24 hours prior to meeting.

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**OTHER ITEMS**

Approval of Agreement for Administration of the Sales and Use Tax Ordinances of the Town of Inola.

Discussion, Consideration and action to hire an expert (three (3) names provided by Attorney Bill Higgins) to assist the Town of Inola in the pending lawsuits filed by Worthean and Shaffer. *POSTPONE TO 9-12-11*

Librarian's report monthly activities. Tabled

Consideration and action of resignation of Sally McKee from the Inola Library Board.

Consideration and action to appoint Inola Library Board Member. Jk

Discussion, consideration and action to address the nuisance complaint problems with in the town limits of the Town of Inola. (mowing and trash). Cb

Discussion, consideration and action of Public Hearing on abatement and condemnation of property proceedings located at 19 E Commercial.

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Discussion, consideration and action to publish notice of hearing on Petition for Annexation presented by Mr. & Mrs. Almy.

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**POLICE & FIRE**

Discussion, consideration and action to approve pay raises for Police Chief and Assistant Chief. Bc

Discussion of pay raises for dispatchers with portion of wages to be paid by Inola Fire Department. Bc.

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**STREET, PARK & CEMETERY**

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**EXECUTIVE SESSION (Subject)**

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**FINANCE & AUDIT**

Approval of treasurer's report. Tabled

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Motion to go into PWA.

Return from PWA.

Mayor's comments.

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**APPROVAL OF CLAIMS AS INITIALED**

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Motion to Adjourn:

# PUBLIC WORKS AUTHORITY

Date: August 29, 2011

Roll Call:

- Cheryl Charles
- Larry Grigg
- Duane Helling
- Greg Lawrence
- John Deboer

- Wilma Cargill
- Glennie Spurlock

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Approval of previous meeting minutes as printed.

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Communications from floor/new business unknown 24 hours prior to meeting.

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Consideration and action to adjust the water leak incident located at 201 A St SW #C3.  
DP

Discussion and possible action to change the policies of deposits on rental property and inspections of property sold in the town limits. Lg

Discussion, consideration and action to approve pay raise for maintenance supervisor.

Discussion of pay raises for additional duties of Wilma Cargill and Glennie Spurlock.

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## APPROVAL OF CLAIMS AS INITIALED

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Motion to return to regular session.

## INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

August 29, 2011

The Inola Public Works Authority met in regular session Monday evening at 8:10 p.m. August 29, 2011 in the Inola Town Hall Meeting Room. Vice Mayor Larry Grigg called the meeting to order and answering to roll call were John Deboer, Greg Lawrence, Duane Helling and Larry Grigg . Also present were Lawyer Tommy Dyer Jr., PWA Clerk Glennie Spurlock and Clerk Wilma Cargill. Mayor Cheryl Charles was absent.

Larry made a motion to approve the minutes as printed 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane and Larry. A/A

Larry made a motion to give a one time water leak incident adjustment at 201 A St Sw #C3 2<sup>nd</sup> by Duane. Voting yes were John, Greg, Duane and Larry, A/A

Discussion on changing policies and procedures on who should put up \$100.00 deposits. I will scan the PWA Policy & Procedures to the Board Members and they will come back with changes at the next meeting.

Duane made a motion to approve pay raise of 5% for maintenance supervisor 2<sup>nd</sup> by Greg. Voting yes were John, Greg, Duane, and Larry. A/A

Discussion of pay raises for additional duties of Wilma Cargill and Glennie Spurlock. No Action

Duane made a motion to approve the claims as initialed 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane and Larry. A/A

Larry made a motion to go back into regular session at 9:05 pm 2<sup>nd</sup> by Duane. Voting yes were John, Greg, Duane and Larry. A/A

Meeting in adjournment:

Glennie Spurlock  
PWA Clerk

Cheryl Charles  
Chairman