

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

Date: March 29, 2004

TIME: 7:00 P.M.

Place: Town Hall Meeting Room

AGENDA

Meeting called to order by: Duane Helling

Roll Call:

Jeff Coleman

Larry Grigg

Glennie Spurlock

Cheryl Charles

Duane Helling

Tommy Dyer Jr.

Dale Runyan

Wilma Cargill

Amy Smith

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Consideration and action to hire two(2) part time maintenance employees.

Consideration and action to direct notice of proposed annexation of the West ½ of the West ½ of the Southwest ¼ of the Northeast ¼ of Section 8, Township 19 North, Range 17 East, Rogers County, Oklahoma, according to the U.S. Government Survey thereof.

Trash off day April 17, 2004 (Saturday) update from Dale.

Discussion of vacating C St NW & D St NW with Pete Pyeatte.

Update on Library info from Kay Ingersol.

Other Items Cont'd.

Consideration and action to discuss department protocols.

Consideration and action to file plat on Howard Childer's addition.

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POLICE & FIRE

Consideration and action of Inola Police Department shooting range.LW Tabled

Consideration and action to trade 95 chevy (wreck) to Bobby Graham for storage fees.

Police report.

Consideration and action to discuss voyager dispatch system.

STREET & PARK

FINANCE & AUDIT

EMERGENCY BUSINESS

EXECUTIVE SESSION (Subject)

Vote to go into Executive Session:

Discussion, Consideration and possible action concerning holding an Executive Session regarding complaint filed against employee.

Motion to return to regular session.

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Consideration and possible action regarding complaint filed against employee.

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Motion to go into PWA.

Return from PWA.

Mayor's comments.

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APPROVAL OF CLAIMS AS INITIALED

Adjournment:

PUBLIC WORKS AUTHORITY

Roll Call:

Jeff Coleman, Larry Grigg, Glennie Spurlock, Cheryl Charles & Duane Helling.

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to accept insurance settlement on the F 150, 1990 Ford Pickup
In the amount of \$1,152.67 after the deductible.

Consideration and action to purchase a pickup for Inola Public Works Authority.

APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

TOWN OF INOLA

REGULAR MEETING

MARCH 29, 2004

The Inola Town Board of Trustees met in regular session Monday evening at 7:00 p.m. in the Inola Town Hall Meeting Room. Mayor Helling called the meeting to order and answering to roll call were Jeff Coleman, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Tommy Dyer Jr., Administrator Dale Runyan, Clerk Wilma Cargill and Treasurer Amy Smith. Larry Grigg was absent.

Cheryl made a motion to approve the previous meeting 3-8-04 minutes 2nd by Duane. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

In communications from the floor County Commissioner Randy Baldrige was present and introduced the County Clerk Peggy Armstrong. Also Randy wanted to thank Mayor Helling for doing a fine job and work he is doing representing Inola. Also the only Mayor that attended the Criminal Justice Authority Meetings.

Duane made a motion to hire two part-time maintenance employees not to exceed \$9.00 per hour 2nd by Cheryl. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

The item to direct notice of proposed annexation of West ½ of the West ½ of Southwest ¼ of the Northeast ¼ of the Northeast ¼ of Section 8, Township 19 Range 17 East, Rogers County, Oklahoma, according to the U.S. Government Survey thereof. This item tabled to the next meeting until the Notice of Public Hearing set for April 12, 2004 at 7:00 p.m. and published in the newspaper twice.

Dale advised the board of Trash Off day set for April 17, 2004 (Saturday). Volunteers are needed, just contact Dale at Town Hall. The hours will be 9 to 11. He has a couple of volunteers to pick up the bags of trash.

Sam Pyeatte was present concerning vacating C St NW & D St NW in order to sell the property as one strip of land. Tommy advised him he would need some legal help. He just wanted the board to consider the matter.

Kay Ingersol was present to let the board know that she purchased the old funeral home building to donate for the town library. Kay has already insured the building and change the utilities to her name. Phase 1 environmental has been completed. There will be some stipulations in the agreement to meet Kay's demands, also a 501C3 Charity form will need to be filed. The board advised Tommy to handle this matter. Kay advised the library will have to apply for a grant to do the remodeling but it can be used with a little touch up at this time.

There was no action on department protocols but Cheryl has been reviewing the employee policies and would like for Dale to have all employees to write up what they think their jobs is and have a clear understanding of the chain of commands.

This matter was turned over to Dale to handle.

Consideration and action to file plat on Howard Childer's addition was tabled to the next meeting. (To make sure Town Engineer Kenny has approve the flood & water reports.) Also the zoning may need to be changed.

Consideration and action of Inola Police Department shooting range had no action.

Les advised there is a \$1100.00 storage bill from the police car that Steve Williams wrecked. Bobby Graham is willing to take the salvage vehicle in exchange for the \$1100.00 storage bill. Tommy Jr. advised since the town already accepted the settlement check there was nothing could be done.

Duane made a motion to trade the 95 Chey (wreck) to Bobby Graham for the \$1100.00 storage fee 2nd by Cheryl. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Chief Wilmott and Ronald Roughton from Nextel gave information on the Voyager Dispatch System. It would cost only \$50.00 a month and all other expense & equipment would be donated. This would keep them from using the county to do the DL or crimmal background checks on individuals. Also he would pay for the monthly fee from pop money. According to Chief Wilmott this would be a tremendous savings. The board would like for the pop money to be turned into treasurer in order to have a record of what is made monthly. There was no action at this time.

Duane made a motion to go into Executive Session at 8:02 p.m. 2nd by Jeff. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Duane made a motion to return to regular session at 9:08 p.m. 2nd by Glennie. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Consideration and possible action regarding complaint filed against employee had no action.

Duane made a motion to go into PWA at 9:09 p.m. 2nd by Glennie. Voting yes were Jeff, Glennie, Cheryl and Duane-----back in regular session at 9:15 p.m.


In mayor's comments Mayor Helling wanted to recognize Carolyn Penner many years of service to the Inola community. Carolyn is retiring from RCB Bank after 35 years of banking service. She will be missed and has been very helpful to the town over the many years.

Also a reminder to everyone to call the dispatcher on controlled burns.

Duane made a motion to approve purchase orders as initialed 2nd by Glennie. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Duane made a motion to adjourn at 9:17 p.m. 2nd by Glennie. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Meeting in adjournment:


Wilma Cargill
Town Clerk


Duane Helling
Mayor