

TOWN OF INOLA

REGULAR MEETING

October 15, 2013

The Inola Town Board of Trustees met in regular session Tuesday evening October 15, 2013 at 7:00 p.m. in the Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were Craig Savage, Greg Lawrence, Trent Bynum, Larry Grigg and Cheryl Charles. Also present was Town Treasurer Glennie Spurlock and Town Administrator Deb Williamson. Town Clerk Wilma Cargill was absent.

Cheryl made a motion to approve the previous meeting minutes as printed (9-9-13) 2nd by Larry. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to approve the previous meeting minutes as printed (9-30-13) 2nd by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

There were several citizens at the meeting. One citizen has cleaned the bridge at SW & Commercial and if we need to do any repairs this would be a good time. It was brought up that our maintenance men have been fixing water leaks with only one worker that is not safe we need two workers or have the Police come by and check on the worker.

Fire Chief Randy Alves was at the meeting to discuss saving \$50,000.00 to put down on a new Fire Truck so it would not take so long to pay the loan off we will talk to the Accountant about setting up a saving account. No action

Consideration, Discussion and possible action to create an Inola web site. Tabled Cs (Pending purchase of new computers.)

Cheryl made a motion to purchase computer and supplies from Diana's computer not to exceed \$2200.00 (attachment) 2nd by Greg. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A Dw

Discussion of amendment to Ordinance 13-01 (section 4-102). No Action Cs

Discussion, consideration and action to give permission for Public Works, Administration and Police to purchase supplies of enforcement and maintenance of animal ordinance. No Action Cs/Dw

Discussion to request mayor and any other parties with information of all active litigation. No Action Cs/Dw

Discussion, consideration and action to adopt a spending prioritization plan. Tabled Cs/Dw

Discussion to designate official extra duty responsibilities per trustee position as outlined in Inola Ordinance (section 2-104) Craig made a motion did not receive a second the motion died for lack of 2nd. Cs/Dw

Police Chief Report of monthly activities attached.

Chief Brad Craig office is hosting a take back event at his police station in conjunction with the DEA's National Take Back Initiative October 26, from 10-2. The Rogers County Prescription Drug Abuse Task Force will assist. There will be a Prescription Drug drop-off box at the police station.

Cheryl made a motion to approve the treasure's report 2nd by Trent. Voting yes were Craig, Greg, Trent, Larry & Cheryl. A/A

Discuss a raise and vacation for Town Administrator Cheryl made a motion to have her come back December 9th 2nd by Trent. Voting yes were Craig, Greg, Trent Larry & Cheryl A/A
Cs/Dw

Cheryl made a motion to go into PWA at 7:50 p.m. 2nd by Greg. Voting yes were Craig, Greg, Trent, Larry and Cheryl-----back in regular session at 8:04 p.m.

Trent made a motion to approve purchase orders as initialed 2nd by Craig. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Mayor's comments: Hay Day Meeting Monday October 21

Cheryl made a motion adjourn at 8:05 p.m. 2nd by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl.

Agenda items out of order.

Meeting in adjournment:


Glennie Spurlock
Town Treasurer


Cheryl Charles
Mayor

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY

T U E S D A Y

Date: October 15, 2013
Place: Town Hall Meeting Room
Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Larry Grigg
Trent Bymun
Greg Lawrence
Craig Savage

Deb Williamson

Wilma Cargill absent

Glennie Spurlock

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Approval of previous meeting minutes as printed (9-9-13)
Approval of previous meeting minutes as printed (9-30-13)

Communication from the floor/new business unknown 24 hours prior to meeting.

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OTHER ITEMS
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Consideration, discussion and possible action to create an Inola web site. Cs Tabled

Discussion, consideration and action to purchase computer and supplies per Diana's
Computer service quote per attachment. Dw

Discussion of amendment to Ordinance 13-01 (section 4-102).Cs

Discussion, consideration and action to give permission for Public Works, Administration
and police to purchase supplies of enforcement and maintenance of animal ordinance.
Cs/Dw

Discussion to request mayor and any other parties with information of all active litigation. Cs/Dw

Discussion, consideration and action to adopt a spending prioritization plan. Cs/Dw

Discussion, consideration and action to designate official extra duty responsibilities per trustee position as outlined the Inola Ordinance (section 2-104). Cs/Dw

POLICE & FIRE

Police Chief's report of monthly activities.

Discussion, consideration and possible action of money that the town gives the Inola Fire Department. Ra

STREET, PARK & CEMETERY

FINANCE & AUDIT

Approval of treasurer's report as printed.

Discussion, consideration and action of Town Administrator's position and pay. Cs/Dw

Motion to go into PWA.

Return from PWA.

Mayor's comments:

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to Adjourn:

PUBLIC WORKS AUTHORITY

Date: October 15, 2013

T U E S D A Y

Roll Call:

Cheryl Charles
Larry Grigg
Trent Bynum
Greg Lawrence
Craig Savage

Deb Williamson

Wilma Cargill absent
Glennie Spurlock

Approval of previous meeting minutes as printed.

Communications from the floor/new business unknown 24 hours prior to the meeting.

Discussion, consideration and action to promote Jason Bannister to supervisor of the maintenance department.

EXECUTIVE SESSION (Subject)

Discussion, Consideration and action concerning holding an Executive Session to interview or hire (1) full time maintenance vacant positions for the Town of Inola.
2.5.O.S.Section 307 (B)(1)

Consideration and action to hire Josh Richford as a maintenance employees.

Discussion, consideration and action to hire Jason Bannister as Head of Public Works Authority and increase his salary. Cs/Dw

Discussion, Consideration and action to review incident &/or adjust water bill for the Car Wash located on N Broadway. Bret Tabled

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

October 15, 2013

The Inola Public Works Authority met in Regular Session Tuesday evening at 7:50 p.m. in the Inola Town Hall Meeting Room October 15, 2013. Mayor Cheryl Charles called the meeting to order and answering to roll call were Craig Savage, Greg Lawrence, Trent Bynum, Larry Grigg and Cheryl Charles. Also present was PWA Clerk Glennie Spurlock, Town Clerk Wilma Cargill was absent.

Cheryl made a motion to approve the previous meeting minutes as printed (9-30-2013) 2nd by Greg. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

There was no new business.

Cheryl made a motion to promote Jason Bannister to supervisor of the maintenance department 2nd by Greg. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to hire Josh Richford as full time maintenance employee starting date 10-8-13 and starting pay \$9.00 per hour 2nd by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to increase Jason Bannister salary by \$2.50 per hour starting October 6th. In 90 days Jason will have another evaluation 2nd by Trent. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A Cs/Dw

Discussion, consideration and action to review incident &/or adjust water bill for the Car Wash located on N Broadway. No Action Bret

Trent a motion to approve claims as initialed 2nd by Craig. Voting yes were Craig, Greg, Trent, Larry and Cheryl. A/A

Cheryl made a motion to go back into regular session at 8:04pm 2nd by Trent. Voting yes were, Craig, Greg, Trent, Larry and Cheryl. A/A

Glennie Spurlock
PWA Clerk

Cheryl Charles
PWA Chairperson