

**Town of Inola Regular Board of Trustees Meeting
May 11, 2015**

The Inola Town Board of Trustees assembled at 7:00 p.m. on May 11, 2015 in the Inola Town Hall Meeting Room. Mayor Larry Grigg called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Cheryl Charles, Darlene Shear, Billy Wilson, James Kilpatrick, and Larry Grigg. The Town Clerk Vickie Johnson, the Town Treasurer Glennie Spurlock, and the Town Manager Deb Williamson were also in attendance.

Larry Grigg acknowledged the notice of the meeting was given by advanced notice to the clerk and posted outside the door at the Inola Town Hall on Friday, May 8, 2015 at 1:00 p.m.

Cheryl Charles made a motion to approve the minutes for the Town of Inola Regular Board Meeting on April 27, 2015. This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

Communication from the floor/new business unknown 24 hours prior to the meeting.

R. Lyle Osburn, employee of Union Pacific Railroad and presenter for Operation Lifesaver, communicated with the board about his role in bridging the gap on railway safety between railroad and public.

Other Items –

- Acknowledgment of selection of Sanitary Sewer Rehabilitation as the 2015 CDBG Water/Wastewater Construction application for the Town of Inola, to the Oklahoma Department of Commerce submitted May 1, 2015. If funded, the town will pay for engineering costs related to the Sanitary Sewer Rehabilitation as leverage towards the application.

Deb Williamson reported that the grant had been filed. Larry Grigg acknowledged the selection of Sanitary Sewer Rehabilitation as the 2015 CDBG Water/Wastewater Construction application for the Town of Inola, to the Oklahoma Department of Commerce submitted May 1, 2015. If funded, the town will pay for engineering costs related to the Sanitary Sewer Rehabilitation as leverage towards the application.

- The purpose of the public hearing to discuss the updated capital improvement plan's goals and accomplishments, the amount of federal and local funds expended, and person affected.

Larry Grigg announced the purpose of the public hearing to discuss the updated capital improvement plan's goals and accomplishments, the amount of federal and local funds expended, and person affected.

- Acknowledgement that prior notice of Public Hearing to receive public comments and discuss the updated capital improvement plan's goals and accomplishments, the amount of federal and local funds expended, and person affected for the FY 2014 Community Development Block Grant Program, was given by advance notice to the clerk and the posting of an agenda outside the door at Inola Town hall on Friday, May 1st 2015 at 3:00.

Larry Grigg acknowledged that prior notice of Public Hearing to receive public comments and discuss the updated capital improvement plan's goals and accomplishments, the amount of federal and local funds expended, and person affected for the FY 2014 Community Development Block Grant Program, was given by advance notice to the clerk and the posting of an agenda outside the door at Inola Town hall on Friday, May 1st 2015 at 3:00. The hearing was initiated at 7:07 p.m.

- Discussion, consideration, and action to adopt **Resolution 15-05, approving the Town of Inola 5 Year Capital Improvement Plan.**

Cheryl Charles made a motion to adopt **Resolution 15-05, approving the Town of Inola 5 Year Capital Improvement Plan.** This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Discussion, consideration, and action to approve the invoice from INCOG for CIP services for \$10,350.00 per the INCOG Town of Inola administrative services contract.

Cheryl Charles made a motion to approve the invoice from INCOG for CIP services for \$10,350.00 per the INCOG Town of Inola administrative services contract. This motion was seconded by Larry Grigg. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Motion to return to regular session.

Larry Grigg made a motion to close the public hearing. This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Acknowledgement of the letter of resignation and retirement from Barney Grigg from the position of Emergency Management Director for the Town of Inola.

Larry Grigg acknowledged the letter of resignation and retirement from Barney Grigg from the position of Emergency Management Director for the Town of Inola.

- Discussion, consideration and action regarding our Town's Certificate of Incorporation.

Billy Wilson made a motion to direct the Town Clerk, with assistance from the Town Attorney, to file a Notice and evidence of the Town's Incorporation with the Oklahoma Secretary of State and to publish a Notice in accordance with Title 11 Oklahoma Statutes Section 2-101(B). This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint or re-affirm the following:

- Town Attorney
- Town Judge
- Town Auditor
- Financial Advisor

Larry Grigg made a motion to appoint:

- Town Attorney – Tommy Dyer, Jr.
- Town Judge – Stan Harrell
- Town Auditor – Floyd Langley
- Financial Advisor – Jeff Kolker.

This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the following:
 - Code Enforcement Officer

- Building Inspector
- Electrical Inspector
- Mechanical Inspector
- Plumbing Inspector

Larry Grigg made a motion to appoint the following:

- Code Enforcement Officer – Brad Craig
- Electrical Inspector – James Freeman
- No action was taken in regard to the Building Inspector, the Mechanical Inspector, and the Plumbing Inspector.

This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the following:
 - IFD Fire Chief
 - Emergency Management Director

Larry Grigg made a motion to appoint

- IFD Fire Chief – Randy Alves
- Emergency Management Director – Cory Pope.

This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the following:
 - Planning commission
 - Chairman

Larry Grigg made the motion to appoint the following to the Planning Commission: Zack Rash, Dan Corle, Mike Martin, and Bobby Kasten with Zack Rash being the chairman. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the Library Board.

Larry Grigg made the motion to appoint Barbara Runyan as President, Regina Mann as Vice-President, Kathy Daily as Secretary/Treasurer, Gertrude Riddle as Trustee, Betty Mell as Trustee, and Harry Rogers as Trustee. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the Cemetery Board.

Larry Grigg made the motion to appoint Robin Miller, Paula Geilenfeld, and Ronnie Shear to the Cemetery Board. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the Board of Adjustments:

Larry Grigg made the motion to appoint Zack Rash, Dan Corle, Mike Martin, and Bobby Kasten to the Board of Adjustments. This motion was seconded by Cheryl Charles. The vote of the

trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

- Consideration and action to appoint the REDI Board.

Larry Grigg made the motion to appoint Mike Martin, Joe Kight, Rosalee Griffith, and the mayor to the REDI Board. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear – yes, Billy Wilson – yes, James Kilpatrick – yes, and Larry Grigg – yes.

Police and Fire

- Presentation of the Chief's Monthly Police Report.

Police Chief Brad Craig presented the Monthly Police Report.

Street, Park, and Cemetery

- Discussion, consideration, and action regarding opening sealed bid(s) and awarding the bid for cutting hay on the unplatted Inola cemetery.

This action was tabled to allow for publication and proof of publication.

Finance and Audit

At 7:45 p.m., Larry Grigg made a motion to enter into PWA. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.

The council returned from PWA at 7:54 p.m.

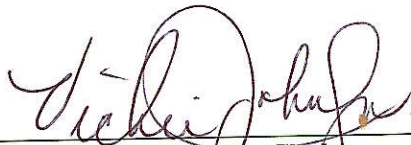
- Approval of purchase orders as initialed.

Cheryl Charles made a motion to approve all purchase orders as initialed. This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.

Mayor's Comments: Ability to have an agenda item to have an open discussion without consideration and action.

Motion to adjourn:

Larry Grigg made a motion to adjourn at 7:57 p.m. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick – yes, and Larry Grigg – yes.



Signature of the Town Clerk



Signature of the Mayor

DW
MAY 08 2015

TOWN OF INOLA

AGENDA FOR REGULAR BOARD OF TRUSTEES

And

INOLA PUBLIC WORKS AUTHORITY

Date: May 11, 2015

Place: Town Hall Meeting Room

Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

- Larry Grigg
- James Kilpatrick
- Billy Wilson
- Darlene Shear
- Cheryl Charles

- Deb Williamson
- Glennie Spurlock
- Vickie Johnson

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Acknowledgement that prior notice of this meeting was given by advance notice to the clerk and the posting of an agenda outside the door at town hall on Friday May 8th, 2015 at 1:00 pm.

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.

OTHER ITEMS

- Acknowledgement of selection of Sanitary Sewer Rehabilitation as the 2015 CDBG Water/Wastewater Construction application for the Town of Inola, to the Oklahoma Department of Commerce submitted May 1, 2015. If funded the town will pay for engineering costs related to the Sanitary Sewer Rehabilitation as leverage towards the application.

- Discussion, consideration and action to hold a Public Hearing:
 - The purpose of the public hearing is to discuss the updated capital improvement plan's goals and accomplishments, the amount of federal and local funds expended, and persons affected.

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Acknowledgement that prior notice of Public Hearing to receive public comments and discuss the updated capital improvement plan's goals and accomplishments, the amount of federal and local funds expended, and persons affected for the FY 2015 Community Development Block Grant Program, was given by advance notice to the clerk and the posting of an agenda outside the door at Inola Town hall on Friday May 1st, 2015 at 3:00 pm.

- Discussion, consideration and action to adopt Resolution 15-05 approving the Town of Inola 5 year Capital Improvement Plan.
- Discussion, consideration and action to approve the invoice from INCOG for CIP services for \$10,350.00 per the INCOG/Town of Inola administrative services contract.
- **Motion to return to regular session**

DW
MAY 08 2015

- Acknowledgement of the letter of resignation and retirement from Barney Grigg from the position of Emergency Management Director for the Town of Inola. Dw
- Discussion, consideration and action regarding our Town's Certificate of Incorporation. Bw
- Consideration and action to appoint or re-affirm the following:

- Town Attorney
- Town Judge
- Town Auditor
- Financial Advisor

- Consideration and action to appoint the following:

- Code Enforcement Officer
- Building inspector
- Electrical inspector
- Mechanical inspector
- Plumbing inspector

- Consideration and action to appoint the following:

- IFD Fire Chief
- Emergency Management Director

- Consideration and action to appoint the following:

- Planning Commission:
- Chairman

- Consideration and action to appoint the Library Board:

- Consideration and action to appoint the Cemetery Board:
- Consideration and action to appoint the Board of Adjustments:
- Consideration and action to appoint the REDI Board:

POLICE & FIRE

- Presentation of the Chief's monthly police report. Bc

STREET, PARK & CEMETERY

- Discussion, consideration and action regarding Opening Sealed Bid(s) & Awarding the bid for cutting hay on un-plated Inola cemetery.

FINANCE & AUDIT

Motion to go into PWA.

Return from PWA.

Mayor's comments:

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to Adjourn:

PUBLIC WORKS AUTHORITY

DW
MAY 08 2015

Date: May 11, 2015

Roll Call:
Larry Grigg
James Kilpatrick
Billy Wilson
Darlene Shear
Cheryl Charles

Deb Williamson
Glennie Spurlock
Vickie Johnson

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.

- Discussion, Consideration and action regarding repair of Kioti tractor. Tabled Jb
- Discussion, Consideration and action regarding Employee Education Pre-Approval for Michael Farrier and Jason Bannister. Jb

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

May 11, 2015

The Inola Public Works Authority met in Regular Session Monday evening at 7:45 p.m. in the Inola Town Hall Meeting Room May 11, 2015. Mayor Larry Grigg called the meeting to order and answering to roll call were Cheryl Charles, Darlene Shear, Billy Wilson, James Kilpatrick and Larry Grigg. Also present was PWA Clerk Glennie Spurlock and Clerk Vickie Johnson.

Cheryl made a motion to approve the previous meeting minutes as printed (4-27-2015) 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

There were no communications from the floor/new business unknown 24 hours prior to the meeting.

Larry made a motion to repair the Kioti tractor not to exceed \$2100.00 2nd by Cheryl. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

Cheryl made a motion to approve Michael D wastewater and Jason renewal school 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

Cheryl made a motion to approve claims as initialed 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

Larry made a motion to return to regular session at 7:54 P.M. 2nd by James. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A



Glennie Spurlock

PWA Clerk



Larry Grigg

PWA Chairman