

**Town of Inola Regular Board of Trustees Meeting
August 31, 2015**

The Inola Town Board of Trustees assembled at 7:00 p.m. on August 31, 2015 in the Inola Town Hall Meeting Room. Mayor Larry Grigg called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Cheryl Charles, Darlene Shear, Billy Wilson, James Kilpatrick, and Larry Grigg. The Town Clerk Vickie Johnson and the Town Treasurer Glennie Spurlock were also in attendance.

Larry Grigg acknowledged the notice of the meeting was given by advanced notice to the clerk and posted outside the door at the Inola Town Hall on Friday, August 28, 2015 at 4:00 p.m.

James Kilpatrick made a motion to approve the minutes for the Town of Inola Regular Board Meeting on August 10, 2015. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

Public Comments:

Dan Corle made comment about the zoning changes that have occurred within the city have not been recorded at the county.

Other Items

- Discussion, consideration and action regarding bond issue/sales tax to fund improvements to water and sewer infrastructure.

The trustees discussed where the town is in regard to improvements to the water and sewer infrastructure, reviewed cost estimates provided by Kellogg Engineering, and discussed funding opportunities.

No action.

- Discussion, consideration, and possible action regarding FEMA mitigation grant buyout program of Lot 13, Block 1, Johnson Heights, Owner Richard Sutterfield.

This item was tabled. The trustees are awaiting a presentation from a firm that is experienced in projects of this nature.

- Discussion, consideration, and action for Anne Lane to attend training, “IPads for Librarians”, in Oklahoma City, OK to maintain library certification.

Cheryl Charles made a motion for Ann Lane to attend training, “IPads for Librarians”, in Oklahoma City, OK to maintain library certification. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action for a pay increase for the Town of Inola Electrical Inspector.

Cheryl Charles made a motion to increase the rate of pay for the electrical inspector to \$50 for residential and \$100 for commercial. This motion was seconded by James Kilpatrick. The vote of

the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

Street, Park, and Cemetery

- Discussion, consideration, and possible action regarding drainage of Green Valley and Willow Road.

No action.

- Update by Rosalie Griffith on Safe Routes.

There was no update.

- Update by Rosalie Griffith on Fleming Park.

There was no update.

- Discussion, consideration, and action to surplus the 415 feet of 10 ft. fencing from the tennis and skateboarding areas at Fleming Park.

No action.

- Discussion, consideration, and action to surplus the 830 feet of 6 ft. fencing and 50 feet of 10 ft. fencing from the softball fields at Fleming Park.

No action.

Police and Fire

- Discussion, consideration, and action for a pay increase for Police Officer Craig Campbell retroactive to August 10, 2015.

James Kilpatrick made a motion for a pay increase of \$11 per hour for Police Officer Craig Campbell retroactive to August 10, 2015. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to approve **Resolution 15-09**, authorizing lease/option to purchase police car with RCB.

James Kilpatrick made a motion to approve **Resolution 15-09**, authorizing lease/option to purchase police car with RCB. This motion was seconded by Billy Wilson. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to surplus the police department's Toshiba, Model 3560 – Serial Number CEH034561 copier.

Cheryl Charles made a motion to surplus the police department's Toshiba, Model 3560 – Serial Number CEH034561 copier. This motion was seconded by Darlene Shear. The vote of the

trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to approve a purchase agreement or a lease agreement for a copier for the police department, W7830PT, from NES.

Cheryl Charles made a motion to approve a lease agreement for a black and white copier, W7830PT, from NES for the police department. This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to surplus IVFD Vehicle: 2000 Ford Excursion, VIN 1FMNU40S5YED36983.

Cheryl Charles made a motion to surplus IVFD Vehicle: 2000 Ford Excursion, VIN 1FMNU40S5YED36983. This motion was seconded by Larry Grigg. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to surplus IVFD Vehicle: 1979 Ford K803, VIN K80DVFA9725.

Larry Grigg made a motion to surplus IVFD Vehicle: 1979 Ford K803, VIN K80DVFA9725. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to accept the resignation of Police Officer Aaron Strickland effective September 9, 2015.

James Kilpatrick made a motion to accept the resignation of Police Officer Aaron Strickland effective September 9, 2015. This motion was seconded by Cheryl Charles. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- **Police Report**

The Police Chief Brad Craig presented the monthly police report.

Finance and Audit

- **Presentation of Treasurer's Monthly Report.**

The Town Treasurer presented the monthly treasurer report.

At 8:17 p.m., Larry Grigg made a motion to enter into PWA.

This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

The council returned from PWA at 8:43 p.m.

- Approval of purchase orders as initialed.

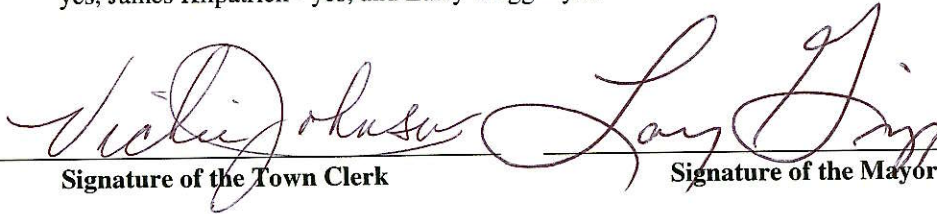
James Kilpatrick made a motion to approve all purchase orders as initialed. This motion was seconded by Darlene Shear. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

Mayor's Comments:

Acknowledged that the Oklahoma Department of Commerce/Community Development Block Grant was not awarded to the Town of Inola for the Water/Wastewater Construction project submitted.

Motion to adjourn:

Larry Grigg made a motion to adjourn at 8:44 p.m. This motion was seconded by James Kilpatrick. The vote of the trustees was Cheryl Charles – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

The image shows two handwritten signatures in cursive. The signature on the left is 'Vicki Johnson' and the signature on the right is 'Larry Grigg'. Both signatures are written in dark ink and are positioned above a horizontal line.

Signature of the Town Clerk

Signature of the Mayor

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY

AUG 28 2015

Date: August 31, 2015

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

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Acknowledgement that the agenda was posted outside the door of Inola Town Hall on Friday, August 28, 2015 at 4 p.m. by the Inola Town Clerk.

1. Approval of previous meeting minutes as printed.
2. Public Comment

OTHER ITEMS

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3. Discussion, consideration and action regarding bond issue/sales tax to fund improvements to water and sewer infrastructure. BW
 4. Discussion, consideration, and possible action regarding FEMA mitigation grant buyout program of Lot 13, Block 1, Johnson Heights, Owner Richard Sutterfield. Sutterfield
 5. Discussion, consideration, and action for Anne Lane to attend training, "IPads for Librarians", in Oklahoma City, OK to maintain library certification. AL
 6. Discussion, consideration, and action for a pay increase for the Town of Inola Electrical Inspector. JF

STREET, PARK AND CEMETERY

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7. Discussion, consideration, and possible action regarding drainage of Green Valley and Willow Road. BW
 8. Update by Rosalie Griffith on Safe Routes. BW
 9. Update by Rosalie Griffith on Fleming Park. BW
 10. Discussion, consideration, and action to surplus the 415 feet of 10 ft. fencing from the tennis and skateboarding areas at Fleming Park. JB
 11. Discussion, consideration, and action to surplus the 830 feet of 6 ft. fencing and 50 feet of 10 ft. fencing from the softball fields at Fleming Park. JB

POLICE AND FIRE

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12. Discussion, consideration, and action for a pay increase for Police Officer Craig Campbell retroactive to August 10, 2015. BC
 13. Discussion, consideration, and action to approve **Resolution 15-09**, authorizing lease/option to purchase police car with RCB. VJ
 14. Discussion, consideration, and action to surplus the police department's Toshiba, Model 3560 – Serial Number CEH034561 copier. BC
 15. Discussion, consideration, and action to approve a purchase agreement or a lease agreement for a copier for the police department, W7830PT, from NES. BC
 16. Discussion, consideration, and action to surplus IVFD Vehicle: 2000 Ford Excursion, VIN 1FMNU40S5YED36983. JR

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17. Discussion, consideration, and action to surplus IVFD Vehicle: 1979 Ford K803, VIN K80DVFA9725. JR
 18. Discussion, consideration, and action to accept the resignation of Police Officer Aaron Strickland effective September 9, 2015. BC
 19. Police Report BC

FINANCE AND AUDIT

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20. Treasurer's Report GS
21. Motion to go into PWA.
22. Return from PWA.
23. Approval of purchase orders as initialed.

MAYOR'S COMMENTS

Acknowledge that the Oklahoma Department of Commerce/Community Development Block Grant was not awarded to the Town of Inola for the Water/Wastewater Construction project submitted.

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24. Motion to adjourn.

AUG 28 2015

INOLA PUBLIC WORKS AUTHORITY

Date: August 31, 2015

Place: Town Hall Meeting Room

Roll Call:

Cheryl Charles

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

1. Approval of previous minutes as printed.
2. Public Comments
3. Discussion, consideration, and action to approve salary increase for maintenance department employees. BW
4. Discussion, consideration, and action to increase the price of water per thousand gallon commensurate with the increase to the Town of Inola from Mayes County Rural Water District No. 2 to be in effect commencing with the September 2015 usage. VJ
5. Discussion, consideration, and action to approve **Resolution 15-08**, Lease/Option to purchase mini-excavator agreement with BancFirst. VJ
6. Discussion, consideration, and action for Michael Farrier to attend training, "Class D Water and Wastewater Operator" in Tulsa, OK on September 22 - 24. JB
7. Discussion, consideration, and action for Michael Farrier to attend training, "Class C Waste Water Laboratory" in Stillwater, OK on November 16 - 19. JB
8. Discussion, consideration, and action to purchase a sickle mower. JB
9. Approval of purchase orders as initialed.
10. Motion to return to regular session.

AUG 28 2015

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

August 31, 2015

The Inola Public Works Authority met in Regular Session Monday evening at 8:10 p.m. in the Inola Town Hall Meeting Room August 31, 2015. Mayor Larry Grigg called the meeting to order and answering to roll call were Cheryl Charles, Darlene Shear, Billy Wilson, James Kilpatrick and Larry Grigg. Also present was PWA Clerk Glennie Spurlock and Clerk Vickie Johnson.

James made a motion to approve the previous meeting minutes as printed (8-10-2015) 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

There were no communications from the floor/new business unknown 24 hours prior to the meeting.

James made a motion to increase Jason Bannister, Jason Wall and Michael Farrier \$1.00 per hour effect this pay period 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

James made a motion to increase the price of water per thousand gallon commensurate with the increase to Town of Inola from Mayes County Rural Water District No 2 to be in effect commencing with the September 2015 usage 2nd Larry. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

Larry made a motion to approve Resolution 15-08, Lease/Option to purchase mini-excavator agreement with BancFirst 2nd by Billy. Voting yes were Cheryl, Darlene, Billy, James and Larry, A/A

James made a motion for Michael Farrier to attend training, "Class D Water and Wastewater Operator" in Tulsa, OK on September 22-24 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

James made a motion for Michael Farrier to attend training, "Class C Waste Water Laboratory" in Stillwater, OK on November 16-19 2nd by Billy. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A

Cheryl made a motion to purchase a sickle mower from P & K not to exceed \$4300.00 2nd by Darlene. Voting yes were Cheryl, Darlene, Billy, James and Larry. A/A