

TOWN OF INOLA

REGULAR MEETING

December 29, 2003

The Town Board of Trustees met in regular session Monday evening at 7:00 p.m. December 29, 2003 in the Town Hall Meeting Room. Mayor Helling called the meeting to order and answering roll call were Jeff Coleman, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Town Administrator Dale Runyan, Town Clerk Wilma Cargill Town Treasurer Amy Smith. Larry Grigg was absent. Attorney Dyer Jr. didn't attend this meeting.

Cheryl made a motion to approve the 12-8-03 minutes as printed 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Glennie and Cheryl. Duane abstained. M/C

There was no new business.

Duane made a motion to open the floor at 7:01 p.m. for a Public Hearing concerning the closeout of the 2001CDBG Grant and the 2004 CDBG Application 2n by Cheryl. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Barbara Albritton with INCOG was present to discuss recommendations on future community needs of the town. Also proposals of an application to be submitted February 12, 2004 and the options of long and short term plans and specs to see if the Department of Commerce would let us re-program the money. Construction and administration and local match for Engineering and inspections were originally a little over 18%. With the amount of engineering fees already paid by the town leaves over \$15,000.00 balance. Barbara will get with Amy on the exact figures next week, also she advised there is no local matches now.

Duane made a motion to close the public hearing at 7:18 p.m. 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Duane made a motion of the adoption of Citizens Participation Plan for 2004 Application 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Consideration and action of selection of 2004 Community Development Project was tabled.

Duane made a motion to adopt Resolution R03-06 (Community Development Block Grant 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Cheryl made a motion of Authorization for Mayor to Execute 2004 CDBG Application Documents 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Cheryl made a motion for Authorization for Mayor to Execute Closeout Documents 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Randy Alves was present from the Inola Volunteer Fire Department to advise the Board Members they would be receiving a matching grant for \$2,500.00 for Communication Equipment. Duane made a motion to approve the purchase of Communication equipment from the Forestry Division with the Inola Fire Department matching the \$2,500.00 grant 2<sup>nd</sup> by Glennie. A/A

Les received two applications for dispatchers. 1. Brandon Chester and 2. Keden Shrum. Duane made a motion to hire two dispatchers at the rate of \$5.50 per hour 2<sup>nd</sup> by Glennie. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Les gave a brief summary of all the police have done in the past year and an update on Officer Steve Williams after his surgery from the wreck. He should be able for light duty the week of January 2004. Les advised he follow the proper procedures to sell three guns from the property room and gave a power washer to the town maintenance shop.

Duane reminded all departments we are still on a spending freeze, also water bills can be automatically with drawn from checking accounts now. Customers can contact City Hall.

Duane made a motion to go into PWA at 7:40 p.m. 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Glennie, Cheryl and Duane-----back in regular session at 7:42p.m.

Duane made a motion to approve the purchase orders as initialed 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Cheryl made a motion to adjourn at 7:43 p.m. 2<sup>nd</sup> by Duane. Voting yes were Jeff, Glennie, Cheryl and Duane. A/A

Meeting in adjournment:

  
Wilma Cargill  
Town Clerk

  
Duane Helling  
Mayor

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

December 29, 2003

The Inola Public Works Authority met in regular session Monday evening at 7:40 p.m. December 29, 2003 in the Inola Town Hall Meeting Room. Chairman Helling called the meeting to order and answering to roll call were Jeff Coleman, Glennie Spurlock, Cheryl Charles, and Duane Helling. Also present were Administrator Dale Runyan, Town Clerk Wilma Cargill and PWA Clerk Amy Smith. Larry Grigg was absent.

Jeff made a motion to approve the minutes of December 8, 2003 as printed 2<sup>nd</sup> by Glennie. Voting yes were Jeff, Glennie, and Cheryl. Duane abstained. M/C

There was no new business.

Duane made motion to approve purchase purchase orders 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Glennie, Cheryl, and Duane. A/A

Duane made a motion to return to regular session at 7:42 p.m. 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Glennie, Cheryl, and Duane. A/A

PWA session in adjournment:

Amy Smith  
PWA Clerk

Duane Helling  
PWA Chairman