

**Town of Inola Regular Board of Trustees Meeting  
November 30, 2015**

The Inola Town Board of Trustees assembled at 7:00 p.m. on November 30, 2015 in the Inola Town Hall Meeting Room. Larry Grigg called the Town Trustee Meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Darlene Shear, Billy Wilson, James Kilpatrick, and Larry Grigg. The Town Clerk Vickie Johnson, the Town Treasurer Glennie Spurlock, and the Town Attorney Tommy Dyer, Jr. were also in attendance. Cheryl Charles was not in attendance.

Larry Grigg acknowledged the notice of the meeting was posted outside the door at the Inola Town Hall on Wednesday, November 25, 2015 at 4:00 p.m. by the Inola Town Clerk.

James Kilpatrick made a motion to approve the minutes for the Town of Inola Regular Board Meeting on November 9, 2015. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, Larry Grigg - yes.

**Public Comments:** None

**Other Items**

- Discussion, consideration, and action to accept the resignation of Cheryl Charles as trustee for the Inola Town Council.

Larry Grigg made a motion to accept the resignation of Cheryl Charles as trustee for the Inola Town Council. This motion was seconded by James Kilpatrick. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- Discussion, consideration, and action of Professional Services Agreement with Andy Armstrong to perform various professional planning and consulting services on projects including, but not limited to, completing a CDBG FY 16 Project Application.

Billy Wilson made a motion to accept the Professional Services Agreement with Andy Armstrong. This motion was seconded by Larry Grigg. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- Discussion, consideration, and action to approve an agreement with the Oklahoma Tax Commission - agreement for administration of the sales and use tax ordinances of the town and an agreement to engage in compliance activities by the Town of Inola.

Larry Grigg made a motion to approve an agreement with the Oklahoma Tax Commission - agreement for administration of the sales and use tax ordinances of the town and an agreement to engage in compliance activities by the Town of Inola. This motion was seconded by Billy Wilson.

The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Presentation by Michael Gordon, Community Affairs Manager for Public Service Company of Oklahoma, on electrical infrastructure of Inola.

Michael Gordon reported that 284 poles have been replaced and that new technology for homes will be coming at the first part of next year.

- Discussion, consideration, and action to appoint a member to the Planning and Zoning Commission.

No action.

- Discussion, consideration, and action to contract with Larry Curtis for consulting services to update the zoning regulations, subdivision regulations, and zoning map.

Larry Grigg made a motion to accept the contract with Larry Curtis for consulting services to update the zoning regulations, subdivision regulations, and zoning map. This motion was seconded by Billy Wilson. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Discussion, consideration, and action to purchase gift cards for the Town of Inola employees.

Larry Grigg made a motion to purchase \$50. gift cards for the Town of Inola employees. This motion was seconded by James Kilpatrick. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Library Report.

Librarian Anne Lane presented the library report.

#### **STREET, PARK AND CEMETERY**

- Discussion, consideration, and action to pay engineering fees for the replacement of the bridge on 'A' Street NW.

James Kilpatrick made a motion to pay engineering fees for the replacement of the bridge on 'A' Street NW, not to exceed \$2,500. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg – yes.

- Update on the policy for using county equipment.

Larry Grigg reported that County Commissioner Ron Burrows will allow the Town of Inola to use any of the county's equipment, once our men have been checked out on it.

- Update on the street lighting of Westside II.

Jason Lawson, Public Services of Oklahoma Engineer, has been working with Larry Grigg on lighting for Westside II, and lighting will be added to the area.

- Update on Fleming Park by Rosalie Griffith.

Rosalie Griffith reported that a Letter of Intent has been received for \$192,500 grant for the park. A site visit has been scheduled by the potential granter after the holidays.

### **POLICE AND FIRE**

- Discussion, consideration, action to accept the resignation of Police Officer Craig Campbell effective November 19, 2015.

Larry Grigg made a motion to accept the resignation of Police Officer Craig Campbell effective November 19, 2015. This motion was seconded by James Kilpatrick. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- Discussion, consideration, and action to increase the salary of De Wilton Rhoden to \$12 per hour since his completion of CLEET training.

James Kilpatrick made a motion to increase the salary of De Wilton Rhoden to \$12 per hour since his completion of CLEET training. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- Discussion, consideration, and action to purchase gift cards for members of the Inola Volunteer Fire Department.

James Kilpatrick made a motion to purchase \$50 gift cards for members of the Inola Volunteer Fire Department. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- Police Report.

Police Chief Brad Craig presented the police report.

- Fire Department Report.

None

### **Finance and Audit**

- Treasurer's Report

Treasurer Glennie Spurlock presented the Treasurer's Report.



At 7:50 p.m., Larry Grigg made a motion to enter into PWA. This motion was seconded by James Kilpatrick. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

- The council returned from PWA at 8:04 p.m.
- Approval of purchase orders as initialed.

James Kilpatrick made a motion to approve all purchase orders as initialed. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

**Mayor's Comments:**

There will be a road closure on Commercial for railroad crossing repair on December 4, 2015 from 8:30 AM to 5:00 PM.

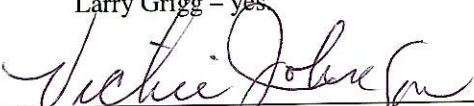
Mayor Grigg wanted to thank Cheryl Charles for 12 years of outstanding service and expressed that she will be missed.


**Motion to adjourn:**

Larry Grigg made a motion to adjourn at 8:07 p.m. This motion was seconded by Billy Wilson.

The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and

Larry Grigg - yes.

  
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Signature of the Town Clerk

  
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Signature of the Mayor

**TOWN OF INOLA**  
**AGENDA FOR REGULAR BOARD OF TRUSTEES**  
**and**  
**INOLA PUBLIC WORKS AUTHORITY**

Date: November 30, 2015

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

**AGENDA**

Members to be present:

Cheryl Charles

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

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Acknowledgement that the agenda was posted outside the door of Inola Town Hall on Wednesday, November 25, 2015 at 4 p.m. by the Inola Town Clerk.

1. Approval of previous meeting minutes as printed.
2. Public Comments

**OTHER ITEMS**

- .....
3. Discussion, consideration, and action to accept the resignation of Cheryl Charles as trustee for the Inola Town Council.
  4. Discussion, consideration, and action of Professional Services Agreement with Andy Armstrong to perform various professional planning and consulting services on projects including, but not limited to, completing a CDBG FY 16 Project Application.
  5. Discussion, consideration, and action to approve an agreement with the Oklahoma Tax Commission – agreement for administration of the sales and use tax ordinances of the town and an agreement to engage in compliance activities by the Town of Inola.
  6. Presentation by Michael Gordon, Community Affairs Manager for Public Service Company of Oklahoma, on electrical infrastructure of Inola.
  7. Discussion, consideration, and action to appoint a member to the Planning and Zoning Commission.
  8. Discussion, consideration, and action to contract with Larry Curtis for consulting services to update the zoning regulations, subdivision regulations, and zoning map.
  9. Discussion, consideration, and action to purchase gift cards for the Town of Inola employees.
  10. Library Report.

**STREET, PARK AND CEMETERY**

- .....
1. Discussion, consideration, and action to pay engineering fees for the replacement of the bridge on 'A' Street NW.
  2. Update on the policy for using county equipment.
  3. Update on the street lighting of Westside II.
  4. Update on Fleming Park by Rosalie Griffith.

**POLICE AND FIRE**

- .....
5. Discussion, consideration, action to accept the resignation of Police Officer Craig Campbell effective November 19, 2015.
  6. Discussion, consideration, and action to increase the salary of De Wilton Rhoden to \$12 per hour since his completion of CLEET training.
- .....

7. Discussion, consideration, and action to purchase gift cards for members of the Inola Volunteer Fire Department.
8. Police Report.
9. Fire Department Report.

**FINANCE AND AUDIT**

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10. Treasurer's Report.
11. Motion to go into PWA.
12. Return from PWA.
13. Approval of purchase orders as initialed.

**MAYOR'S COMMENTS**

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14. Motion to adjourn.

## INOLA PUBLIC WORKS AUTHORITY

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Date: November 30, 2015

Place: Town Hall Meeting Room

### Roll Call:

Cheryl Charles

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

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1. Approval of previous minutes as printed.
2. Public Comments.
3. Discussion, consideration, and action to accept the resignation of Jason Wall effective November 30, 2015.
4. Discussion, consideration, and action to hire a contractor to perform repairs at the sewer plant.
5. Public Works Authority Report.
6. Approval of purchase orders as initialed.
7. Motion to return to regular session.



INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

November 30, 2015

The Inola Public Works Authority met in Regular Session Monday evening at 7:50 p.m. in the Inola Town Hall Meeting Room November 30, 2015. Mayor Larry Grigg called the meeting to order and answering to roll call were Darlene Shear, Billy Wilson, James Kilpatrick and Larry Grigg. Also present was PWA Clerk Glennie Spurlock and Clerk Vickie Johnson. Lawyer Tommy Dyer Jr.

James made a motion to approve the previous meeting minutes as printed (11-9-2015) 2<sup>nd</sup> by Billy. Voting yes were Darlene, Billy, James and Larry. A/A

There were no communications from the floor/new business unknown 24 hours prior to the meeting.

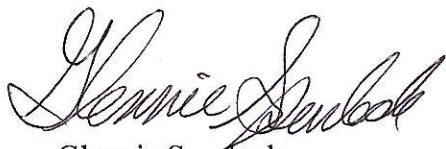
James made a motion to except the resignation of Jason Wall effective November 30, 2015 2<sup>nd</sup> by Billy. Voting yes were Darlene, Billy, James and Larry. A/A

James made a motion to hire AM Construction Inc. to perform repairs at the sewer plant at the cost of \$6295.00 2<sup>nd</sup> by Billy. Voting yes were Darlene, Billy, James and Larry A/A

1. AM Construction inc. \$6295.00
2. Ron Welcher Construction \$7150.00
3. Jodee Construction \$17,500.00

James made a motion to approve claims as initialed 2<sup>nd</sup> by Darlene. Voting yes were Darlene, Billy, James and Larry. A/A

Larry made a motion to return to regular session at 8:04 P.M. 2<sup>nd</sup> by James. Voting yes were Darlene, Billy, James and Larry. A/A



Glennie Spurlock

PWA Clerk



Larry Grigg

PWA Chairman