

TOWN OF INOLA

Regular Meeting

September 29, 2014

The Inola Town Board of Trustees met in regular session Monday evening, September 29, 2014 at 7:00 p.m. in the Town Hall Meeting Room. Vice Mayor Larry Grigg called the meeting to order and answering to roll call were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles. Trent Bynum was not in attendance. The City Administrator Deb Williamson, Town Treasurer Glennie Spurlock, and Town Clerk Vickie Johnson were also in attendance.

Mayor Charles made a motion to approve the previous meeting minutes for September 8, 2014 and the Special Meeting on September 26, 2014. Claudia Plett seconded. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

OTHER ITEMS

Mayor Charles made a motion to adopt Ordinance 14-01 prohibiting the use up tobacco on municipal property. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to sign the Oklahoma Municipal Assurance Group 2011-2012 Workers' Compensation Plan Refund Voucher Agreement for Inola's refund of \$5,357.06. The funds are to be allocated to payment of the Workers' Compensation Premium for the upcoming year. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to enter into a contract with INCOG for professional services to assist the town in updating its capital improvement plan with a recommendation that future agenda items of this nature indicate the amount and source of funding. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to continue the REDI Sidewalk Projection until the city gets solid action from ODOT. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to approve Glennie Spurlock and Vickie Johnson attending the Open Meeting Open Records Seminar. The motion was seconded by Claudia Plett. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

The presentation of the demo of the Town's new official website and social media feeds was tabled because of inability to access wireless.

Mayor Charles made a motion to accept the resignation letter from Ray Cooper from the Planning and Zoning Board. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to accept Michael Martin's resignation from the position of Secretary of the Planning and Zoning Board due to health issues and serve as a member of the Planning and Zoning Board. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to advertise one time in the Inola Independent for nominations to fill the vacancy on the Planning and Zoning Board. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion that the Zoning and Planning Board President, Engineer, Town Administrator and attorney present a plan of action and zoning check sheet to the council on October 27, 2014. The motion was seconded by James Kilpatrick. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to approve the 2014 Sanitary Sewer Rehabilitation project including; engineering, bidding, construction, inspection and estimated cost with the engineer funded out of PWA. The motion was seconded by Claudia Plett. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to repair the Inola Fire Department Ladder Truck #1 to National Fire Protection Association Standards not to exceed \$12,000. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to replace the first responders' jackets not to exceed \$1,500. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to purchase a cross mold and 250 crosses for the veterans at Highland Cemetery and Sweeten Cemetery. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Council members reviewed the monthly treasurer's report.

Deb Williamson, city administrator, asked for Rosalee Griffith to give the council an update on Fleming Park. Rosalee Griffith provided the update.

Mayor Charles made a motion to enter PWA at 8:50. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to return from PWA at 9:15. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Member James Kilpatrick made a motion to approve all purchase orders as initialed. The motion was seconded by Claudia Plett. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.

Mayor Charles made a motion to adjourn. The motion was seconded by Larry Grigg. Voting 'yes' were James Kilpatrick, Claudia Plett, Larry Grigg, and Cheryl Charles.



Vickie Johnson
Town Clerk



Cheryl Charles
Mayor

TOWN OF INOLA

AGENDA FOR REGULAR BOARD OF TRUSTEES And INOLA PUBLIC WORKS AUTHORITY

Date: Sep 29, 2014

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles

Larry Grigg

Trent Bynum

Claudia Plett

James Kilpatrick

Deb Williamson

Glennie Spurlock

Vickie Johnson

Acknowledgement that prior notice of this meeting was given by advance notice to the clerk and the posting of an agenda outside the door at town hall on Friday Sep 26, 2014 at 12:00 pm.

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.

OTHER ITEMS

- Discussion, consideration and action to adopt Ordinance 14-01 prohibiting the use of tobacco in city parks and other municipal property. Dw/Rg
- Discussion, consideration and action regarding signing Oklahoma Municipal Assurance Group 2011-2012 Workers' Compensation Plan Refund Voucher Agreement for Inola's refund of \$5,357.06. Td
- Consideration and action to enter into a contract with INCOG for professional services to assist the Town in updating its capital improvement plan. Dw
- Discussion, consideration and possible action regarding REDI Sidewalk Project Continuation or Termination. Brian Kellogg
- Discussion, consideration and action regarding Employee Education Pre-Approval request for upcoming Open Meeting Open Records Seminar education for Glennie and Vickie.

- Presentation of Demo of the Town's new Official Website and Social Media Feeds. Dw
- Discussion, consideration and action regarding accepting resignation letter from Planning and Zoning Board member Ray Cooper. Zr
- Discussion, consideration and action regarding accepting Michael Martin's resignation from position of Secretary of the Planning and Zoning Board due to health issues while maintaining status as member of the Planning and Zoning Board. Zr
- Discussion, consideration and action regarding advertising for nominations and to appoint a replacement for Planning and Zoning Member vacancy. Zr
- Discussion, consideration and action regarding solid surface requirements for parking lots for new and existing structures. Zr
- Discussion, consideration and action regarding approval/disapproval of the 2014 Sanitary Sewer Rehabilitation project including; engineering, bidding, construction, inspection, and estimated cost. Bk

POLICE & FIRE

- Discussion, consideration and action regarding repairing Inola Fire Department Ladder Truck #1 to National Fire Protection Association (NFPA) Standards. Ra
- Discussion, consideration and action regarding replacing first responders' jackets. Ra

STREET, PARK & CEMETERY

- Discussion, consideration and action to purchase crosses for Veterans at both Highland and Sweeten Cemeteries. Ds

FINANCE & AUDIT

- Presentation of Treasurer's monthly report.

Motion to go into PWA.

Return from PWA.

Mayor's comments:

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to Adjourn:

PUBLIC WORKS AUTHORITY

Date: Sep 29, 2014

Roll Call:

Cheryl Charles
Larry Grigg
Trent Bynum
Claudia Plett
James Kilpatrick

Deb Williamson
Glennie Spurlock
Vickie Johnson

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.
- Discussion consideration and action regarding tap # 30200 request for water bill adjustment following leak. Tanna Billion
- Discussion, consideration and action to purchase a tractor and brush hog for Maintenance Department not to exceed \$26,000. Jb
- Discussion, consideration and action regarding supply of water to the King's property. Cp
- Discussion, consideration and action to approve agreement for installation of individual water meters and maintenance of water lines with Jim Weast relating to mobile home park. Td
- Discussion, consideration and action to re-advertise for Bids for Debris removal at 300 C Street NE in both the Inola Independent and the Claremore Progress.Dw/Jb

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

September 29, 2014

The Inola Public Works Authority met in Regular Session Monday evening at 8:50 p.m. in the Inola Town Hall Meeting Room September 29, 2014. Mayor Cheryl called the meeting to order and answering to roll call were James Kilpatrick, Claudia Plett, Larry Grigg and Cheryl Charles. Also present was PWA Clerk Glennie Spurlock, Clerk Vickie Johnson and Lawyer Tommy Dyer Jr.. Trent Bynum was absent.

Cheryl made a motion to approve the previous meeting minutes as printed (9-8-2014) 2nd by Trent. Voting yes were James, Claudia, Larry and Cheryl. A/A

Discussion consideration and action regarding supply of water to the King's property. Tabled.

Cheryl made a motion to give tap#30200 Tanna Billion a onetime water adjustment 2nd by James. Voting yes were James, Claudia, Larry and Cheryl. A/A

Cheryl made a motion to purchase a tractor and brush hog for Maintenance Department not to exceed \$26,000 2nd by James. Voting yes were James, Claudia, Larry and Cheryl. A/A

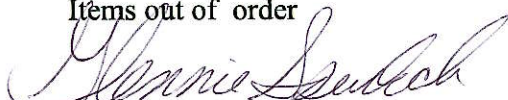
The discussion to take over the water meters in Jim Weast Mobile Home Park was tabled till Jim could look review the agreement.

Cheryl made a motion to re-advertise Bids for Debris removal at 300 C Street NE in both the Inola Independent and the Claremore Progress 2nd by James. Voting yes were James, Claudia, Larry and Cheryl. A/A

James made a motion to approve claims as initialed 2nd by Claudia. Voting yes were James, Claudia, Larry and Cheryl. A/A

Cheryl made a motion to return to regular session at 7:25 P.M. 2nd by Trent. Voting yes Were James, Claudia, Larry and Cheryl. A/A

Items out of order


Glennie Spurlock

PWA Clerk


Cheryl Charles

PWA Chairman