

**Town of Inola Regular Board of Trustees Meeting
December 26, 2017**

The Inola Town Board of Trustees assembled at 7:00 p.m. on December 26, 2017 in the Inola Town Hall Meeting Room. Mayor Larry Grigg called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Larry Grigg, Lonnie Chasteen, Dan Corle, Darlene Shear, and Billy Wilson. The Town Treasurer Glennie Spurlock and Town Clerk Brandi Powell were also in attendance. The Town Attorney Tommy Dyer, Jr. was also in attendance.

Larry Grigg acknowledged the notice of the meeting was posted outside the door at the Inola Town Hall on Thursday, December 21, 2017 at 12:00 p.m. by the Inola Town Clerk.

Pledge of Allegiance

Billy Wilson made a motion to approve previous meeting minutes. This motion was seconded by Lonnie Chasteen. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

Public Comments: None.

Other Items

- Discussion, consideration, and action to enter into Public Hearing.

Larry Grigg made a motion to enter into Public Hearing at 7:03 p.m. This motion was seconded by Billy Wilson. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and possible approval to hold a public hearing to receive public comments on Town/County performance on the recently completed CDBG (16682) Heather Road construction project.

Cary Jester was present to discuss the recently completed CDBG (16682) Heather Road construction project, and to answer any question that were asked.

- Discussion, consideration, and action to close Public Hearing.

Larry Grigg made a motion to close the Public Hearing at 7:09 p.m. This motion was seconded by Billy Wilson. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and possible approval of a Closeout Resolution to submit documentation to ODOC for the purpose of accepting project completion and closing out the project.

Larry Grigg made a motion to approve a Closeout Resolution to submit documentation to ODOC for the purpose of accepting project completion and closing out the project. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action to enter into Public Hearing.

Larry Grigg made a motion to enter into a Public Hearing at 7:10 p.m. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Pursuant to the rules, regulations, and policies of the U.S. Department of Housing and Urban Development and the Oklahoma Department of Commerce/Division of Community Affairs and Development, 2017-18 CDBG/REAP program, the following items, at a minimum, will be discussed during this Public Hearing regarding a CDBG/REAP application for sewer system improvements.
 - Community Development Need
 - Community Development Block Grant Program Purpose
 - Development of Proposed Activities: including but not limited to Application Resolution, Citizen Participation Plan, Anti-displacement Plan, Fair Housing Resolution, Assurance of Matching Funds letter Insurance Assurance letter, In-kind labor form, Section 102 Disclosure form, Verification of Leverage form, W-9 Taxpayer Certification form, and any other required documents.
- Discussion, consideration, and action to close public hearing.

Larry Grigg made a motion to close the public hearing at 7:23 p.m. This motion was seconded by Billy Wilson. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action on the sponsoring and authorizing the Mayor or his designee to sign and submit all documents necessary for a 2017/2018 Community Development Block Grant (CDBG)/REAP Application of behalf of the Town of Inola. These documents include but not limited to Application Resolution, Citizen Participation Plan, Anti-displacement Plan, Fair Housing Resolution, Assurance of Matching Funds letter, Insurance Assurance letter, In-kind Labor form, Section 102 Disclosure form, Verification of Leverage form, W-9 Taxpayer Certification form, and any other required documents.

Billy Wilson made a motion to authorize the Mayor or his designee to sign and submit all documents necessary for a 2017/2018 Community Development Block Grant (CDBG)/REAP Application of behalf of the Town of Inola. These documents include but not limited to Application Resolution, Citizen Participation Plan, Anti-displacement Plan, Fair Housing Resolution, Assurance of Matching Funds letter, Insurance Assurance letter, In-kind Labor form, Section 102 Disclosure form, Verification of Leverage form, W-9 Taxpayer Certification form, and any other required documents. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action to approve Resolution 2017-10.

Billy Wilson made a motion to approve Resolution 2017-10. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action to approve Resolution 2017-11.

Billy Wilson made a motion to approve Resolution 2017-11. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action to approve Resolution 2017-12.

Billy Wilson made a motion to approve Resolution 2017-12. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action for approval of Revised Agreements with Other Local Taxing Entities Implementing Town of Inola Tax Incentive District Number One Agreement with:
 - Inola Public School District
 - Northeast Technology District
 - Rogers County

Billy Wilson made a motion to approve the Revised Agreements with Other Taxing Entities Implementing Town of Inola Tax Incentive District Number One Agreement with Inola Public School District, Northeast Technology District, and Rogers County. This motion was seconded by Lonnie Chasteen. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action for approval of Agreement with Sofidel America Implementing Town of Inola Tax Incentive District Number One.
Tabled.

- Library Report.
- Discussion, consideration, and action to pay “Pay Request No. 1” from Dirt Wurx, LLC for the amount of \$2,250.00.

Billy Wilson made a motion to pay “Pay Request No. 1” from Dirt Wurx, LLC for the amount of \$2,250.00. This motion was seconded by Dan Corle. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

- Discussion, consideration, and action for possible approval of contract between Town of Inola and Rogers County Industrial Development Authority (RCIDA) for the purchase of Block 1, Lot 2 of the Jim Summerlin Industrial Park (1.94 acres) at the purchase price of \$48,500.00.

Larry Grigg made a motion to approve contract between Town of Inola and Rogers County Industrial Development Authority (RCIDA) for the purchase of Block 1, Lot of the Jim Summerlin Industrial Park (1.94 acres) for the possibility of building a new Town Hall, for the purchase price of \$48,500.00. This motion was seconded by Billy Wilson. The vote of the trustees was Lonnie Chasteen – no, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-no, and Larry Grigg- yes.

STREET, PARK AND CEMETERY

- Discussion, consideration, and action to place a stop sign at the intersection of Cedar Ridge and Powers Lane.

Larry Grigg made a motion to place a stop sign at the intersection of Cedar Ridge and Powers Lane. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

POLICE AND FIRE

FINANCE AND AUDIT

- Treasurer’s Report.
- Discussion, consideration, and action on getting a treasurer’s report on the first meeting of every month, starting January 2018.

Darlene Shear made a motion to get a treasurer’s report on the second meeting of every month, starting January 2018. This motion was seconded by Billy Wilson. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

Larry Grigg made a motion to go into PWA at 8:09 pm. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

Return for PWA at 8:12 p.m.

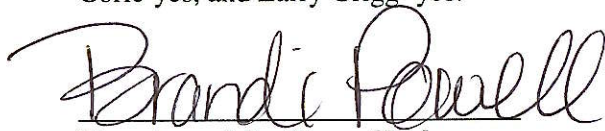
Dan Corle made a motion to approve purchase orders as initialed. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.

MAYOR'S COMMENTS:

Have a Happy New Year's, and the Inola Fire Department if selling raffle tickets for a safe room.

Motion to adjourn:

Larry Grigg made a motion to adjourn at 8:12 p.m. This motion was seconded by Darlene Shear. The vote of the trustees was Lonnie Chasteen – yes, Billy Wilson – yes, Darlene Shear – yes, Dan Corle-yes, and Larry Grigg- yes.


Signature of the Town Clerk


Signature of the Mayor

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY

Date: December 26, 2017

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Lonnie Chasteen

Dan Corle

Darlene Shear

Billy Wilson

Larry Grigg

Brandi Powell

Glennie Spurlock

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Acknowledgement that the agenda was posted outside the door of Inola Town Hall on Thursday,
December 21, 2017 at 12:00 p.m. by the Inola Town Clerk.

Pledge of Allegiance

1. Approval of previous meeting minutes as printed.
2. Public Comments

OTHER ITEMS

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3. Discussion, consideration, and action to enter into Public Hearing.
 4. Discussion, consideration, and action to hold a public hearing to receive public comments on Town/County performance on the recently completed CDBG (16682) Heather Road construction project activities.
 5. Discussion, consideration, and possible approval of a Closeout Resolution to submit documentation to ODOC for the purpose of accepting project completion and closing out the project.
 6. Discussion, consideration, and action to close public hearing.
 7. Discussion, consideration, and action to enter into Public Hearing.
 8. Pursuant to the rules, regulations, and policies of the U.S. Department of Housing and Urban Development and the Oklahoma Department of Commerce/Division of Community Affairs and Development, 2017-18 CDBG/REAP program, the following items, at a minimum, will be discussed during this Public Hearing regarding A CDBG/REAP application for sewer system improvements.
 - Community Development Needs
 - Community Development Block Grant Program Purpose
 - Development of Proposed Activities: including but not limited to Application Resolution, Citizen Participation Plan, Anti-displacement Plan, Fair Housing Resolution, Assurance of Matching Funds letter, Insurance Assurance letter, In-kind labor form, Section 102 Disclosure form, Verification of Leverage form, W-9 Taxpayer Certification form, and any other required documents.

- 9. Discussion, consideration, and action to close public hearing.
- 10. Discussion, consideration, and action on the sponsoring and authorizing the Mayor or his designee to sign and submit all documents necessary for a 2017/18 Community Development Block Grant (CDBG)/REAP Application on behalf of the Town of Inola. These documents include but not limited to Application Resolution, Citizen Participation Plan, Anti-displacement Plan, Fair Housing Resolution, Assurance of Matching Funds letter, Insurance Assurance letter, In-kind Labor form, Section 102 Disclosure form, Verification of Leverage form, W-9 Taxpayer Certification form, and any other required documents. (Grand Gateway Rep)
- 11. Discussion, consideration, and action to approve Resolution 2017-10. (Grand Gateway Rep)
- 12. Discussion, consideration, and action to approve Resolution 2017-11. (Grand Gateway Rep)
- 13. Discussion, consideration, and action to approve Resolution 2017-12. (Grand Gateway Rep)
- 14. Discussion, consideration, and action for approval of Revised Agreements with Other Local Taxing Entities Implementing Town of Inola Tax Incentive District Number One. Specific Agreements with:
 - Inola Public School District
 - Northeast Technology District
 - Rogers County
- 15. Discussion, consideration, and action for approval of Agreement with Sofidel America Implementing Town of Inola Tax Incentive District Number One.
- 16. Library Report.
- 17. Discussion, consideration, and action to pay "Pay Request No. 1" from Dirt Wurx, LLC for the amount of \$2,250.00.
- 18. Discussion, consideration, and action for possible approval of contract between Town of Inola and Rogers County Industrial Development Authority (RCIDA) for the purchase of Block 1, Lot 2 of the Jim Summerlin Industrial Park (1.94 acres) at the purchase price of \$48,500.00.(to be used for possible construction of a new Town Hall) (Deb Ward/LG)

STREET, PARK AND CEMETERY

- 19. Discussion, consideration, and action to place a stop sign at the intersection of Cedar Ridge and Powers Lane. (Troy Gilmore)

POLICE AND FIRE

FINANCE AND AUDIT

- 20. Treasurer's Report.
- 21. Discussion, consideration, and action on getting a treasurer's report on the first meeting of every month, starting January 2018. (DS)
- 22. Motion to go into PWA.
- 23. Return from PWA.

24. Approval of purchase orders as initialed.

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MAYOR'S COMMENTS
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25. Motion to adjourn.

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INOLA PUBLIC WORKS AUTHORITY
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Date: December 26, 2017

Place: Town Hall Meeting Room

Roll Call:

Lonnie Chasteen

Dan Corle

Darlene Shear

Billy Wilson

Larry Grigg

Brandi Powell

Glennie Spurlock
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1. Approval of previous minutes as printed.
2. Discussion, consideration, and action on water adjustment for Missy Holbrook at 465 S. Broadway.
3. Approval of purchase orders as initialed.
4. Public Comments
5. Motion to return to regular session.

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

December 11, 2017

The Inola Public Works Authority met in Regular Session Monday evening at 7:13 p.m. in the Inola Town Hall Meeting Room December 11, 2017. Mayor Larry Grigg called the meeting to order and answering to roll call were, Lonnie Chasteen, Dan Corle, Billy Wilson, Darlene Shear and Larry Grigg. Also present was PWA Clerk Glennie Spurlock and Clerk Brandi Powell.

Billy made a motion to approve the previous meeting minutes as printed (11-27-2017) 2nd by Darlene. Voting yes were Dan, Billy, Darlene and Larry. Lonnie abstained.

Billy made a motion to approve Interlocal Agreement between the Rogers County Industrial Development Authority ("RCIDA") and the Inola Public Works Authority for Assistance in re-drafting Inola's planning and zoning ordinances, subdivision regulations and comprehensive plan. The Agreement terms to include, without limitation, the payment of \$20,000.00 to RCIDA in \$5000 increments beginning on or before the end of this calendar year and requiring payments on or before the end of each succeeding year until full paid 2nd by Dan. Voting yes were Lonnie, Dan, Billy, Darlene and Larry.

James Kilpatrick gave his November 2017 PWA Report.

Darlene made a motion to let 250 N Broadway pay their water bill in three payment \$162.83 due by 12/15/17, \$162.83 due by 12/22/17, 199.55 due by 1/3/18 if not paid on due date disconnect and charge \$50.00 reconnect 2nd by Billy. Voting yes were Lonnie, Dan, Billy, Darlene and Larry.

Billy made a motion to spend no more than \$15,000 for a utility truck for PWA 2nd by Dan. Voting yes were Lonnie, Dan, Billy, Darlene and Larry.

Billy made a motion to approve Amendment#1 on Cherokee Nation Nation's \$25,000 Grant for 2017 Wastewater Collection System Inspection and Rehabilitation Project 2nd by Dan. Voting yes were Lonnie, Dan, Billy, Darlene and Larry

Dan made a motion to approve claims as initialed 2nd by Darlene. Voting yes were Lonnie, Dan, Billy, Darlene and Larry.

There were no Public Comments.

Larry made a motion to return to regular session at 7:54 P.M. 2nd by Billy. Voting yes were Lonnie, Dan, Billy, Darlene and Larry.

Glennie Spurlock

Larry Grigg

PWA Clerk

PWA Chairman