

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

Date: August 8, 2005
Time: 7.00 P.M.
Place: Town Hall Meeting Room

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Glennie Spurlock
Larry Grigg
Duane Helling
Dale Danker

Wilma Cargill
Amy Smith absent

Approval of previous meeting minutes as printed. 7-25-05

Approval of Special meeting minutes 7-29-05

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Consideration and action to approve and adopt Ordinance 05-03 annexing the following describe real property owned by Kippy and Antoinette Crane and placing the property in zoning classification C-1, to Wit:

Tabled

A tract containing a part of the NE/4 of the SE/4 of Section 31, Township 20 North, Range 17 East of the I.B.&M., Rogers County, Oklahoma, said tract being more Particularly described as follows: Commencing at the Northwest corner of said NE/4 of SE/4; thence S 01 22'09" E along the West line thereof, a distance of 1022.63 feet: Thence N 88 36'54" E and parallel with the South line of Said Section 31, distance of 760.52 feet to the Point of

Beginning; thence S 01 21' 30" E and parallel with the East Line of said NE/4 of SE/4, distance of 262.50 feet; thence N 88 36'54 E and parallel with the South line of said Section 31, distance of 479.97 feet to a point on the Westerly right of way line of the North-South access road To State Highway #412; thence N 15 20'27" E along said Westerly right of way line a distance of 69.71 feet; thence N 01 21'30" W a distance of 195.74 feet; thence S 88 36'54" W a distance of 500 feet to the Point of Beginning, containing 3.0 acres more or less.

Consideration and action to approve and adopt the Emergency Clause of Ordinance 05-03.

Consideration and action to hold a public hearing of complaints on unsightly properties located at the following:

120 C Street SE #1
120 C Street Se #2
120 C Street SE #3
120 C Street SE #4
120 C Street SE #5
Tabled

309 Green Meadow Dr Tabled
23 Roping Tabled
125 B Street SW Tabled
418 Heather Rd Tabled
107 SW 2nd Street Tabled
340 C Street SW Tabled

132 Green Valley Rd Tabled
303 E Commercial Tabled
322 E Commercial Tabled

Consideration and action to allow Inola Public Library to hire a part-time helper 6 hours per week at minimum wage for two weeks. Gw

Consideration and action to hire a Library Director. cc

POLICE & FIRE

Discussion and possible action of outstanding warrants. kc

Consideration and action to allow Police Officers to purchase Class B uniforms. Cc
Tabled

Consideration and action to increase rate of pay and change from hourly rate to salary for Keith Carver from part time to full time officer. Cc

Consideration and action to install a street light on Suburban Lane. Don O.

Consideration and action to close a portion of Broadway from Commercial and 1st Street for 1st Bank Appreciation Day. Todd

EXECUTIVE SESSION (Subject)

Discussion, Consideration and action concerning holding an Executive Session to interview and hire a full time Police Chief. Title 25 O.S. Section 307 B1.

Motion to return from executive session.

Consideration and action to hire a full time Town Administrator. CcTable

Consideration and action to hire a full time Police Chief.

FINANCE AUDIT

Approval of treasurer report.

Consideration and action to approve General Fund fiscal year 2005/06 Budget report. (Street/Alley, Cemetery, Fire/Police) jk

Motion to go into PWA.

Return from PWA.
Mayor's comments

APPROVAL OF CLAIMS AS INITIALED

Motion to adjourn.

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PUBLIC WORKS AUTHORITY

Roll Call:

Duane Helling, Dale Danker, Larry Grigg, Glennie Spurlock and Cheryl Charles

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to adjust the July water bill for Barbara Applegate. Cc

Consideration and action to increase rate of pay for Maintenance employee ~~Elrod~~Ricky Elrod. Cc

Discussion and possible action to adopt Ordinance 05-01 (earthchange and corresponding permit). Ks tabled

Consideration and action to approve PWA fiscal year 2005/06 budget. jk

APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

TOWN OF INOLA

REGULAR MEETING

August 8, 2005

The Inola Town Board of Trustees met in regular session Monday evening at 7:00 p.m. August 8, 2005 in the Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were Duane Helling, Larry Grigg, Glennie Spurlock and Cheryl Charles. Also present were Town Clerk Wilma Cargill and Town Treasurer Amy Smith. Dale Danker was absent.

Cheryl made a motion to approve the previous meeting minutes of 7-25-05 as printed 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Charles. A/A

Cheryl made a motion to approve the Special Meeting minutes of 7-29-05 2nd by Glennie. Voting yes were Larry, Glennie and Cheryl. Duane abstained. M/C

In new business Velma Burgess and Donna Turner were present opposing the annexation for the proposed business. Donna read a letter from her sister concerning a wreck from many years ago that left her crippled and stated she was hit by a drunk driver. (Letter attached).

Dispatcher Allen Owen was present to present some training standards and pay rate guide lines for all positions in the police department. The board will pass the this information on to the police chief to review.

Gail Whitworth with the Inola Public Library Board was present to let the town board know that Acting Director Connie James is in need of some extra help in order to fill out the necessary paper work to receive the State Aide money. The library board wanted to hire someone for two weeks at minimum wages for six hours a week. Cheryl made a motion to allow Inola Public Library to hire a part-time helper 6 hours per week at minimum wage for two weeks 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Consideration and action to hire a Library Director was tabled.

Todd Ward from 1st Bank of Inola was present to request closing a portion of Broadway from Commercial to 1st St for one day only September 24, 2005 from 7a.m. to 5 p.m. for 1st Bank Appreciation Day. The board advised they couldn't obstruct any businesses that are opened. The bank will provide the barricades for the streets.

Cheryl made a motion to close a portion of Broadway from Commercial and 1st Street for 1st Bank Appreciation Day with stipulations they don't inhibit other business 2nd by Larry. Voting yes were Larry, Glennie and Cheryl. Duane abstained. M/C

Don Orender gave Amy a letter requesting two street lights be installed on Suburban Lane at 116 and 218 for more light and safety issues.

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Larry made a motion to install two streetlights located at 116 Suburban Lane and 218 Suburban Lane 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to approve and adopt Ordinance 05-03 annexing the following describe real property owned by Skippy and Antoinette Crane and placing the property in zoning classification C-1, to Witt:

Description of property attached to minutes:

Cheryl made a motion to approve and adopt Ordinance 05-03 emergency clause 2nd by Larry. Voting yes were Larry, Glennie and Cheryl. Duane abstained. M/C

Consideration and action to hold a public hearing of complaints on unsightly properties located at the following:

120 C Street SE 1-5

309 Green Meadow Dr

23 Roping

125 B Street SW

418 Heather Rd

107 SW 2nd Street

340 C Street SW

132 Green Valley Rd

303 E Commercial

322 E Commercial

This item tabled.

Keith Carver made a list of outstanding warrants that would generate a lot of revenue for the police department if they were or could be collected. He proposed to the board to run an ad in the local paper with names and amounts of the fines. He checked with the paper and a full page ad would be approximately \$500.00 and a half \$250.00. He advised to give them 10 days notice to pay and then knock on doors, pay, make arrangements with the court clerk or take them to jail. He believes they can collect a lot of the warrants.

Cheryl made a motion to place a half page ad in the Inola Independent Newspaper for outstanding warrants for one week 2nd by Larry. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Consideration and action to allow Police Officers to purchase Class B uniforms. Tabled

Cheryl made a motion to increase rate of pay for Keith Carver to \$738.40 per pay period and change his rate of pay from hourly to salary 2nd by Larry. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Cheryl gave all board members a copy of the General Fund fiscal year 2005-06 budget report from financial advisor Jeff Kolker with a total of \$315,859.00. (under 6417)
Cheryl made a motion to approve General Fund fiscal year 2005/06 Budget report 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Approval of treasurer report tabled.

Cheryl made a motion to go into PWA at 7:35 p.m. 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl-----back in regular session at 7:42 p.m.

Cheryl made a motion concerning holding an Executive Session to interview and hire a full time Police Chief at 7:43 p.m. 2nd by Larry. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to return from executive session at 9:15 p.m. 2nd by Larry. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

There was no action to hire a town administrator.

There were three applicants for interview, Jim Combs, Keith Carver and Brad Craig.

Larry made a motion to hire Brad Craig as a full time Police Chief at the rate of \$30,451.20 per year 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

There was concern of keeping the business in Inola when possible.
Cheryl made a motion to approve purchase orders as initialed 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to adjourn at 9:19 p.m. 2nd by Glennie. Voting yes were Duane, Larry, Glennie and Cheryl. A/A

Agenda items out of order.

Wilma
Wilma Cargill
Town Clerk

Cheryl Charles
Cheryl Charles
Mayor

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

August 8, 2005

The Inola Public Works Authority met in regular session Monday evening at 7:35 p.m. August 8, 2005 in the Inola Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were Duane Helling, Larry Grigg, Glennie Spurlock, and Cheryl Charles. Also present was Town Clerk Wilma Cargill, PWA Clerk Amy Smith. Dale Danker and Attorney Tommy R. Dyer, Jr. were absent.

Cheryl made a motion to approve the minutes of July 25, 2005 as printed 2nd by Glennie. Voting yes were Duane, Larry, Glennie, and Cheryl. A/A

There was no communication from the floor.

Cheryl made motion to adjust the July water bill for Barbara Applegate using the town's formula 2nd by Larry. Voting yes were Duane, Larry, Glennie, and Cheryl. A/A

Consideration and action to increase rate of pay for Maintenance employee Ricky Elrod. Tabled

Discussion and possible action to adopt Ordinance 05-01 (earth change and corresponding permit). Tabled

Consideration and action to approve PWA fiscal year 2005/06 budget. Tabled

Glennie made motion to approve purchase orders as initialed 2nd by Larry. Voting yes were Duane, Larry, Glennie, and Cheryl. A/A

Cheryl made a motion to return to regular session at 7:42 p.m. 2nd by Larry. Voting yes were Duane, Larry, Glennie, and Cheryl. A/A

PWA session in adjournment:

Amy Smith
PWA Clerk

Cheryl Charles
PWA Chairman