

## TOWN OF INOLA

Regular Meeting

May 12, 2014

The Inola Town Board of Trustees met in regular session Monday evening May 12, 2014 at 7:00 p.m. in the Inola Town Hall Meeting Room. Vice-Mayor Larry Grigg called the meeting to order and answering to roll call were James Kilpatrick, Trent Bynum and Larry Grigg. One seat is vacant. Also present were Town Administrator Deb Williamson, Town Clerk Wilma Cargill and Town Treasurer Glennie Spurlock. Cheryl Charles was absent.

Larry made a motion to approve the previous meeting minutes as printed (4-28-14) 2<sup>nd</sup> by Trent. Voting yes were James, Trent and Larry. A/A

Darlene Shear from the cemetery board was present in new business to let the public know there will be a dedication of the Memorial Veterans Plaque honoring the service men and women May 26, 2014 at 10 A. M. at Highland followed at Sweeten dedication next.

Two resumes were received at the last meeting for the vacant seat. Claudia Plett and Zack Rash. Claudia Plett was selected by ballot voting last meeting to fill the unexpired vacant seat #4. Attorney Dyer suggested we appoint her this time by usual procedure.

Larry made a motion to appoint Claudia Plett to vacant seat #4 to serve until next election term 2<sup>nd</sup> by Trent. Voting yes were James, Trent and Larry. A/A

Vice-Mayor Grigg administered oath of office to Claudia Plett.

Larry made a motion to renew Oklahoma Municipal Assurance Group 2014-2015 Worker's compensation Plan using the interest credit to invoice 2<sup>nd</sup> by Trent. Voting yes were James, Claudia, Trent and Larry. A/A

Larry made a motion regarding budget transfer of \$3,000. from unallocated Capital outlay from Emergency Management Operations to maintenance budget 2<sup>nd</sup> by Trent. Voting yes were James, Claudia, Trent and Larry. A/A

Police Chief's report attached.

Darlene Shears and Jason discuss briefly surveying and plating the cemetery land that is un-plated. Jason would prefer for maintenance to mow and for his department to get it ready to sell lots, instead of advertising for mowing. Vice-Mayor advised that item would need to be put on the next agenda for discussion.

Larry made a motion to advertise one time in the Inola Independent to take sealed bids to cut the hay on the un-plated Inola Cemetery, bids should be in by Friday May 23<sup>rd</sup> 2<sup>nd</sup> by Trent. Voting yes were James, Claudia, Trent and Larry. A/A

# TOWN OF INOLA

## AGENDA FOR REGULAR BOARD OF TRUSTEES And INOLA PUBLIC WORKS AUTHORITY

Date: May 12, 2014  
Place: Town Hall Meeting Room  
Time: 7:00 p.m.

The Agenda for said meeting is as follows:

### AGENDA

Members to be present:

Cheryl Charles *Absent*  
Larry Grigg  
Trent Bynum  
James Kilpatrick

Deb Williamson  
Wilma Cargill  
Glennie Spurlock

Acknowledgement that prior notice of this meeting was given by advance notice to the clerk and the posting of an agenda outside the door at town hall on Friday May 09, 2014 at 12:00 pm.

Approval of previous meeting minutes as printed.

- Communication from the floor/new business unknown 24 hours prior to meeting.

### OTHER ITEMS

- Discussion, consideration and action to appoint Trustee Seat #4 to serve until next election and administer oath of office to new Trustee.
- Discussion, consideration and action regarding Oklahoma Municipal Assurance Group 2014-15 Worker's Compensation Plan Renewal. Wc
- Discussion, consideration and action regarding budget transfer of \$3,000 from Unallocated Capital outlay from Emergency Management Operations to Maintenance. Gs

### POLICE & FIRE

- Presentation of Police Chief's monthly report. Bc

### STREET, PARK & CEMETERY

- Discussion, consideration and action regarding taking bids on agreement for cutting hay on un-plated Inola cemetery.

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**FINANCE & AUDIT**

- Presentation of Treasurer's monthly report. Gs

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Motion to go into PWA.

Return from PWA.

Mayor's comments: Reminding all to sign up at City Hall by May 22<sup>nd</sup> to volunteer for the My Inola Cleanup Day event May 31<sup>st</sup>.

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**APPROVAL OF PURCHASE ORDERS AS INITIALED**

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Motion to Adjourn:

**PUBLIC WORKS AUTHORITY**

Date: May 12, 2014

Roll Call:

- Cheryl Charles
- Larry Grigg
- Trent Bynum
- James Kilpatrick

- Deb Williamson
- Wilma Cargill
- Glennie Spurlock

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Approval of previous meeting minutes as printed.

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- Communications from the floor/new business unknown 24 hours prior to the meeting.
- Discussion, consideration and possible action regarding clarification of PWA Policy & Procedures. Td
- Discussion, consideration and action regarding change order No. 1 from Cross Bo Construction, LLC on 2013 S.H 88 & US 412 Water Line and Sanitary Sewer Project for Extra Depth Manhole Wall (quantity 5) modifying the original contract amount from \$343,694.00 to the revised amount of \$344,169.00 including all labor, materials, equipment, supervision and associated costs.
- Discussion, consideration and action to accept the Hwy88 & Hwy 412 water and sewer project (Utilities to Harps) as completed.
- Discussion, consideration and possible action regarding moving water meter closer to the house at 305 C St S.W. Tap # 18700. Sharon Chambers

- Discussion, consideration and action concerning the purchase of water meter reading system. Jb Tabled

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**APPROVAL OF PURCHASE ORDERS AS INITIALED**

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Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

May 12, 2014

The Inola Public Works Authority met in Regular Session Monday evening at 7:22 p.m. in the Inola Town Hall Meeting Room May 12, 2014. Vice Chairman called the meeting to order and answering to roll call were James Kilpatrick, Claudia Plett, Trent Bynum and Larry Grigg. Also present was PWA Clerk Glennie Spurlock, Clerk Wilma Cargill. Cheryl Charles was absent.

Larry made a motion to approve the previous meeting minutes as printed (4-28-2014) 2<sup>nd</sup> by James. Voting yes were James, Claudia, Trent and Larry. A/A

There was no new business.

Discussion, consideration and possible action regarding clarification of PWA Policy & Procedures tabled till the Lawyer can be at the meeting.

Larry made a motion to accept change order No.1 from Cross Bo Construction, LLC on 2013 S.H. 88 & US 412 Water Line and Sanitary Sewer Project for Extra Depth Manhole wall (quantity 5) modifying the original contract amount from \$343,694.00 to the revised amount of \$344,169.00 including all labor, materials, equipment, supervision and associated costs 2<sup>nd</sup> by Trent. Voting yes were James, Claudia, Trent and Larry. A/A

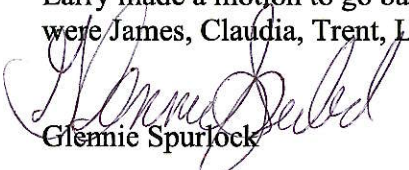
Larry made a motion to accept the Hwy 88 & Hwy 412 water and sewer project (Utilities to Harps) as completed 2<sup>nd</sup> by Trent. Voting yes were James, Claudia, Trent and Larry. A/A

Discussion, consideration and possible action regarding moving water meter closer to the house at 305 C St S.W. Tap #18700 (Sharon Chambers) tabled till the Lawyer can be at the next meeting.

Discussion, consideration and action concerning the purchase of water meter reading system. No Action

Trent made a motion to approve claims as initialed 2<sup>nd</sup> by James. Voting yes were James, Claudia, Trent and Larry. A/A

Larry made a motion to go back into regular session at 8:00 pm 2<sup>nd</sup> by Trent. Voting yes were James, Claudia, Trent, Larry. A/A

  
Glennie Spurlock

PWA Clerk

  
Larry Grigg

Vice Chairman