

TOWN OF INOLA  
AGENDA FOR REGULAR BOARD OF TRUSTEES  
AND  
INOLA PUBLIC WORKS AUTHORITY

Date: APRIL 26, 2004

TIME: 7:00 P.M.

Place: Town Hall Meeting Room

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AGENDA

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Meeting called to order by: Duane Helling

Roll Call:

Jeff Coleman

Larry Grigg

Glennie Spurlock

Cheryl Charles

Duane Helling

Tommy Dyer Jr.

Dale Runyan

Wilma Cargill

Amy Smith

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Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

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**OTHER ITEMS**

Consideration and action of appointment of two (1) vacant seats on the Inola Planning Commission.

Consideration and action to set a price for grave openings on cremations. js

Discussion and action to discuss department protocols. cc Tabled

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**POLICE & FIRE**

Police report.

Consideration and action of delinquent fire runs. bp

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**STREET & PARK**

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**FINANCE & AUDIT**

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**EMERGENCY BUSINESS**

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**EXECUTIVE SESSION (Subject)**

Voté to go into Executive Session:

Discussion, Consideration and possible action concerning holding an Executive Session to demote, discipline or terminate employee.

Title 25 O.S.Section 307 B.1

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Motion to return to regular session.

Consideration and action to demote, discipline or terminate employee.

Motion to go into PWA.

Return from PWA.

Mayor's comments:

Thank you, to workers & contributions for Trash off

**APPROVAL OF CLAIMS AS INITIALED**

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Motion to adjourn.

PUBLIC WORKS AUTHORITY

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Roll Call:

Jeff Coleman, Larry Grigg, Glennie Spurlock, Cheryl Charles & Duane Helling.

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to approve change order #7 for Waste Water 47.5KW Kohler Genset Trailer & Generator refurbishment.

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APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

## TOWN OF INOLA

REGULAR MEETING

April 26, 2004

The Inola Town Board of Trustees met in regular session Monday evening at 7:00 p.m. April 26, 2004 in the town hall meeting room. Mayor Helling called the meeting to order and answering to roll call Jeff Coleman, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Dale Runyan and Wilma Cargill were present. Amy Smith and Tommy Dyer Jr. were absent.

Duane made a motion to approve the minutes of 4-12-04 with the correction on the next to last paragraph to add Ordinance 04-04 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

There was no new business.

Jim Smith on behalf of the Cemetery Board was present to discuss the fee of Crematory Burial fee. Due to the size of the opening, time and equipment used is minimal. The suggest fee was \$150.00 on week-ends during \$100.00 at a set time \$75.00 at town's convince.

Duane made a motion to set a crematory burial fee at \$150.00 for week-ends, \$100.00 at set times during the week and \$75.00 at town's convince 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Dale gave the board a list of employee duties as requested by Cheryl and she is going to compare this information to the handbook and make any necessary changes to present to the board for approval. The handbook hasn't been updated for sometime.

Police Chief Wilmott gave police report update. They helped with information on destroying marijuana plants, working on a Homeland Defense Grant and have written several tickets. He updated the board concerning a meeting he had with his department..

Fire Chief Padgett has a number of outstanding fire run bills that needs to be addressed. He wanted approval for lawsuits for the delinquent fire runs.

Duane made a motion to authorize the town attorney to initiate lawsuits to collect delinquent fire run bills from those who have failed or refused to pay 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to go into Executive Session at 7:26 p.m. 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to return to regular session at 7:27 p.m. 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made motion to terminate Keden Shrum 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to go into PWA at 7:15 p.m. 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane-----back in regular session at 7:25 p.m.

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In mayor's comments Duane thanked everyone that participated and donated to the trash-off day.

Duane made a motion to approve purchase orders as initialed 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to adjourn at 7:30 p.m. 2<sup>nd</sup> by Larry. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Agenda items out of order.



Wilma Cargill  
Town Clerk



Duane Helling  
Mayor

INOLA PUBLIC WORKS AUTHORITY

REGULAR MEETING

April 26, 2004

The Inola Public Works Authority met in regular session Monday evening at 7:15 p.m. April 26, 2004 in the town hall meeting room. Chairman Duane Helling called the meeting to order and answering to roll call were Jeff Coleman, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Dale Runyan and Wilma Cargill. Tommy Dyer Jr and Amy Smith were absent.

Duane made a motion to approve the minutes of 4-12-04 as presented 2<sup>nd</sup> by Glennie. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

There was no new business or communications from the floor.

Kenny Schwa, town engineer was present concerning the change order. They need to replace main voltage regulator, add an Appleton plug, and paint it. The cost will be approximately \$2,475.00 for the repairs.

Kenny advised the board DEQ is about to close out the consent order for 99.

Duane made a motion to approve change order #7 for Waste Water 47.5KW Kohler Genset Trailer & Generator refurbishment in the amount of \$2,475.00 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to approve the purchase orders as initialed 2<sup>nd</sup> by Jeff. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Duane made a motion to return to regular session at 7:25 p.m. 2<sup>nd</sup> by Cheryl. Voting yes were Jeff, Larry, Glennie, Cheryl and Duane. A/A

Meeting adjourned:



Wilma Cargill  
Town Clerk



Duane Helling  
Mayor