

TOWN OF INOLA

Regular Meeting

June 10, 2013

The Inola Town Board of Trustees met in regular session Monday evening June 10, 2013 at 7:00 p.m. in the Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were Craig Savage, Duane Helling and Cheryl Charles. Also Clerk Wilma Cargill and town treasurer Glennie Spurlock were present. Absent were Greg Lawrence and Larry Grigg.

Cheryl made a motion to approve the minutes as printed (5-28-13) 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

In new business Dan and Paula Corle were present. Paula asked do we have a Planning Commission? The mayor advised yes, Mike Martin, Zac Rash and Bobby Kasteen. Mike Martin's name was left off in the minutes with no correction at the next meeting.

Paul Woodum and Robert Thuren were present concerning installing a fence South side of commercial business, Kountry Kitchen located at 275 N Broadway. The board advised them to go before the Inola Planning Commission Board. Also she gave him a contact number. There was no action on this item. (At that point they left the meeting.)

The clerk did advise the board that we don't have enough members for a quorum, and showed them a copy of the minutes that have been approved with no corrections from the board.

There was no paper work to approve the acceptance of the rights of beneficiary of 911 Authority on behalf of the Town of Inola. The mayor advised it would be O K, however she would like to have the attorney change the language. There was no action on this item. There is no written agreement at this time.

Acknowledgement that Oath of Office was administered to Inola Library Board member, Betty Mell by town clerk on Tuesday 6-4-13.

The engineer advised this could be no action on his part for Westside Estates II.

Engineer Brian Kellogg and Tommy Dyer Sr. were present concerning Phase II of Westside Estates. Checks were received from Howard Childers in the amount of \$10,000. and \$105,000. for Guarantying Installation of Improvements from Inola Health Center Inc for asphalt paving, clean up, seeding erosion control to the satisfaction of the Town in an escrow account to be held at Rogers County Bank, BancFirst. The sum shall not be disbursed without written approval of the town per agreement.

Cheryl made a motion to approve Agreement Guarantying Installation of Improvements from Inola Health Center, Inc to the Town of Inola on behalf of the Town of Inola and in its capacity as the vacant Inola Planning Commission with checks in the total amount of \$115,000. 2nd by Craig. Voting yes were Craig, Duane and Cheryl. A/A

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Tom Sr was present with the final plat on behalf of the builder for approval and signatures.

Cheryl made a motion to approve the Final Plat of Westside Estates II located in Section 5, T-19-N, R-17-E, IB&M., Town of Inola, Rogers County on behalf of the Town of Inola and in its capacity as the vacant Inola Planning commission 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

There was an issue with a creek that runs through some of the properties or easements and it is washing away the property. Craig Savage did some research and there are concerns of issues/dangers presented by the storm drainage extending through town, however the issue didn't get a lot of support other than call the county commissioner to see if the commissioner would help. Funding is a problem with the Town of Inola.

Cheryl made a motion to ask Curt Thacker to look at the condition for help 2nd by Craig. Voting yes were Craig, Duane and Cheryl. A/A

There was little discussion concerning liens on properties where maintenance has been mowing and said file this with the county. There are appropriate procedures that we all are suppose to follow.

That is good but we all need to be on the same page with procedures. The attorney has procedures in place for the town to go by. A work orders should be written before they mow. This is after notifying the home owners with the proper procedures.

Cheryl made a motion to accept a verbal resignation from Officer Shawn Fleming from the Inola Police Department effective May 30, 2013 per police chief 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

There was no action concerning holding executive session to hire a police officer.

There was no action concerning hiring a patrol officer for the police department.

Cheryl made a motion to approve the treasurer's report 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

Cheryl made a motion to go into PWA at 7:32 p.m. 2nd by Duane. Voting yes were Craig, Duane and Cheryl-----back in regular session at 8:07 p.m.

There was no mayor's comments.

Duane made a motion to approve the purchase orders as initialed 2nd by Craig. Voting yes were Craig, Duane and Cheryl. A/A

Cheryl made a motion to adjourn at 8:07 p.m. 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

Wilma Cargill
Wilma Cargill
Town Clerk

Cheryl Charles
Cheryl Charles
Mayor

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
INOLA PUBLIC WORKS AUTHORITY

Date: JUNE 10, 2013
Place: Town Hall Meeting Room
Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Larry Grigg *Absent*
Duane Helling
Greg Lawrence *Absent*
Craig Savage

(Tommy Dyer Jr)
Wilma Cargill
Glennie Spurlock

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Approval of previous meeting minutes as printed

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Discussion, consideration and action to approve installation of a fence on South side of commercial property located at 275 N Broadway on behalf of the Town of Inola and in its capacity as the vacant Inola Planning Commission.

Discussion, consideration and action to approve acceptance of the rights of beneficiary of the 911 Authority on behalf of the Town of Inola.

Acknowledgment that the Oath of Office was administered to Inola Library Board Member Betty Mell by town clerk on Tuesday 6-4-13.

Discussion, Consideration and action to approve Agreement Guarantying Installation of Improvements from Inola Health Center, Inc to the Town of Inola on behalf of the Town of Inola and in its capacity as the vacant Inola Planning Commission.

Discussion, consideration and action to approve the Final Plat of Westside Estates II located in Section 5, T-19-N, R-17-E, IB&M., Town of Inola, Rogers County on behalf of the Town of Inola and in its capacity as the vacant Inola Planning Commission.

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Discussion, consideration and possible action concerning issues/dangers presented by the storm drainage canal extending through the Town. cs

Discussion of policies concerning mowing and filing liens on property.

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POLICE & FIRE

Consideration and action to accept resignation from Officer Shawn Fleming from the Inola Police Department effective May 30, 2013. Bc

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EXECUTIVE SESSION (Subject)

Discussion, consideration and action concerning holding an Executive Session to interview a patrol officer for the Town of Inola Police Department. 25 O.S. Section 307 (B)(1).

Discussion, consideration and action to hire a patrol officer for the Town of Inola Police Department. bc

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STREET, PARK & CEMETERY

FINANCE & AUDIT

Discussion, consideration and action to approve the treasurer's report.

Motion to go into PWA.

Return from PWA.

Mayor's comments:

APPROVAL OF PURCHASE ORDERS AS INITIALED

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Motion to Adjourn:

PUBLIC WORKS AUTHORITY

Date: June 10, 2013

Roll Call:

Cheryl Charles
Larry Grigg
Duane Helling
Greg Lawrence
Craig Savage

(Tommy Dyer Jr)
Wilma Cargill
Glennie Spurlock

Approval of previous meeting minutes as printed.

Discussion, consideration and action to approve water line, gravity sewer line, lift station and force main to serve the area near the proposed Harp,s grocery store.

Discussion, consideration and action to repair (i) manhole at lift station 1 and (i) manhole hit by brush hog at Westside Estates and to seal old brick manhole. Greg (tabled).

Consideration and action to approve a sewer adjustments located at 380 A St NW (Wilson)

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

June 10th
~~June 28, 2013~~

The Inola Public Works Authority met in regular session Monday evening at 7:32 p.m. in the Inola Town Hall Meeting Room May 28, 2013. Mayor Cheryl Charles called the meeting to order and answering to roll call were Craig Savage, Duane Helling and Cheryl Charles. Also present was PWA Clerk Glennie Spurlock and Town Clerk Wilma Cargill. Larry Grigg and Greg Lawrence were absent.

Cheryl made a motion to approve the previous meeting minutes 5-28-13 as printed 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

There was no new business.

Brian Kellogg, of Kellogg Engineering, explained plans for waterlines, gravity sewer lines, lift station and a force main that will serve the proposed Harps grocery store.

Cheryl made a motion to approve water line, gravity sewer line, lift station and force main to serve the area near the proposed Harp's grocery store 2nd by Duane. Voting yes were Craig, Duane and Cheryl. A/A

Cheryl made a motion to hire Jodee Construction, LLC to repair (i) manhole at lift station 1 and (i) manhole hit by brush hog at Westside Estates and to seal old brick manhole not to exceed \$3000.00 2nd by Duane. Voting yes were Craig, Duane and Larry.

Cheryl made a motion to approve a sewer adjustment at 380 A St NW and use the months of February, March and April for the adjustment 2nd by Duane. Voting yes were Craig, Duane and Cheryl.

Duane made a motion to approve claims as initialed 2nd by Craig. Voting yes were Craig, Duane and Cheryl. A/A

Cheryl made a motion to go back into regular session at 8:07 2nd by Craig. Voting yes were, Craig, Duane and Cheryl.

Glennie Spurlock
PWA Clerk

Cheryl Charles
PWA Chairperson