

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

DATE: FEBRUARY 14, 2005
TIME: 7:00 P.M.
PLACE: Town Hall Meeting Room

AGENDA

Meeting called to order by: Duane Helling

Roll Call:

Dale Danker

Larry Grigg

Glennie Spurlock

Cheryl Charles

Duane Helling

Tommy Dyer Jr

Wilma Cargill

Amy Smith

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Consideration and action to approve lease-agreement between the Town of Inola and the Inola Girls Softball Association from January 2005 to 31st day of August 2005. Kevin Reynolds

Acknowledgement of the approval of the Preliminary Plat for Westside Estates I by the Planning Commission. ks

Consideration and action to determine amount of Bond or irrevocable letter of credit to secure Agreement Guarantying Installation of improvements by Developer of Westside Estates I.

Consideration and action to approve Agreement Guarantying Installation of Improvements and Bond or irrevocable letter of credit submitted by Developer of Westside Estates I.

Consideration and action to approve Final Plat of Westside Estates I based upon the recommendation for approval from the Planning Commission. ks

Consideration and action of public hearing of complaints on properties located at the following addresses:

- 30862 S Oak Drive
- 23 Roping
- 134 Suburban Ln
- 330 Green Valley Rd
- 401 Green Valley Rd
- 309 Green Meadow Dr
- 321 Green Meadow Dr
- 120 C St SE #1

Consideration and action to withdraw the Swimming Pool Account with 1st Bank of Inola and return the donations to the donors.

Table

Consideration and action to approve the correction of the name of the Franchisee from Charter Cable to Falcon Cable Media (Limited Partnership with d/b/a Charter Communications).

Table

Consideration and action to approve the Right of Way, Public Utility and Encroachment Agreement with Utility Cost Allocation STPY-166C(071), J/P 18887(04) Constr.,(07)R/W.(03) Imto;./ Rpgers Cpimtu, SH-88

Table

Consideration and action to adopt Resolution R0-03 (to execute a Right-of-Way, Public Utility and Encroachment Agreement in connection with the construction).

Table

Consideration and action to approve the share of cost the Town of Inola will have in moving the utilities for the Highway 88 Project (there is a small section of utilities on the town land).

Consideration and action to accept bids on a roof for the Town Hall Building. dh ?

Consideration and action to setup interview with Rick Bourque for Town Manager position. cc

Table

Consideration and action to approve the finalized correct address for the Industrial Park and Westside Estate Addition I. mm

Consideration and action to allow Rogers County Industrial Authority to erect a sign at the corner of Sweeten Cemetery. mm

POLICE & FIRE

Consideration and action to repair the 1996 Chevy Lumina police car. Jc

Consideration and action to give a rate increase to the Inola Police Officers. dh



STREET & PARK

Discussion, consideration and possible action to accept the final roadway improvements constructed by Rogers County Industrial Development Authority in the Industrial Park. ks

Acknowledgement of the Deed of Dedication of permanent right-of-way from Rogers County Industrial Authority in the Industrial Park. (Deed of Dedication filed in Rogers County 1-21-05). ks



FINANCE & AUDIT

Consideration and action of treasurer's report.



EMERGENCY BUSINESS



EXECUTIVE SESSION (Subject)

Discussion, Consideration and possible action concerning holding an Executive Session to discuss discipline, suspension or termination of police dispatcher. Title 25 O.S.Section 307 B1



Consideration and action to discipline, suspend or terminate part-time dispatcher.
Tabled

Motion to go into PWA.

Return from PWA.
Mayor's comment.



CONSIDERATION AND ACTION TO APPROVE PURCHASE ORDERS AS INITIALED.



Motion to adjourn.

PUBLIC WORKS AUTHORITY

Roll Call:

Dale, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling.

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to award sealed bids on the 1990 Ford 150 pickup.

Consideration and action to approve water loss between the Town of Inola and Rural Water District #6. tabled

CONSIDERATION AND ACTION TO APPROVE PURCHASE ORDERS AS INITIALED.

Motion to return to regular session.

TOWN OF INOLA

REGULAR MEETING

February 14, 2005

The Inola Town Board of Trustees met in regular session Monday evening at 7:00 p.m. February 14, 2005 in the Town Hall Meeting Room. Mayor Helling called the meeting to order and answering to roll call were Dale Danker, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Tommy Dyer, Clerk Wilma Cargill and Treasurer Amy Smith.

Duane made a motion to approve the minutes of 1-31-05 with the correction of adding copier to the cost on the maintenance agreement and adding the agreement with J. D. Young 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

There was no communications from the floor.

The mayor advised the lease agreement is automatically renewable as long as both parties agree.

Duane made a motion to approve lease-agreement between the Town of Inola and the Inola Softball Association from January 2005 to 31st day of August 2005 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Michael from the Inola Planning Commission was present and advised that both side came to a common ground on Westside Estates I. Two lots will face the interior, the school bus will go inside the addition and they wanted sidewalks but that wasn't part of the plan.

Cheryl made a motion for the board to acknowledge the approval of the Preliminary Plat for Westside Estates I as recommended by the Inola Planning Commission 2nd by Duane. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Michael advised the initial agreement was \$150,000. and it was recommended \$220,000 on the bond and the developer agreed. Michael advised they are revising the sub-division procedures as they go, since the specs we have are based on Sand Springs specs which doesn't serve the purpose for a smaller community always. He advised they need to form a committee to be active in making some changes that are necessary such as the runoff, waterlines, drive-ways, drainage, the directions the houses face, traffic flow and other safety issues.

Duane made a motion to determine amount of Bond or irrevocable letter of credit to secure Agreement Guarantying Installation of improvements by Developer of Westside Estates I for the amount of \$220,000. 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Howard Childers applied for the bond the next day after the Inola Planning Commission but the Bank didn't have it available for the meeting.

Dale asked several citizens for their views and feelings concerning the decision the Inola Planning Commission and the Town Board members were making. The issues were still the drive ways, safety, runoffs, sewer lines, water lines and the direction houses face and too much traffic on SW Blvd. They agreed it has been a learning experience and all parties made concessions.

Duane made a motion to approve Agreement Guarantying Installation of Improvements and Bond or condition of irrevocable letter of credit in the amount of \$220,000. submitted by Developer of Westside Estates I 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Les advised that 30862 S Oak Drive, 23 Roping, 134 Suburban Lane, 309 Green Meadow Dr, and 321 Green Meadow Dr. have been making an effort to clean the properties. Duane made a motion to have Public Hearing set for March 14, 2005 at 7:00 p.m. for properties located at 330 Green Valley Rd, 401 Green Valley Rd, 120 C St SE #1 and 322 Green Valley Rd 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

There has been no activity in the Swimming Pool Account with 1st Bank since 2001 when the account was set up. The Buscombes donated \$600.00 and the Mannings donated \$200.00. Gary's letter advised they close the account out and return the money to the individual that made the donations, later they may consider to earmark the same funds for another civic purpose, meanwhile they are requesting funds.

Consideration and action to approve the correction of the name of the Franchisee from Charter Cable to Falcon Cable Media (Limited Partnership with d/b/a Charter Communications). Tabled

Consideration and action to approve the Right of Way, Public Utility and Encroachment Agreement with Utility Cost Allocation STPY-166C(071), J/P 18887(04)Constr., (07)R/W.(03) Imto;/Rpgers Cpimtu, SH-88. Tabled

Consideration and action to adopt Resolution R0-03 (to execute a Right-of-Way, Public Utility and Encroachment Agreement in connection with the construction). Tabled

Consideration and action to approve the share of cost the Town of Inola will have in moving the utilities for the Highway 88 Project (there is a small section of utilities on the town land). Tabled

There were concerns on the city building roof being inspected and to make sure it needs a new roof, also the town should provide specs for the bidders. Also they need to have a bond/liability insurance. This will go back on the agenda to advertise for bids and specs will be available at town hall.

There was no action on consideration and action to accept bids on a roof for the Town Hall Building.

Cheryl advised the town received a resume from Rick Bourque for the town manager's position after Dale left. At the time the board made no decision to replace the town manager's position. Cheryl and the mayor would like to interview Mr. Bourque one on one before the next meeting.

Cheryl made a motion to setup an interview with Rick Bourque for the Town Manager's position 2nd by Duane. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Consideration and action to approve the finalized correct address for the Industrial Park and Westside Estate Addition I. Tabled

There was no action to allow Rogers County Industrial Authority to erect a sign at the corner of Sweeten Cemetery. There was opposing concerns at the Sweeten Cemetery.

The police department had an estimate of \$1,081.70 from Joe Watt Auto from Vinita with a 30 day warranty on Jim Combs accident.

Duane made a motion to repair the 1996 Lumina police car from Watt Auto from Vinita not to exceed \$1,200.00 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Consideration and action to give a rate increase to the Inola Police Officers. Tabled
Dale advised he would like to evaluate job performance and discuss some issue that should be addressed in executive session.

Kenny advised he has looked at the roadway named Mike Powers in the Rogers County Industrial Development Park, also has the design drawings on it. The roadway meets the qualifications per town engineerer.

Cheryl made a motion to accept the final roadway improvements constructed by Rogers County Industrial Authority in the Industrial Park submitted by Kenny Schwab 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

The board acknowledged the Deed of Dedication of permanent right-of-way from Rogers County Industrial Authority in the Industrial Park (Deed of Dedication filed in Rogers County 1-21-05). Also the deed that was given to the board had no place for signatures. Kenny advised normally there is a place for the mayor to sign.

Duane made a motion to approve the treasurer's report as printed 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A
All accounts are in the black.

Page 4, 2-14-05

Duane made a motion to go into executive session to discuss discipline, suspension or termination of police dispatcher 2nd by Dale. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

There was no action to discipline, suspend or terminate part-time dispatcher.

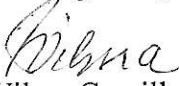
Duane made a motion to go into PWA at 9:07 p.m. 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane-----back in regular session at 9:32 p.m.

Duane made motion to approve the purchase orders as initialed 2nd by Cheryl. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Larry made a motion to adjourn at 9:40 p.m. 2nd by Duane. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

Agenda items were out of order.

Meeting in adjournment:


Wilma Cargill
Town Clerk


Duane Helling
Mayor

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

February 14, 2005

The Inola Public Works Authority met in regular session Monday evening at 9:07 p.m. February 14, 2005 in the Inola Town Hall Meeting Room. Chairman Helling called the meeting to order and answering to roll call were Dale Danker, Larry Grigg, Glennie Spurlock, Cheryl Charles and Duane Helling. Also present were Attorney Tommy R. Dyer, Jr., Town Clerk Wilma Cargill, and PWA Clerk Amy Smith.

Cheryl made a motion to approve the minutes of January 31, 2005 2nd by Larry. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

In communication from the floor Kenny Schwab was present to discuss a Notice of Violation letter the Town received from DEQ on 1/26/05 concerning the wastewater treatment plant. The letter is in response to our letter sent in Dec. 04. Kenny will respond before 2/26/05. Also, he talked about a letter the town received from NRS Consulting Firm with new regulations from DEQ but since we buy our water from RWD #2 it is not our responsibility.

Duane made motion to award sealed bid on 1990 Ford 150 pick-up to Aaron Cooksey in the amount of \$50.00 2nd by Larry. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Jim Koenig from Rural Water District #6 was present to discuss the water loss between them and the Town of Inola. He explained that there was a leak at an old pump station before it made it to the meter therefore the loss could not be metered. He also stated the water ran for approximately 3 days. The RWD #6 would be glad to settle with us for 150,000 gallons of water.

Duane made motion to approve water loss between the Town of Inola and Rural Water District #6 at 150,000 gallons 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

There was little discussion made regarding purchase orders. Duane made motion to approve purchase orders with the exception of purchase order number 6067 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl, and Duane. A/A

Duane made a motion to return to regular session at 9:32 p.m. 2nd by Glennie. Voting yes were Dale, Larry, Glennie, Cheryl and Duane. A/A

PWA session in adjournment:

Amy Smith
PWA Clerk

Duane Helling
Chairman