

**Town of Inola Regular Board of Trustees Meeting
July 27, 2015**

The Inola Town Board of Trustees assembled at 7:00 p.m. on July 27, 2015 in the Inola Town Hall Meeting Room. Vice-Mayor James Kilpatrick called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Darlene Shear, Billy Wilson, and James Kilpatrick, The Town Clerk Vickie Johnson and the Town Treasurer Glennie Spurlock were also in attendance. Larry Grigg and Cheryl Charles were not in attendance.

James Kilpatrick acknowledged the notice of the meeting posted outside the door at the Inola Town Hall on Friday, July 24, 2015 at 4:00 p.m.

Darlene Shear made a motion to approve the minutes for the Town of Inola Regular Board Meeting on July 13, 2015. This was seconded by Billy Wilson. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

Public Comment – Dan Corle stated to the trustees that he thought we should keep a town administrator. He shared his concern about the Town of Inola always saying that we have no money, but the trustees looking at possibility of a new Town Hall.

Other Items –

- Discussion, consideration, and possible action regarding FEMA mitigation grant buyout program of Lot 13, Block 1, Johnson Heights, Owner Richard Sutterfield.

Tabled

- Discussion, consideration, and action to enact **Ordinance 15-01 modifying Chapter 2 of the Town of Inola Code of Ordinances relating to the position of Town Administrator** for the purpose of renumbering section 3-314 to 2-314, clarifying the duties of the Town Administrator and providing that the appointment of a Town Administrator is not mandatory but may be appointed at the discretion of the Board of Trustees.

James Kilpatrick made a motion to enact **Ordinance 15-01 modifying Chapter 2 of the Town of Inola Code of Ordinances relating to the position of Town Administrator** for the purpose of renumbering section 3-314 to 2-314, clarifying the duties of the Town Administrator and providing that the appointment of a Town Administrator is not mandatory but may be appointed at the discretion of the Board of Trustees. This motion was seconded by Darlene Shear. The vote of

the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

- Update to be provided by Brad Craig on the new Town Hall Building.

Police Chief Craig provided the following information in regard to the new Town Hall Building. He is meeting with the school board on August 10, 2015 in regard to the property. The telephone company is going to give a good deal on wiring. At this time, three grant opportunities are being reviewed. He is speculating that the cost of the building will be \$300,000 to \$350,000 without furnishings. A representative for AEP-Public Service Company of Oklahoma, told the trustees that there are rebates for new construction. Chief Craig will get back with the board after the school board meeting.

Police and Fire

- Discussion, consideration, and action to approve an Agreement between the Board of County Commissioners of Rogers County, on behalf of the Rogers County 911 Dispatch Center, and the Town of Inola for a period beginning on July 1, 2015.

James Kilpatrick made a motion to approve an Agreement between the Board of County Commissioners of Rogers County, on behalf of the Rogers County 911 Dispatch Center, and the Town of Inola for a period beginning on July 1, 2015. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

- Discussion, consideration, and action to adopt **Resolution 15 – 07 Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund** for the acquisition of fire equipment for the Inola Volunteer Fire Department.

James Kilpatrick made a motion to adopt **Resolution 15 – 07 Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund** for the acquisition of fire equipment for the Inola Volunteer Fire Department. This motion was seconded by Billy Wilson. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

- Discussion, consideration, and action to accept the resignation of Police Officer Tyson Crow effective July 27, 2015.

James Kilpatrick made a motion to accept the resignation of Police Officer Tyson Crow effective immediately. This motion was seconded by Darlene Shear. The

vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

- Discussion, consideration, and action to employ an Assistant Police Chief.

James Kilpatrick made a motion to employ Bob Sanders as the Assistant Police Chief at \$19 per hour with a start date of August 1, 2015. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

- Discussion, consideration, and action regarding police department employees possible pay increases.

Tabled.

- Presentation and discussion of monthly police report.

Chief Craig presented the monthly police report. The trustee had no questions.

Street, Park, and Cemetery

- Discussion, consideration, and possible action regarding drainage study of Green Valley and Willow Road.

Tabled

Finance and Audit

- **Presentation and discussion of the monthly treasurer's report.**

The town treasurer presented the monthly treasurer's report.

- **Motion to go into PWA.**

At 7:20 p.m., James Kilpatrick made a motion to enter into PWA. This motion was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

The trustees returned from PWA at 7:27 p.m.

- Approval of purchase orders as initialed.


Darlene Shear made a motion to approve all purchase orders as initialed. This motion was seconded by Billy Wilson. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick – yes.

Mayor's Comments:

Ron Burrows has agreed to do a temporary fix to Heather Road by leveling out the worst areas. A time has not been scheduled yet, but it is supposed to be soon.

Motion to adjourn:

James Kilpatrick made a motion to adjourn at 7:28 p.m. This was seconded by Darlene Shear. The vote of the trustees was Darlene Shear - yes, Billy Wilson - yes, and James Kilpatrick - yes.



Signature of the Town Clerk



Signature of the Mayor

**TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY**

Date: July 27, 2015

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

.....
Acknowledgement that the agenda was posted outside the door of Inola Town Hall on Friday, July 24, 2015 at 4 p.m. by the Inola Town Clerk.

1. Approval of previous meeting minutes as printed.
2. Public Comment

OTHER ITEMS

-
3. Discussion, consideration, and possible action regarding FEMA mitigation grant buyout program of Lot 13, Block 1, Johnson Heights, Owner Richard Sutterfield. BK (Tabled)
 4. Discussion, consideration, and action to enact Ordinance 15-01 modifying Chapter 2 of the Town of Inola Code of Ordinances relating to the position of Town Administrator for the purpose of renumbering section 3-314 to 2-314, clarifying the duties of the Town Administrator and providing that the appointment of a Town Administrator is not mandatory but may be appointed at the discretion of the Board of Trustees. JK
 5. Update to be provided by Brad Craig on the new Town Hall Building. BC

POLICE AND FIRE

-
6. Discussion, consideration, and action to approve an Agreement between the Board of County Commissioners of Rogers County, on behalf of the Rogers County 911 Dispatch Center, and the Town of Inola for a period beginning on July 1, 2015. BC
 7. Discussion, consideration, and action to adopt Resolution 15 – 07 Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund for the acquisition of fire equipment for the Inola Volunteer Fire Department. JR
 8. Discussion, consideration, and action to accept the resignation of Police Officer Tyson Crow effective July 27, 2015. BC
 9. Discussion, consideration, and action to employ an Assistant Police Chief. BC
 10. Discussion, consideration, and action regarding police department employees possible pay increases. LG
 11. Presentation and discussion of monthly police report. BC

STREET, PARK AND CEMETERY

-
12. Discussion, consideration, and possible action regarding drainage study of Green Valley

.....
and Willow Road. BK (Tabled)

FINANCE AND AUDIT

13. Presentation and discussion of the monthly treasurer's report. GS
14. Motion to go into PWA.
15. Return from PWA.

MAYOR'S COMMENTS

-
16. Approval of purchase orders as initialed.
 17. Motion to adjourn.

INOLA PUBLIC WORKS AUTHORITY

Date: July 27, 2015

Place: Town Hall Meeting Room

Roll Call:

Cheryl Charles

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

-
1. Approval of previous minutes as printed.
 2. Public Comments
 3. Discussion, consideration, and action to donate surplus top soil, currently stored at the Sewer Plant, to Rogers County District No. 3. BK
 4. Discussion, consideration, and action to obtain bids for financing of mini excavator. GS
 5. Discussion, consideration, and action for Vickie Johnson to attend OWRB REAP Grant training meeting on August 6, 2015 in Oklahoma City, OK at the Oklahoma Water Resources, Board Room with no cost to the Town of Inola except employee mileage reimbursement of \$140.97. VJ
 6. Approval of purchase orders as initialed.
 7. Motion to return to regular session.

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

July 27, 2015

The Inola Public Works Authority met in Regular Session Monday evening at 7:20 p.m. in the Inola Town Hall Meeting Room July 27, 2015. Vice Mayor James Kilpatrick called the meeting to order and answering to roll call were Darlene Shear, Billy Wilson and James Kilpatrick. Also present was PWA Clerk Glennie Spurlock and Clerk Vickie Johnson. Cheryl Charles and Larry Grigg were absent.

Darlene made a motion to approve the previous meeting minutes as printed 7-13-2015) 2nd by James. Voting yes were Darlene, Billy and James. A/A

There were no communications from the floor/new business unknown 24 hours prior to the meeting.


Discussion, consideration, and action to donate surplus top soil, currently stored at the Sewer Plant, to Roger County District No.3. Tabled

James made a motion to obtain bids from RCB and Bancfirst for financing of mini excavator 2nd by Billy. A/A

James made a motion to send Vickie Johnson to OWRB REAP Grant training meeting on August 6, 2015 in Oklahoma City, Ok at Oklahoma Water Resources, Board Room with no cost to the Town of Inola except employee milage reimbursement of \$140.97 2nd by Billy. Voting yes were Darlene, Billy and James. A/A

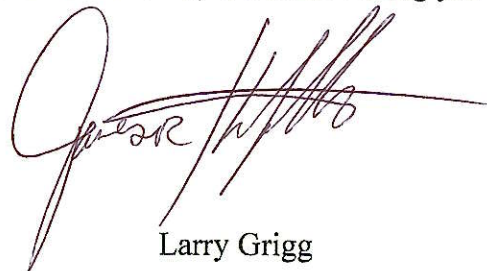
Darlene made a motion to approve claims as initialed 2nd by Billy. Voting yes were Darlene, Billy and James. A/A

James made a motion to return to regular session at 7:27 P.M. 2nd by Darlene. Voting yes were Darlene, Billy and James. A/A



Glennie Spurlock

PWA Clerk



Larry Grigg

PWA Chairman