

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
AND
INOLA PUBLIC WORKS AUTHORITY

Date: OCTOBER 31, 2005
Time: 7.00 P.M.
Place: Town Hall Meeting Room

The Agenda for said meeting is as follows:

AGENDA

Members to be present:
Cheryl Charles
Glennie Spurlock
Larry Grigg
Vacant
Dale Danker

Wilma Cargill
Amy Smith

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.
Citizens comments.

OTHER ITEMS

Consideration and action to have Cemetery Fund pay for mowing. Cc Tabled

Consideration and action of appointment of vacant seat on the Town Board of Trustees..
Tabled
Oath of Office

Consideration and action to renew the Town of Inola liability and property insurance with
OMAG.

Consideration and action to accept a letter of resignation from Dale Danker. Dd
Tabled

Consideration and action to approve a storage unit in Block 13, Lots 4-8, Grandview Addition, current zoning C-2. Mm

Consideration and action to send the mayor to Grant Writing & Resource Development Workshop (\$349.00) (11-9-10-05) in Tulsa. Cc

Consideration and action to accept Gene Cooksey resignation. Gc

Consideration and action to advertise for a maintenance employee. Gc

Consideration and action to advertise for a Town Administrator. Cc

Discussion and possible action of changing cell phones from Nextel to U S Cellular. Bc (all phones)

Consideration and action to approve or acknowledge Contract-number CDBG-ED#11992 with Oklahoma Department of Commerce, State of Oklahoma and Town of Inola.

POLICE & FIRE.

STREET & PARK

Consideration and action to use a street sweeper. Dd Tabled

EXECUTIVE SESSION (Subject)

Consideration and action concerning holding executive session to interview and hire a maintenance employee, to evaluate police officer. Title 25 O.S. Section 307 B1

Motion to return from executive session.

Consideration and action to hire a maintenance employee.

Consideration and action to increase pay rate for Police Officer Childers.

Motion to return from PWA to regular session.

FINANCE AUDIT

Motion to go into PWA.

10-31-05
Page 3

Return from PWA.
Mayor's comments

APPROVAL OF CLAIMS AS INITIALED

Motion to adjourn.

PUBLIC WORKS AUTHORITY

Roll Call:
Vacant, Dale Danker, Larry Grigg, Glennie Spurlock and Cheryl Charles

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

Consideration and action to refund part or all of water and sewer tap fees for the Inola Ministry House. ce

Consideration and action to renew Inola Public Works Authority liability and property insurance with OMAG.

Consideration and action to approve procedures for delinquent water bills. Tabled

Consideration and action to purchase a printer for utility billing.

APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

REGULAR MEETING
October 31, 2005

The Inola Town Board of Trustees met in regular session Monday evening, October 31, 2005 at 7:00 p.m. in the Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were Larry Grigg, Glennie Spurlock and Cheryl Charles. Also present were City Attorney Tommy Dyer Jr. and Clerk Wilma Cargill. Dale Danker and Treasurer Amy Smith were absent. One seat is vacant.

Cheryl made a motion to approve the minutes of 10-11-05 with the correction of adding complaints to the 2nd page, second line 2nd by Larry. Voting yes were Larry, Glennie and Cheryl. A/A

Rosalee Griffith was present to thank Mayor Charles, Planning Commission Chairman Michael Martin and everyone that helped with the Community Strategic Plan (Oklahoma Century Community Project). A copy of the plan will be placed in the Oklahoma Library.

Teresa Haas was present with a complaint on Officer Tyler Brown, he stopped her going over the speed limit in a 25 mile per hour that wasn't posted. This area goes by the Sweeten Cemetery which is Industrial Blvd. Also he stopped someone in front of the Video Store that she is the manager of and detained another customer by blocking her in. The mayor advised the police chief heard this and was sure he would take care of the situation.

Linda Moody expressed her concerns of the problems with juveniles harassing the children that live in the complex she is manager of. She would like for the police to be around the area more. She understands funds aren't available but would like to discuss some issues in solving some of the problems. The mayor suggested she get with the police chief.

Dale Danker came in at this time.

There was no action to have Cemetery Fund pay for mowing.

Shane McNichol was the only resume received for the trustee vacant seat vacated by Dune Helling
Cheryl made a motion to appoint Shane McNichol to the Town Board of Trustees 2nd by Dale. Voting yes were Dale, Larry, Glennie and Cheryl.

The mayor administered oath of office to Shane McNichol.

Cheryl made a motion to renew the Town of Inola liability and property insurance with OMAG 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Michael Martin Chairman of the Inola Planning Commission was present concerning the agenda item on the storage unit. Marty Smith is purchasing the Inola Wrecker service and Marvin Bryant is leasing him the property. The property located in Block 13, Lots 4-8 are zoned C-4. The Inola Planning Commission would like a privacy fence installed all the way around the lots. As long as he is in compliance with the State of Oklahoma there is nothing on our books to keep him from having a wrecker service on these lots. Marvin Bryant went through the planning commission zoning procedures when he bought the property from the school. The zoning is currently C-4 which qualifies the wrecking yard. He agreed that he would install a 6 foot fence on all four sides. Marty stated he will have security cameras installed to try to avoid some problems.

Dale advised the board due to a situation in his life and he has purchased property outside the town limits he will stay on the board a few more months. No action on his resignation.

Cheryl would like to go to grant writing school so she can start writing grants and found one referred by Randy Baldrige. Randy highly recommends Grant Writing & Resource Development Workshop.

Dale made a motion for the mayor to attend Grant Writing & Resource Development Workshop (\$349.00) not to exceed \$500.00 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

The mayor read a letter of resignation from Gene Cooksey.

Cheryl made a motion to accept Gene Cooksey's letter of resignation effective 11-2-05 2nd by Larry. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to advertise for a Town Administrator one time in the Inola Independent and Claremore Progress with applications turned in by November 10, 2005 2nd by Dale. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Brad gave the board some information on changing from Nextel to US Cellular stating it would be cheaper in the long run. They discussed maybe having the maintenance go back to radio's in city vehicles. There was discussion of camera phones for the police department, but advised they aren't as good for what the police may need. The board would like more information, Brad will contact the rep and have them attend the next meeting.

The town just received the contract on the CDBG-ED Grant #11992 Friday and the letter was dated October 5, 2005. Therefore the contract needs to be approved and returned as soon as possible to the State of Oklahoma due to the time frame. We need the dates for the release of funds, engineering and construction to be filled.

Cheryl made a motion to approve Contract-number CDBG-ED#11992 with the Oklahoma Department of Commerce, State of Oklahoma and the Town of Inola 2nd by Dale. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

There was on action to use a street sweeper at this time. Dale will get some quotes and bring it back to the board.

Cheryl made a motion to go into Executive Session at 8:11 p.m. for the purpose of evaluating Police officer Cody Childers 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to return from executive session to regular at 8:36 p.m. 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

There was no action to hire a maintenance employee.

Cheryl made a motion to increase pay rate for Police Officer Cody Childers 5 % effective next pay period 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to go into PWA at 8:37 p.m. 2nd Larry. Voting yes were Shane, Dale, Larry, Glennie and Cheryl---back in regular session at 9:04.

Cheryl made a motion to approve purchase orders as initialed 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to adjourn at 9:06 p.m. 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Agenda items out of order.


Wilma Cargill
Town Clerk


Cheryl Charles
Mayor

INOLA PUBLIC WORKS AUTHORITY
REGULAR MEETING
October 31, 2005

The Inola Public Works Authority met in regular session Monday evening, October 31, 2005 at 8:37 p.m. in the Town Hall Meeting Room. Chairperson Charles called the meeting to order and answering to roll call were Shane McNichol, Dale Danker, Larry Grigg, Glennie Spurlock and Cheryl Charles. Also present were City Attorney Tommy Dyer Jr. and Clerk Wilma Cargill. Treasurer Amy Smith was absent.

Cheryl made a motion to approve the minutes of 10-11-05 2nd by Larry. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

There was no new business or communications from the floor.

After discussion of waiving the sewer and water taps for the ministry house and it has been the town's policy in the past to help the churches and schools in the community. Dale & Shane didn't think the town should waive the fees saying we don't have money for other things. Larry and Glennie stating that it is a community non-profit organization and will benefit anyone in need of clothes, food and even shelter for a couple of days it necessary. It was discussed to waive one half the fee.

Cheryl made a motion for the ministry house to pay 50% of the fees 2nd by Glennie. Voting yes were Shane and Cheryl. Voting no were Dale, Larry and Glennie. Motion didn't carry.

Cheryl ask Larry to make a motion, he stated he would to waive the fees since we have been doing this in the past.

Larry made a motion to waive the water and sewer tap fees for the ministry house 2nd by Glennie. Voting yes were Larry, Glennie and Cheryl. Voting no were Shane and Dale. M/C

In discussion of liability and property insurance Dale wanted to know if we checked with anyone else for quotes. Cheryl checked a couple of years ago and the attorney advised That OMAG has a good rate and they have a legal staff on hands if needed. They have the majority of cities and towns in Oklahoma.

Cheryl made a motion to renew the Inola Public Works Authority liability and property insurance with OMAG 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Approval of procedures for delinquent water bills will be on at a later date. Tommy Jr. didn't receive any paper work or information prior to the meeting.

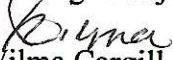
After little discussion for the purchase of a printer and having no quotes at this time. Dale thought we might get quotes and approve it at the next meeting. Larry advised it wouldn't hurt to go ahead and approve a dollar amount just in case.

Cheryl made a motion to purchase a printer for utility billing not to exceed \$350.00 2nd by Dale. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to approve purchase orders as initialed 2nd by Glennie. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Cheryl made a motion to return to regular session at 9:04 p.m. 2nd by Dale. Voting yes were Shane, Dale, Larry, Glennie and Cheryl. A/A

Meeting in adjournment:


Wilma Cargill
Town Clerk


Cheryl Charles
PWA Chairperson