

## TOWN OF INOLA

Regular Meeting

April 11, 2011

The Inola Town Board of Trustees met in regular session April 11, 2011 Monday evening at 7:00 p.m. in the Inola Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were John Deboer, Trent Bynum, Larry Grigg and Cheryl Charles. Bryan Padgett was absent. Also present were Clerk Wilma Cargill and Treasurer Glennie Spurlock.

Mayor Charles administered oath of office to Clerk Wilma Cargill at this time. The clerk administered oath of office to Cheryl Charles, Seat #1, Larry Grigg, Seat #2 and Duane Helling, Seat #3.

At this time two trustee seats 4 & 5 were vacant on the Inola Town Board.

There were three resumes for the vacant seats, they weren't read, the mayor advised she received an e-mail from Greg Lawrence in February for the vacant seat and John Deboer wanted to stay on.

Darlene Shear  
John Deboer  
Greg Lawrence

Cheryl made a motion to appoint Greg Lawrence to Seat #4 vacated by Bryan Padgett 2<sup>nd</sup> by Larry. Voting yes were Duane, Larry and Cheryl. A/A  
Cheryl administered oath of office to Greg Lawrence.

Cheryl made a motion to appoint John Deboer to Seat #5 vacated by John Deboer 2<sup>nd</sup> by Larry. Voting yes were Greg, Duane, Larry and Cheryl. A/A  
Cheryl administered oath of office to John Deboer.

Larry made a motion to appoint Cheryl Charles as Mayor 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to appoint Larry Grigg as vice-Mayor/Acting 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to appoint Greg Lawrence as Police and Fire Commissioner 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to appoint John Deboer as Street Commissioner 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to appoint Duane Helling as Park Commissioner 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to re-affirm the following:

Town Attorney Tommy Dyer Jr  
Town Judge Stanton Harrell  
Town Auditor John Wingard  
Financial Advisor Jeff Kolker 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane,  
Larry and Cheryl. A/A

Cheryl made a motion to appoint the following:

Building inspector Ronnie Jenkins  
Electrical inspector James Freeman  
Mechanical inspector Ronnie Jenkins  
Plumbing inspector Ronnie Jenkins  
Code Enforcement Officer Brad Craig 2<sup>nd</sup> by Larry. Voting yes were John, Greg,  
Duane, Larry and Cheryl. A/A

Cheryl made a motion to appoint the following:

IFD Fire Chief Randy Alves  
Emergency Management Director Corey Pope 2<sup>nd</sup> by Greg. Voting yes were John,  
Greg, Duane, Larry and Cheryl. A/A

At this time there is no Inola Planning Commission.

Cheryl made a motion to appoint the Inola Library Board the following:

Gertie Riddle 3 year term  
Betty Mell 3 year term  
Sally McKee 2 year term  
Kim Dyer's term is up and she chooses not to remain on the board and will be replaced  
by Regina Mann 2 year term, Janet Kight and Barbara Runyan will remain with a  
one year term 2<sup>nd</sup> John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to approve the Cemetery Board the following:

Janet Kight 6 years  
Ronnie Shear 4 years  
Paula Gielenfeld 2 years 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry  
and Cheryl. A/A

There is no Board of Adjustments at this time.

Cheryl made a motion to re-affirm Cheryl Charles, Rosalie Griffith and Michael Martin,  
Stephani Freeman and Terry Bales are resigning 2<sup>nd</sup> by Larry. Voting yes were John,  
Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to approve the minutes of 3-28-11 with the correction of Roberta not Robert 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

In new business Carl Parsons was present complaining about having to do the earth change permit, stating that a lot of citizens coming by having different opinions and altering the codes.

The building inspector came back after the fact when complaints started coming into City Hall. Mr. Parson is demanding proof of every thing. Mr. Parsons was advised to make a request in writing for us to have time to research the info.

Andy Armstrong was present concerning a grant (FY 2011 CDBG) that he and Brian K have been looking into. A public notice was posted 3-28-11 to let the citizens know there will be a Citizens Participation Plan for future community development needs. The Industrial Park is applying for a grant for water lines and the grant the town is applying for give a 10 inch loop to the north side.

The floor is now opened at 7:42 p.m. for comments from citizens. Randall Alves stated anything to help the water flow. Glennie Spurlock questioned why they don't build a water tower and what would happen if we run out of water.

The floor closed at 7:50 p.m.

Cheryl made a motion to approve and adopt Resolution 11-04 requesting CDBG assistance from the Oklahoma Department of Commerce and authorization for the Mayor to sign required application documents 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Acknowledgement of signatures for Oklahoma Department of commerce.

Discussion and possible action of approving a Field to Family vendor locally. There was no action.

The mayor advised there doesn't need to be a lot split approve on this property according to the legal.

Consideration and action to approve Lot-Split: Section 4, Township 19, Range 17E, (Lots 4 & 5 Block 31 less E2 S 30' Lot 5 Inola Old Town) 130 A Street SW. There was no action.

Police Chief's report tabled.

Consideration and action to hold Executive Session for the purpose to review applications, interviewing and hiring an Inola Police Officer. Tabled

Consideration and action to hire an Inola Police Patrol Officer. Tabled

Consideration and action to approve treasurer's report as printed. Tabled


Cheryl made a motion to go into PWA at 7:58 p.m. 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl-----back in regular session at 8:06 p.m.

In mayor's comments Cheryl expressed a welcome to Duane, Greg and John and Wilma is still here.

Larry made a motion to approve purchase orders as initialed 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to adjourn at 8:07 p.m. 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Agenda items out of order.

  
Wilma Cargill  
Town Clerk

  
Cheryl Charles  
Mayor

TOWN OF INOLA  
AGENDA FOR REGULAR BOARD OF TRUSTEES  
INOLA PUBLIC WORKS AUTHORITY  
INOLA INDUSTRIAL AUTHORITY

Date: April 11, 2011  
Time: 7.00 P.M.  
Place: Town Hall Meeting Room

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The Agenda for said meeting is as follows:

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AGENDA

Members to be present:

Cheryl Charles  
Larry Grigg  
Trent Bynum  
Bryan Padgett           absent  
John Deboer

Wilma Cargill  
Glennie Spurlock

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Swearing of Oath of office of Town Trustees & Town Clerk (Oaths of office).  
Seat 1 (4)four year term, Seat 2 (4)four term, Seat 3 (4)four year term & Town Clerk (4)  
four year term.

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Approval of previous meeting minutes as printed.  
Communication from the floor/new business unknown 24 hours prior to meeting.

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Consideration and action of appointment of Seat 4 vacated by Bryan Padgett).

Consideration and action to appoint Seat #5 vacated by John Deboer.

Oath of office for vacant seats 4 & 5.

Consideration and action to appoint:

Mayor  
Vice-Mayor/Acting  
Police & Fire Commissioner  
Street Commissioner

Park Commissioner.

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Consideration and action to re-affirm the following:

Town Attorney	Tommy Dyer Jr.
Town Judge	Stanton Harrell
Town Auditor	John Wingard
Financial Advisor	Jeff Kolker

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Consideration and action to appoint the following:

Building inspector-----	Ronnie Jenkins
Electrical inspector-----	James Freeman
Mechanical inspector-----	Ronnie Jenkins
Plumbing inspector-----	Ronnie Jenkins
Code Enforcement Officer-----	Brad Craig

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Consideration and action to appoint the following:

IFD Fire Chief-----	Randy Alves
Emergency Management Director-----	Corey Pope

Consideration and action to appoint the following:

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Consideration and action to appoint the following:

Planning Commission:

Chairman

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Consideration and action to appoint the Library Board:

Barbara Runyan
Janet Kight
Gertie Riddle
Kim Dyer
Betty Mell
Sally McKee

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Consideration and action to appoint the following:  
Cemetery Board:

Janet Kight  
Ron Shears  
Paula Geilenfeld

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Board of Adjustments:

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REDI Board:

Cheryl Charles  
Rosalie Griffith  
Stephani Freeman  
Terry Bales  
Michael Martin

Librarian's monthly

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OTHER ITEMS CONT'D

Discussion and possible approval of a FY 2011 CDBG Citizen Participation Plan. Andy

Conduct a special public hearing to receive comments on future community development needs within the Town of Inola. Andy

Discussion and possible approval of Resolution 11-04 requesting CDBG assistance from the Oklahoma Department of Commerce and authorization for the Mayor to sign required application documents. Andy

Discussion and possible action of approving a Field to Family vendor locally. Kimberly Doles

Acknowledgement of signatures for Oklahoma Department of Commerce (DOC).

Consideration and action to approve Lot-split: Section 4, Township 19, Range 17E, (Lots 4 & 5 Block 31 less E2 S 30' Lot 5 Inola Old Town) 130 A Street SW. Shane M

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**POLICE & FIRE**

Police Chief's report.

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**STREET, PARK & CEMETERY**

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**EXECUTIVE SESSION (Subject)**

Consideration and action to hold Executive Session for the purpose to review applications, interviewing and hiring an Inola Patrol Officer. 25 O.S. Section 307 (B)(1) tabled.

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Motion to return to regular session.

Consideration and action to hire an Inola Police Patrol Officer. Bc tabled.

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**FINANCE & AUDIT**

Consideration and action to approve treasurer's report as printed.

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Motion to go into PWA.

Return from PWA.

Mayor's comments.

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**APPROVAL OF CLAIMS AS INITIALED**

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Adjournment:



# PUBLIC WORKS AUTHORITY

April 11, 2011

Roll Call:

Vacant

Vacant

Trent Bynum

Larry Grigg

Cheryl Charles

Glennie Spurlock

Wilma Cargill

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Oath of Office:

Approval of previous meeting minutes as printed.

Communications from Citizens/New business unknown 24 hours prior to meeting.

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Consideration and action to appoint:

PWA Chairman

PWA Vice-Chair

PWA Clerk

Consideration and action to approve payment to Department of the Army, U S Army Corps of Engineers in the amount of \$909.00 for easement for sewer line project.

Consideration and action to approve RCB Trust Services as Trustee Bank (from approved list provided by OWRB) for sewer line project.

Consideration and action to approve opening accounts at RCB Trust Services and Electronic Funds Transfer Authorization as required by OWRB.

Acknowledgement that the ORWB Account with RCB Bank of Inola will change to Town of Inola SRF Note to OWRB Project Cost Disbursements.

## APPROVAL OF CLAIMS AS INITIALED

Motion to return to regular session.

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

April 11, 2011

The Inola Public Works Authority met in regular session Monday evening at 7:58 p.m. April 11, 2011 in the Inola Town Hall Meeting Room. Mayor Cheryl Charles called the meeting to order and answering to roll call were John Deboer, Greg Lawrence, Duane Helling, Larry Grigg and Cheryl Charles. Also present were PWA Clerk Glennie Spurlock and Clerk Wilma Cargill.

John made a motion to approve the previous meeting minutes as printed 2<sup>nd</sup> by Greg. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to appoint Larry Grigg as PWA Vice-Chair 2<sup>nd</sup> by Greg. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Larry made a motion to appoint Cheryl as PWA Chairman 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to approve payment to Department of the Army, US Army Corps of Engineers in the amount of \$909.00 for easement for sewer line project 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to approve RCB Trust Services as Trustee Bank (from approved list provided by OWRB) for sewer line project 2<sup>nd</sup> by Greg. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to open account at RCB Trust Services and Electronic Funds Transfer Authorization as required by OWRB 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A


Cheryl acknowledged that the OWRB Account with RCB Bank of Inola will change to Town of Inola SRF Note to OWRB Project Cost Disbursements.

Larry made a motion to approve the claims as initialed 2<sup>nd</sup> by John. Voting yes were John, Greg, Duane, Larry and Cheryl. A/A

Cheryl made a motion to go back into regular session at 8:06pm 2<sup>nd</sup> by Larry. Voting yes were John, Greg, Duane, Larry, and Cheryl. A/A

Agenda item out of order.

Meeting in adjournment:

  
Glennie Spurlock  
PWA Clerk

Cheryl Charles  
Chairman