

TOWN OF INOLA

Regular Meeting

April 14, 2014

The Inola Town Board of Trustees met in regular session Monday evening April 14, 2014 at 7:00 p.m. in the Town Hall Meeting Room. Mayor Cheryl Charles called the meeting to order and answering to roll call were James Kilpatrick, Trent Bynum, Larry Grigg and Cheryl Charles. Also present were Town Administrator Deb Williamson, Town Clerk Wilma Cargill and Town Treasurer Glennie Spurlock. Greg Lawrence was absent.

Cheryl made a motion to approve the previous meeting minutes as printed (3-31-14) 2nd by Larry. Voting yes were James, Trent, Larry and Cheryl. A/A

There was no new business or communications from the floor.

Cheryl made a motion to accept Greg Lawrence's resignation letter from Inola Town Board Trustee Seat #4 2nd by Larry. Voting yes were James, Trent, Larry and Cheryl. A/A

Cheryl made a motion to advertise that the Town is seeking a replacement to fill the unexpired Inola Town Board Trustee Seat #4 until next election April 2015 2nd by Larry. Voting yes were James, Trent, Larry and Cheryl. A/A

Cheryl made a motion regarding singing contract for purchase of services for Inola 'Inaugural Town Website through Civic Plus 2nd by Larry. Voting yes were James, Trent, Larry and Cheryl. A/A

Cheryl made a motion to update the Policy and Procedure Handbook for Employees of the Town of Inola and Public Works Authority to add of report to immediate supervisor page 33 section F employee safety 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

Deb advised that she could purchase several items at discount concerning My Inola Cleanup Day event. Also all work for the day would be volunteers. She would also need some snacks and drink items for the volunteers. She gave a figure of \$222.50.

Cheryl made a motion to allow My Inola Cleanup Day event May 31st in coordination with the Great American Cleanup Oklahoma program not to exceed \$400.00 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

Police Chief's report attached.

Cheryl made a motion to provide 30 day cancellation notice to JD Young for the service agreement on the Toshiba 2860 copier serial CRJ743521 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

Cheryl made a motion to allow maintenance department utilization of the Animal Control Officer (Dog Catcher) for duties as assigned during high demand seasons for maintenance department in which there are no active animal calls to address not to exceed allotted hours 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

Discussion, consideration and possible action regarding official 90 day notification of request for termination of the "Contract for Dispatching Services" between MESTA (Mayes Emergency Services Trust Authority) and Inola on or before midnight Wednesday 7/9/14 due to a structure change in MESTA's Countywide 911 service. Bc

There was no action just information only per Brad Craig.

Hank Bucholtz was present concerning a complaint he made with the town regarding the bad street Heather Road. Everyone agreed the road has shifted the road is in really bad condition. The mayor advised according to the state is a town is less then 5000 in population the county is required to maintain the streets and drainage areas. She stated we can contact Kirt Thacker, County Commissioner. Mr. Bucholtz asked that he get a call if it isn't taken care of soon, he would make some calls and contacts. He was advised that Kirt would get right on it.

Cheryl made a motion regarding issue with curb across from 430 Heather Road to have county commissioner and town engineer look over Heather Road 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

The maintenance supervisor would like the alleyway access at Lot 12 of Inola to be opened up so he could get to the easement or alleyway.

Cheryl made a motion to contact county commission concerning Lot 12 behind Grannies Play House 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

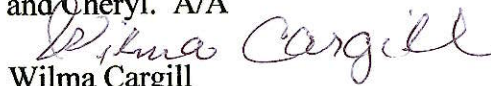
Presentation of treasurer's report looks good.

Cheryl made a motion to go into PWA at 7:50 p.m. 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl-----back in regular session 8:21 p.m.

Trent made a motion to approve purchase orders as initialed 2nd by James. Voting yes were James, Trent, Larry and Cheryl. A/A

In mayor's comments Deb Williamson presented Cheryl Charles, Larry Grigg and Glennie Spurlock with a certificate of appreciation.

Cheryl made motion to adjourn at 8:22 p.m. 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A


Wilma Cargill
Town Clerk


Cheryl Charles
Mayor

TOWN OF INOLA

AGENDA FOR REGULAR BOARD OF TRUSTEES And INOLA PUBLIC WORKS AUTHORITY

Date: April 14, 2014
Place: Town Hall Meeting Room
Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Larry Grigg
Trent Bynum
Greg Lawrence – Absent
James Kilpatrick

Deb Williamson
Wilma Cargill
Glennie Spurlock

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Acknowledgement that prior notice of this meeting was given by advance notice to the clerk and the posting of an agenda outside the door at town hall on Friday April 11, 2014 at 12:00 pm.

Approval of previous meeting minutes as printed.

- Communication from the floor/new business unknown 24 hours prior to meeting.

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OTHER ITEMS

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- Discussion, consideration and action to accept Greg Lawrence's resignation letter from Inola Town Board Trustee Seat #4.
- Discussion, consideration and action to advertise that the Town is seeking a replacement to fill the unexpired Inola Town Board Trustee Seat #4.
- Discussion, consideration and action regarding signing contract for purchase of services for Inola's Inaugural Town Website through CivicPlus. Dw
- Discussion, consideration and action to update the Policy and Procedure Handbook for Employees of the Town of Inola and Inola Public Works Authority. Tabled

- Discussion, consideration and action regarding a *My Inola* Cleanup Day event May 31st in coordination with the Great American Cleanup Oklahoma program. Dw

POLICE & FIRE

- Presentation of Police Chief's report of monthly activities. Bc
- Discussion, consideration and action to provide 30 day cancellation notice to JD Young for the service agreement on the Toshiba 2860 copier serial CRJ743521.
- Discussion, consideration and possible action to allow maintenance department utilization of the Animal Control Officer (Dog Catcher) for duties as assigned during high demand seasons for maintenance department in which there are no active Animal calls to address. Bc/Jb/Dw
- Discussion, consideration and possible action regarding official 90 day notification of request for termination of the "Contract for Dispatching Services" between MESTA (Mayes Emergency Services Trust Authority) and Inola on or before midnight Wednesday 7/9/14 due to a structure change in MESTA's Countywide 911 service. Bc

STREET, PARK & CEMETERY

- Discussion, consideration and action regarding issue with curb across from 430 Heather Road. Hank Buckholtz /Dw
- Discussion, consideration and action concerning the alleyway access at Lot 12 of Inola. Jb

FINANCE & AUDIT

- Presentation of Treasurer's report. Gs

Motion to go into PWA.

Return from PWA.

Mayor's comments: Service Anniversary Recognition, & Appreciation Certificates

APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to Adjourn:

PUBLIC WORKS AUTHORITY

Date: April 14, 2014

Roll Call:

Cheryl Charles

Larry Grigg

Trent Bynum

Greg Lawrence – Absent

James Kilpatrick

Deb Williamson

Wilma Cargill

Glennie Spurlock

Approval of previous meeting minutes as printed.

- Communications from the floor/new business unknown 24 hours prior to the meeting.
- Discussion, consideration and action regarding improvements to water line on S.E. Blvd. Jb
- Discussion, consideration, and action concerning pay increase for Josh and Daniel in the amount of \$0.50 each pending water license to be obtained on 04/16/14. Jb
- Discussion, consideration and action concerning the purchase of water meter reading system. Jb Tabled

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APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

April 14, 2014

The Inola Public Works Authority met in Regular Session Monday evening at 7:50 p.m. in the Inola Town Hall Meeting Room April 14, 2014. Mayor Cheryl Charles called the meeting to order and answering to roll call were James Kilpatrick, Trent Bynum, Larry Grigg and Cheryl Charles. Also present was PWA Clerk Glennie Spurlock, Clerk Wilma Cargill.

Cheryl made a motion to approve the previous meeting minutes as printed (3-31-2014) 2nd by Trent. Voting yes were James, Larry, Trent and Cheryl. A/A

There was no new business.

Discussion, consideration and action regarding improvements to water line on S.E. Blvd. Tabled

Cheryl made a motion to give Josh Richford and Daniel Williams a .50 cent per hour pay increase on the successful passing of their water license test on 4/16/2014 their raise starting date 4/20/2014 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

Discussion, consideration and action concerning the purchase of water meter reading system. Tabled

Trent made a motion to approve claims as initialed 2nd by James. Voting yes were James, Trent, Larry and Cheryl. A/A

Cheryl made a motion to go back into regular session at 8:21 pm 2nd by Trent. Voting yes were James, Trent, Larry and Cheryl. A/A

Glennie Spurlock

PWA Clerk

Cheryl Charles

PWA Chairman