

TOWN OF INOLA

Regular Meeting

February 13, 2012

The Inola Town Board of Trustees met in regular session February 13, 2012 Monday evening at 7:00 p.m. in the Inola Town Hall Meeting Room. Mayor Charles called the meeting to order and answering to roll call were John Deboer, Greg Lawrence, Duane Helling and Cheryl Charles. Also present were Clerk Wilma Cargill and Treasurer Glennie Spurlock. Larry Grigg was absent.

John made a motion to approve the previous meeting minutes as printed 2nd by Duane. Voting yes were John, Greg Duane and Cheryl.

There was no new business.

Discussion, consideration and action to approve setting up recycling bins in the Town of Inola (Kids to Recycle to Save the Planet). No action.

Kip Crane was present concerning requirements on drainage in connection with the building permit. Town Engineer Kellogg was unable to attend the meeting due to illness. Kip was not totally prepared with his paper work for a lot of discussion.

There was little discussion on Zach's variance other than it isn't a business. Cheryl made a motion to grant variance (acting in place of vacant Board of Adjustment) reducing side set back line along North boundary to 3 feet on property owned by Zach Rash on 27 Roping Street 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Andy Armstrong was present to answer any questions concerning the grant and explain the proper procedures concerning the CDBG 11-North Loop Water Main Project.

Cheryl made a motion to designate the Town's Chief Executive Officer, the Mayor as the certifying officer under National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to make a finding of No Significant Effect on the Environment for the 14790 CDBG 11- North Inola Loop water Main Project 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to authorize the Mayor to sign the CDBG Certification of Leverage, Environmental Certification and Request for Release of Funds 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

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Cheryl made a motion to authorize the Mayor to sign the CDBG Certification of Leverage, Environmental Certification and Request for Release of Funds 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to approve an Antidisplacement Plan for the 14790 CDBG 11-North Inola Loop Water Main Project 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to declare following described real property surplus and no longer necessary for municipal services, to-wit: 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Legal description below:

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A 45 foot by 50 foot tract of real property (site of abandoned lift station) described below to Rogers County Industrial Development Authority:

A tract of land located in the NE/4 of Section 5, Township 19 North, Range 17 East of the I.B.&M., Rogers County, Oklahoma, according to the U. S. Government survey thereof, more particularly described as follows, to-wit:

Commencing at the Northwest Comer of the NE/4 of Section 5, thence S 00° 20' 42" E along the West line of said NE/4 a distance of 224.15 feet, to the south right-of-way line of State Highway 33, thence S 65° 54' 44" E along said right-of-way line a distance of 205.40 feet; thence continuing along said right-of-way S 65° 55' 53" E a distance of 233.92 feet; thence S 00° 20' 42" E a distance of 703.70 feet; thence S 00° 22' 42" E a distance of 415.00 feet; thence N 89° 39' 18" E a distance of 734.80 feet; thence N 00° 21' 03"W a distance of 40.00 feet to the POINT OF BEGINNING; thence N 00° 21' 03" W a distance of 45.00 feet; thence N 89° 39' 18" E a distance of 50.00 feet; thence S 00° 21' 03"E a distance of 45.00 feet; thence S 89° 39' 18" W a distance of 50.00 feet to the POINT OF BEGINNING containing 2,250 square feel, more or less.

Police Chief's report attached.

Cheryl made a motion to approve REAP Contract #018-FD-2012 for Inola Volunteer Fire Department 2nd by Greg. Voting yes were John, Greg, Duane and Cheryl. A/A

Ray Cooper presented 3 quotes for the generators:

- 1. Steve's Wholesale \$13,3650.00
- 2. Locke Supply \$14,022.02
- 3. Westlake Hardware \$16,884.00

Cheryl advised they would just make a motion to purchase as long as it doesn't exceed \$16,000.00 since that is the amount of the grant.

Cheryl made a motion to purchase (3) three generators for the Inola Fire Department with pads and wiring from grant funds not to exceed \$16,000.00 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

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Discussion, consideration and action to discuss and make some changes in the policies for the cemeteries (Highland & Sweeten). There was no action. Darla Smith was present representing the Moore Family on changing the cemetery policies concerning multiple burials in one grave plot and other issues. This has been turned over to the cemetery board.

Discussion, Consideration and action on clarification of how many cremations in one grave plot. There was no action.

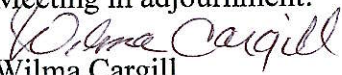
Cheryl made a motion to approve the treasurer's report as printed 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

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Cheryl made a motion to go into PWA at 7:26 p.m. 2nd by Greg. Voting yes were John, Greg, Duane and Cheryl-----back in regular session at 7:29 p.m.

No mayor's comments.

John made a motion to approve purchase orders as initialed 2nd by Cheryl. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to adjourn at 7:29 p.m. 2nd by Greg. Voting yes were John, Greg, Duane and Cheryl. A/A

Meeting in adjournment:

Wilma Cargill
Town Clerk


Cheryl Charles
Mayor

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TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
INOLA PUBLIC WORKS AUTHORITY

Date: February 13, 2012
Place: Town Hall Meeting Room

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Larry Grigg *absent*
Duane Helling
Greg Lawrence
John Deboer

(Tommy Dyer Jr)
Wilma Cargill
Glennie Spurlock

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Approval of previous meeting minutes as printed

Communication from the floor/new business unknown 24 hours prior to meeting.

OTHER ITEMS

Discussion, consideration and action to approve setting up recycling bins in the Town of Inola (Kids to Recycle to Save the Planet).

Discussion, Consideration and action of requirements on drainage in connection with the building permit. Kip

Discussion, consideration and action to grant variance (acting in place of vacant Board of Adjustment) reducing side set back line along North boundary to 3 feet on property owned by Zach Rash on 27 Riding street.

Consideration and action to designate the Town's Chief Executive Officer, the Mayor as the certifying officer under National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process. aa

Consideration and action to make a finding of No Significant Effect on the Environment for the 14790 CDBG 11- North Inola Loop water Main Project. aa

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Consideration and action to authorize the Mayor to sign the CDBG Certification of Leverage, Environmental Certification and Request for Release of Funds. aa

Consideration and action to approve an Antidisplacement Plan for the 14790 CDBG 11-North Inola Loop Water Main Project. aa

Discussion, Consideration and action to declare following described real property surplus and no longer necessary for municipal services, to-wit:

.....
A tract of land located in the NE/4 of Section 5, Township 19 North, Range 17 East of the I.B.&M., Rogers County, Oklahoma, according to the U. S. Government survey thereof, more particularly described as follows, to-wit:

Commencing at the Northwest Comer of the NE/4 of Section 5, thence S 00° 20' 42" E along the West line of said NE/4 a distance of 224.15 feet, to the south right-of-way line of State Highway 33, thence S 65° 54' 44" E along said right-of-way line a distance of 205.40 feet; thence continuing along said right-of-way S 65° 55' 53" E a distance of 233.92 feet; thence S 00° 20' 42" E a distance of 703.70 feet; thence S 00° 22' 42" E a distance of 415.00 feet; thence N 89° 39' 18" E a distance of 734.80 feet; thence N 00° 21' 03"W a distance of 40.00 feet to the POINT OF BEGINNING; thence N 00° 21' 03" W a distance of 45.00 feet; thence N 89° 39' 18" E a distance of 50.00 feet; thence S 00° 21' 03"E a distance of 45.00 feet; thence S 89° 39' 18" W a distance of 50.00 feet to the POINT OF BEGINNING containing 2,250 square feel, more or less.

Discussion, consideration and action to approve sale of property described in preceding agenda item to Rogers County Industrial Development Authority, a Public Trust, for the sum of \$750.00 and authorize execution of Deed

Discussion, Consideration and action to hire Cortnie James as backup library personnel when needed. Jk

POLICE & FIRE

Police Chief's report of monthly activities.

Consideration and action to approve REAP Contract #018-FD-2012 for Inola Volunteer Fire Department.

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Discussion, consideration and action to approve Inola Fire Department's purchase of three (3) generators with pads and wiring from grant funds.

STREET, PARK & CEMETERY

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Discussion, consideration and action to discuss and make some changes in the policies for the cemeteries (Highland & Sweeten). Darla S

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Discussion, Consideration and action on clarification of how many cremations in one grave plot.

EXECUTIVE SESSION (Subject)

FINANCE & AUDIT

Approval of treasurer's report.

Motion to go into PWA.

Return from PWA.
Mayor's comments.

APPROVAL OF CLAIMS AS INITIALED

Motion to Adjourn:

PUBLIC WORKS AUTHORITY
Date: February 13, 2012

Roll Call:
Cheryl Charles
Larry Grigg
Duane Helling
Greg Lawrence
John Deboer

(Tommy Dyer Jr)
Wilma Cargill
Glennie Spurlock

Approval of previous meeting minutes as printed.

Communications from floor/new business unknown 24 hours prior to meeting.

Discussion, consideration and action to increase water rates for the Inola Public Works Authority customers two cents (2) per 1000 gallons of water.

APPROVAL OF CLAIMS AS INITIALED

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Motion to return to regular session.

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

February 13, 2012

The Inola Public Works Authority met in regular session Monday evening at 7:26 p.m. February 13, 2012 in the Inola Town Hall Meeting Room. Mayor Cheryl Charles called the meeting to order and answering to roll call were John Deboer, Greg Lawrence, Duane Helling and Cheryl Charles. Also present were PWA Clerk Glennie Spurlock, and Clerk Wilma Cargill. Larry Grigg was absent.

Cheryl made a motion to approve the minutes as printed 2nd by Duane. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to increase water rates for the Inola Public Works Authority customer's two cents (2) per 1000 gallons of waters 2nd by Greg. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to approve the claims as initialed 2nd by John. Voting yes were John, Greg, Duane and Cheryl. A/A

Cheryl made a motion to go back into regular session at 7:29 pm 2nd by Greg. Voting yes were John, Greg, Duane and Cheryl. A/A

Meeting in adjournment:

Glennie Spurlock
PWA Clerk

Mayor Cheryl Charles
Chairman