

TOWN OF INOLA

Regular Meeting

January 13, 2014

The Inola Town Board of Trustees met in regular session Monday evening January 13, 2014 at 7:00 p.m. in the Town Hall Meeting Room. Vice-Mayor Larry Grigg called the meeting to order and answering to roll call were James Kilpatrick, Greg Lawrence, Trent Bynum and Larry Grigg. Also present were Town Administrator Deb Williamson, Town Clerk Wilma Cargill and Town Treasurer Glennie Spurlock. Cheryl Charles was absent.

Trent made a motion to approve the previous meeting minutes as printed (12-30-13) 2nd by Larry. Voting yes were James, Greg, Trent and Larry. A/A

There was no communication from the floor.

Barbara Runyan president of the Inola Public Library was present to advise Claudia Plett would work until they find a librarian.

Discussion, consideration and action to accept the resignation of Library Director Claudia Plett. There was no action.

Trent made a motion to advertise for the position of Library Director for the Inola Public Library in the Inola Independent and Claremore Progress newspapers one time 2nd by Larry. Voting yes were James, Greg, Trent and Larry. A/A

Larry made a motion to pay for an electrical inspector class and a current book that will be kept at town hall 2nd by Trent. Voting yes were James, Greg, Trent and Larry. A/A

There was a lengthy discussion concerning the current City Administrator's fair market compensation. The discussion was the board stated when the town administrator was hired they would figure out what this position rate of pay should be. After some negotiating an agreement was reached.

Larry made a motion to increase Town Administrator Deb Williamson's hours to 30 hours per week at the rate of \$14.00 per hour and work Monday, Wednesday and Friday 2nd by Trent. Voting yes were James, Greg, Trent and Larry. A/A

Crystal Pepiatt with Civic Plus was present to promote a Website project for the town. This website is very costly. It is a city/town government site. The company is out of Kansas City.

Discussion consideration and action to update/re-codify town code of ordinances book. Tabled.

There is police report attached.

Darlene Shear president of the cemetery board has worked very hard to get a couple of veteran plaques for the two cemeteries to honor out veterans. Hollister had the best price. The plaques are 30 x 40 and the base is a bit longer.

Larry made a motion to purchase two veteran plaques & two stone from Hollister Monument not to exceed \$1,400.00 2nd by Greg. Voting yes were James, Greg, Trent and Larry. A/A

Approval of treasurer report tabled.


Larry made a motion to go into PWA at 8:11 p.m. 2nd by Trent. Voting yes were James, Greg, Trent and Larry-----back in regular session 9:48 p.m.

Mayor's comments: Vice Mayor commended Jason Bannister and Deb Williamson on the fine job they were doing.

Greg made a motion to approve purchase orders as initialed 2nd by Trent. Voting yes were James, Greg, Trent and Larry. A/A

Cheryl made motion to adjourn at 8:41 p.m. 2nd by Larry. Voting yes were James, Greg, Larry and Cheryl. A/A


Wilma Cargill
Town Clerk


Larry Grigg
Vice-Mayor

TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY

Date: Jan 13, 2014
Place: Town Hall Meeting Room
Time: 7:00 p.m.

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The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Cheryl Charles
Larry Grigg
Trent Bynum
Greg Lawrence
James Kilpatrick

absent

Deb Williamson
Wilma Cargill
Glennie Spurlock

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Acknowledgement that prior notice of this meeting was given by advance notice to the clerk and the posting of an agenda outside the door at town hall on Friday Jan 10, 2014 at 1:45 pm.

Approval of previous meeting minutes as printed.

Communication from the floor/new business unknown 24 hours prior to meeting.

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OTHER ITEMS
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Discussion, consideration and action to accept the resignation of Library Director Claudia Plett. Br

Discussion, consideration and action to advertise for the position of Library Director. Br

Discussion, consideration and action regarding class and a current electrical inspector book for James Freeman.

Discussion, consideration and action regarding the current City Administrator's compensation. Tabled DW

Discussion, consideration and action regarding new official Inola Town Website project.
Dw

Discussion, consideration and action to update/recodify town code of ordinances book.
Wc

POLICE & FIRE

Police Chief report of monthly activities.

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STREET, PARK & CEMETERY

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Discussion, consideration and action to purchase Veteran plaques for cemetery. Tabled
Darlene Shear

FINANCE & AUDIT

Approval of treasurer's report as printed.

Motion to go into PWA.

Return from PWA.

Mayor's comments:

APPROVAL OF PURCHASE ORDERS AS INITIALED

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Motion to Adjourn:

PUBLIC WORKS AUTHORITY

Date: January 13, 2014

Roll Call:

Cheryl Charles
Larry Grigg
Trent Bynum
Greg Lawrence
James Kilpatrick

Deb Williamson
Wilma Cargill
Glennie Spurlock

Approval of previous meeting minutes as printed.

Communications from the floor/new business unknown 24 hours prior to the meeting.

EXECUTIVE SESSION (Subject)

Discussion, consideration and action to go into executive session to conduct 90 day review of job performance and discuss continued employment of Jason Bannister as Head of Maintenance. 25 O.S.2011, § 307 (B) (1)

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Consideration and action to return from executive session.

Discussion, Consideration and action regarding Head of Maintenance Jason Bannister's 90 day review of job performance, continued employment as Head of Maintenance and possible pay increase.

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Discussion, Consideration and action regarding Tap #46600 for the water line of Darla Elmore of Elmore Enterprises LLC being cut again going under Hwy 33. Wc

Discussion, consideration and action regarding purchase/fabrication of cat/small animal cages & additional bids gathered by James. Jf/Jb

Discussion, consideration and action regarding purchase of water reading system. Tabled
Jb

Discussion, consideration and action regarding preliminary plans for talks about sewer for AEP (Black Fox). Jb

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APPROVAL OF PURCHASE ORDERS AS INITIALED

Motion to return to regular session

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

January 13, 2014

The Inola Public Works Authority met in Regular Session Monday evening at 8:11 p.m. in the Inola Town Hall Meeting Room January 13, 2014. Vice Mayor Larry Grigg called the meeting to order and answering to roll call were James Kilpatrick, Greg Lawrence, Trent Bynum and Larry Grigg. Also present was PWA Clerk Glennie Spurlock, Town Clerk Wilma Cargill and City Administrator Deb Williamson. Cheryl was absent.

Larry made a motion to approve the previous meeting minutes as printed (12-30-2013) 2nd by Greg. Voting yes were James, Greg, Trent and Larry. A/A

There was no new business.

Discussion, consideration and action regarding purchase of water reading system. No Action

Discussion, consideration and action regarding preliminary plans for talks about sewer for AEP (Black Fox). No Action

We did not receive any more bids on the cat/small animal cages. No Action

Discussion, Consideration and action regarding Tap #46600 for the water line of Darla Elmore of Elmore Enterprises LLC being cut again going under Hwy 33. Tabled

Larry made a motion to go into executive session at 9:38 pm to conduct 90 day review of job performance and discuss continued employment of Jason Bannister as Head of Maintenance 2nd by Greg. Voting yes were James, Greg, Trent and Larry. A/A

Larry made a motion to return from executive session at 9:46 pm 2nd by Trent. Voting yes were James, Greg, Trent and Larry. A/A

James made a motion to raise Jason Bannister's salary to \$16.00 per hour beginning January 12, 2014 2nd by Greg. Voting yes were James, Greg, Trent and Larry. A/A

Greg made a motion to approve claims as initialed 2nd by James. Voting yes were James, Greg, Trent and Larry. A/A

Larry made a motion to go back into regular session at 9:48 pm 2nd by Trent. Voting yes were James, Greg, Trent and Larry. A/A
Items out of order.

Glennie Spurlock


PWA Clerk


Larry Grigg

Vice Mayor