

**Town of Inola Regular Board of Trustees Meeting
March 14, 2016**

The Inola Town Board of Trustees assembled at 7:00 p.m. on March 14, 2016 in the Inola Town Hall Meeting Room. Larry Grigg called the Town Trustee meeting to order and requested that roll be called by the Town Clerk. Answering to roll call were Dan Corle, Darlene Shear, Billy Wilson, and Larry Grigg. The Town Clerk Vickie Johnson and the Town Treasurer Glennie Spurlock were also in attendance.

Larry Grigg acknowledged the notice of the meeting was posted outside the door at the Inola Town Hall on Friday, March 11, 2016 at 12:00 p.m. by the Inola Town Clerk.

Billy Wilson made a motion to approve the minutes for the Town of Inola Regular Board Meeting on February 29, 2016. This motion was seconded by Darlene Shear. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

Public Comments:

Mayor Larry Grigg noted new business that was unknown prior to the posting of the agenda. This new business related to Oklahoma State Statute 8-112. James Kilpatrick submitted his resignation from the board and did not rescind the resignation, so his seat on the council is vacant.

Other Items

Discussion, consideration, and possible approval of a FY2016 CDBG Citizen Participation Plan.

Larry Grigg made a motion to approve FY2016 CDBG Citizen Participation Plan. This motion was seconded by Darlene Shear. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

Conduct a special public hearing to receive comment on future community development needs within the Town of Inola.

At 7:07 p.m., a public hearing was held to receive comment on future community development needs within the Town of Inola. The priority for those in attendance was improvement of Heather Road.

At 7:13 the public hearing closed.

Discussion and possible approval of a Resolution 16-05 requesting CDBG assistance from the Oklahoma Department of Commerce and authorization for the Mayor to sign required application documents.

Billy Wilson made a motion to approve Resolution 16-05 as printed. This motion was seconded by Darlene Shear. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

Discussion and possible approval of a Resolution 16-06 designating “April is Fair Housing Month” in Inola.

Billy Wilson made the motion to approve Resolution 16-06 designating “April is Fair Housing Month” in Inola. This motion was seconded by Larry Grigg. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

The agenda was taken out of order at this time.

Library Report

Anne Lane, library director, presented the library report. She commented on how thrilled that she is to have three laptops. The library made \$800 in book sales.

Discussion, consideration, and action to approve or deny deferring building inspection fees for RCIDA building in Summerlin Park until occupied.

Zack Rash addressed the requested deferment. He explained that the building will be 9,000 square feet with 3 – 3,000 square foot areas for offices or warehouse.

Darlene Shear made a motion to approve deferring the building inspection fees for RCIDA building in Summerlin Park until occupied. This motion was seconded by Billy Wilson. Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

Discussion, consideration, and action to approve or deny agreement with employee insurance company.

No action at this time. A special meeting is to be scheduled to review and approve an insurance agreement.

The recommended date and time for the meeting was March 21, 2016 at 7:00 p.m.

The agenda returned to the order of the published agenda.

STREET, PARK AND CEMETERY

Discussion of street signs.

The council determined that stop signs will be the first priority.

Discussion, consideration, and action for the use of the softball fields at Fleming Park.

No one came to address the usage of the field. The council determined that there would be no action. The town will mow the fields, but the cemetery will come first for mowing.

POLICE AND FIRE

Police Report.

Police Chief Brad Craig presented the police report.

FINANCE AND AUDIT

Treasurer's Report

Treasurer Glennie Spurlock presented the treasurer's report. The council would like for the town accountant to attend a meeting and explain the report and the process.

Discussion, consideration, and action for the Rate Stabilization Reserve funds with the Oklahoma Municipal Assurance Group.

Billy Wilson made the motion to move the \$3,655 from the Oklahoma Municipal Assurance Group to the Town of Inola General Fund. This motion was seconded by Dan Corle. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

Discussion, consideration, and action for department head budgets.

Discussion was conducted with no action in regard to department head budgets.

Motion to go into PWA.

Larry Grigg made a motion to go into PWA at 8:18 pm. This motion was seconded by Billy Wilson. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.

Return from PWA.

The council returned from PWA at 9:17 pm.

Approval of purchase orders as initialed.

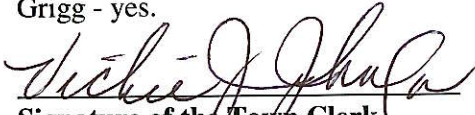
Darlene Shear made a motion to approve the purchase orders as initialed. This motion was seconded by Dan Corle. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, James Kilpatrick - yes, and Larry Grigg - yes.

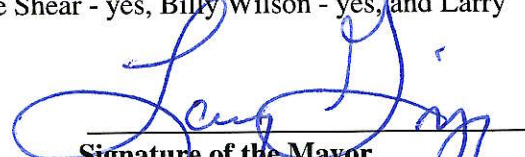
MAYOR'S COMMENTS:

None

Motion to adjourn:

Larry Grigg made a motion to adjourn at 9:17 pm. This motion was seconded by Billy Wilson. The vote of the trustees was Dan Corle – yes, Darlene Shear - yes, Billy Wilson - yes, and Larry Grigg - yes.


Signature of the Town Clerk


Signature of the Mayor

**TOWN OF INOLA
AGENDA FOR REGULAR BOARD OF TRUSTEES
and
INOLA PUBLIC WORKS AUTHORITY**

Date: March 14, 2016

Place: Town Hall Meeting Room

Time: 7:00 p.m.

The Agenda for said meeting is as follows:

AGENDA

Members to be present:

Dan Corle

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

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Acknowledgement that the agenda was posted outside the door of Inola Town Hall on Friday, March 11, 2016 at 12:00 p.m. by the Inola Town Clerk.

1. Approval of previous meeting minutes as printed.
2. Public Comments

OTHER ITEMS

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3. Discussion, consideration, and possible approval of a FY2016 CDBG Citizen Participation Plan.
 4. Conduct a special public hearing to receive comment on future community development needs within the Town of Inola.
 5. Discussion and possible approval of a Resolution 16-05 requesting CDBG assistance from the Oklahoma Department of Commerce and authorization for the Mayor to sign required application documents.
 6. Discussion and possible approval of a Resolution 16-06 designating "April is Fair Housing Month" in Inola.
 7. Discussion, consideration, and action to approve or deny agreement with employee insurance company.
 8. Library Report
 9. Discussion, consideration, and action to approve or deny deferring building inspection fees for RCIDA building in Summerlin Park until occupied.

STREET, PARK AND CEMETERY

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10. Discussion of street signs.
 11. Discussion, consideration, and action for the use of the softball fields at Fleming Park.

POLICE AND FIRE

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12. Police Report

FINANCE AND AUDIT

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13. Treasurer's Report
 14. Discussion, consideration, and action for the Rate Stabilization Reserve funds with the Oklahoma Municipal Assurance Group.
 15. Discussion, consideration, and action for department head budgets.
 16. Motion to go into PWA.
 17. Return from PWA.
 18. Approval of purchase orders as initialed.

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MAYOR'S COMMENTS

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19. Motion to adjourn.

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INOLA PUBLIC WORKS AUTHORITY

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Date: March 14, 2016

Place: Town Hall Meeting Room

Roll Call:

Dan Corle

Darlene Shear

Billy Wilson

James Kilpatrick

Larry Grigg

Vickie Johnson

Glennie Spurlock

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1. Approval of previous minutes as printed.
2. Public Comments
3. Presentation of Water Loss Audit.
4. Public Works Authority Report
5. Discussion, consideration, and action for department head budgets.
6. Discussion, consideration, and action to approve or deny the request to surplus trailer.
7. Discussion, consideration, and action to approve or deny the request to surplus miscellaneous pieces and parts of metal.
8. Discussion, consideration, and action to approve or deny the purchase of a samples station.
9. Discussion of PWA Revenue.
10. Discussion of maintenance supervisor's job description.
11. Discussion of equipment.
12. Discussion of water and sewer system.
13. Approval of purchase orders as initialed.
14. Motion to return to regular session.

INOLA PUBLIC WORKS AUTHORITY

Regular Meeting

March 14, 2016

The Inola Public Works Authority met in Regular Session Monday evening at 8:18 p.m. in the Inola Town Hall Meeting Room February 29. Mayor Larry Grigg called the meeting to order and answering to roll call were, Dan Corle, Darlene Shear, Billy Wilson, and Larry Grigg. Also present was PWA Clerk Glennie Spurlock, and Clerk Vickie Johnson.

Billy made a motion to approve the previous meeting minutes as printed (2-29-2016). Voting yes were Dan, Darlene, Billy and Larry.

There were no communications from the floor/new business unknown 24 hours prior to the meeting.

The Water Loss Audit is on hold in till the new water meters are installed.

Jason presented the Public Works Authority Report.

The Council requested to have the accountant attend a meeting and explain the Budget.

Larry made a motion to surplus trailer. Voting yes were Dan, Darlene, Billy and Larry.

Larry made a motion to surplus miscellaneous pieces and parts of metal. Voting yes were Dan, Darlene, Billy and Larry.

Larry made a motion to purchase a samples station not to exceed \$800.00. Voting yes were Dan, Darlene, Billy, James and Larry.

Discussion of cost of water to the Town of Inola and water rates in other towns.

The council received two job descriptions for the position of maintenance supervisor. Larry stated that the two could be combined to create a job description.

Discussed buy a new PWA Truck.

Maintenance had replaced 250 Meters and 300 feet of water line.

Darlene made a motion to approve claims as initialed. Voting yes were Dan, Darlene, Billy, and Larry.

Larry made a motion to return to regular session at 9:17 P.M.. Voting yes were Dan, Darlene, Billy, and Larry.



Glennie Spurlock

PWA Clerk



Larry Grigg

PWA Chairman